



City of Westminster

Committee Agenda

Title: **Licensing Sub-Committee (1)**

Meeting Date: **Thursday 5th July, 2018**

Time: **10.00 am**

Venue: **Room 3.1, 3rd Floor, 5 Strand, London, WC2 5HR**

Members: **Councillors:**

Angela Harvey (Chairman)
Susie Burbridge
Aicha Less

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda.

Admission to the public gallery is via a visitor's pass which is available from the main ground floor reception at 5 Strand from 9.30am. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Kisi Smith-Charlemagne, Senior Committee and Governance Officer.

Email: kscharlemagne@westminster.gov.uk Tel: 020 7641 2783

Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To report any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of any personal or prejudicial interests in matters on this agenda.

Licensing Applications for Determination

1. 2 OLD COMPTON STREET, LONDON, W1D 4TA

| App No | Ward / Cumulative Impact Area | Site Name and Address | Application | Licensing Reference Number |
|--------|--|--|----------------------|----------------------------|
| 1. | West End Ward / Cumulative Impact Area | Compton Cross, 2 Old Compton Street, London, W1D 4TA | New Premises Licence | 18/03718/L IPN |

2. CO-OPERATIVE, BAKER STREET, LONDON, NW1 5RT

| App No | Ward / Cumulative Impact Area | Site Name and Address | Application | Licensing Reference Number |
|--------|-------------------------------|-----------------------|-------------|----------------------------|
|--------|-------------------------------|-----------------------|-------------|----------------------------|

(Pages 1 - 86)

| | | | | |
|----|--|---|----------------------|----------------|
| 2. | Regent's Park Ward / not in cumulative impact area | Co-operative, Baker Street, London, NW1 5RT | New Premises Licence | 18/03285/L IPN |
|----|--|---|----------------------|----------------|

3. 26 SOUTHAMPTON STREET, LONDON, WC2E 7JA

(Pages 87 - 112)

| App No | Ward / Cumulative Impact Area | Site Name and Address | Application | Licensing Reference Number |
|--------|--|---------------------------------------|----------------------|----------------------------|
| 3. | St James's Ward / Cumulative Impact Area | 26 Southampton Street London WC2E 7JA | New Premises Licence | 18/04918/L IPN |

4. CAFÉ FIORI, 42 CRANBOURN STREET, LONDON, WC2H 7JH

(Pages 113 - 134)

| App No | Ward / Cumulative Impact Area | Site Name and Address | Application | Licensing Reference Number |
|--------|--|--|----------------------------|----------------------------|
| 4. | St James's Ward / Cumulative Impact Area | Café Fiori 42 Cranbourn Street London WC2H 7JH | Premises Licence Variation | 18/03438/L IPV |

5. WOODS QUAY, SAVOY PIER, VICTORIA EMBANKMENT, LONDON, SW1A 2HR

(Pages 135 - 154)

| App No | Ward / Cumulative | Site Name and | Application | Licensing Reference |
|--------|-------------------|---------------|-------------|---------------------|
|--------|-------------------|---------------|-------------|---------------------|

| | Impact Area | Address | | Number |
|----|---|---|----------------------|----------------|
| 5. | St James's Ward / not in cumulative impact area | Woods Quay Savoy Pier Victoria Embankment London SW1A 2HR | New Premises Licence | 18/05005/L IPN |

6. RULES RESTAURANT, 34-35 MAIDEN LANE, LONDON, WC2E 7LB

(Pages 155 - 186)

| App No | Ward / Cumulative Impact Area | Site Name and Address | Application | Licensing Reference Number |
|--------|--|--|----------------------------|----------------------------|
| 6. | St James's Ward / Cumulative Impact Area | Rules Restaurant 34-35 Maiden Lane London WC2E 7LB | Premises Licence Variation | 18/04360/L IPV |

7. ROSE BAKERY, 18 - 21 HAYMARKET, LONDON, SW1Y 4DQ

(Pages 187 - 206)

| App No | Ward / Cumulative Impact Area | Site Name and Address | Application | Licensing Reference Number |
|--------|-------------------------------------|-------------------------------|----------------------|----------------------------|
| 7. | St James's Ward / Cumulative Impact | Rose Bakery 18 - 21 Haymarket | New Premises Licence | 18/05160/L IPN |

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|--|------|-----------------------|--|--|
| | Area | London SW1Y 4DQ | | |
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Stuart Love
Chief Executive
29 June 2018

In considering applications for premises licences under the Licensing Act 2016, the sub-committee is advised of the following:

POLICY CONSIDERATIONS

The City of Westminster statement of licensing policy applies to all applications where relevant representations have been made. The Licensing Sub-Committee is required to have regard to the City of Westminster statement of Licensing Policy and the guidance issued by the Secretary of state under Section 182 of the Licensing Act 2016.

GUIDANCE CONSIDERATIONS

The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2016.

CORE HOURS WHEN CUSTOMERS ARE PERMITTED TO BE ON THE PREMISES (As set out in the Council's Statement of Licensing Policy 2011)

- For premises for the supply of alcohol for consumption on the premises:

Friday and Saturday: 10:00 to midnight
Sundays immediately prior to Bank Holidays: Midday to midnight
Other Sundays: Midday to 22:30
Monday to Thursday: 10:00 to 23:30.

- For premises for the supply of alcohol for consumption off the premises:

Monday to Saturday: 08:00 to 23:00
Sundays: 10:00 to 22:30.

- For premises for the provision of other licensable activities:

Friday and Saturday: 09.00 to midnight
Sundays immediately prior to Bank Holidays: 09.00 to midnight
Other Sundays: 09.00 to 22.30
Monday to Thursday: 09.00 to 23.30.

| | |
|--------------------|---|
| Item No: | |
| Date: | 5 July 2018 |
| Licensing Ref No: | 18/03285/LIPN - New Premises Licence |
| Title of Report: | Co-operative, 190-192 Baker Street London NW1 5RT |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | Regent's Park |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Miss Heidi Lawrance Senior Licensing Officer |
| Contact details | Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk |

1. Application

| 1-A Applicant and premises | | | |
|-----------------------------------|--|--------------------------------|----------------|
| Application Type: | New Premises Licence, Licensing Act 2003 | | |
| Application received date: | 26 March 2018 | | |
| Applicant: | Co-operative Group Food Limited | | |
| Premises: | Co-operative | | |
| Premises address: | 190 Baker Street London NW1 5RT | Ward: | Regent's Park. |
| | | Cumulative Impact Area: | None. |
| Premises description: | According to the application, the premises will operate as a convenience store. | | |
| Premises licence history: | This is an application for a new premises licence and therefore no history exist. | | |
| Applicant submissions: | See Appendix 2. | | |
| | Late submissions were received on 28 th June 2018. It is unclear what conditions they replace. A copy of the schedule of conditions proposed can also be found in Appendix 2. | | |

| 1-B Proposed licensable activities and hours | | | | | | | |
|---|------------|-------------------|------------|----------------------------------|------------|------------|------------|
| Late Night Refreshment: | | | | Indoors, outdoors or both | | | |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 23:00 | 23:00 | 23:00 | 23:00 | 23:00 | 23:00 | 23:00 |
| End: | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Seasonal variations/ Non-standard timings: | | None applied for. | | | | | |

| | | | | | | | |
|---|------------|-------------------|------------|---------------------------------|------------|------------|------------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | Off Sales |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 |
| End: | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Seasonal variations/ Non-standard timings: | | None applied for. | | | | | |

| Hours premises are open to the public | | | | | | | |
|---|------------|-------------------|------------|-------------|------------|------------|------------|
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 |
| End: | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Seasonal variations/ Non-standard timings: | | None applied for. | | | | | |
| Adult Entertainment: | | Not applicable. | | | | | |

2. Representations

| 2-A Responsible Authorities | |
|-----------------------------|------------------------------|
| Responsible Authority: | Environmental Health Service |
| Representative: | Mrs Sally Fabbricatore |
| Received: | 6 th April 2018 |

This representation is based on the Operating Schedule and the ground floor plan of the premises, which is titled with the address.

The applicant is seeking the following on the **ground floor**:

1. To allow the Supply of Alcohol 'off' the premises Monday to Sunday 06:00-00:00 hours.
2. To allow the provision of Late Night Refreshment 'indoors' Monday to Sunday 23:00-00:00 hours.

I wish to make the following representation in relation to the above application:

1. The provision of the Supply of Alcohol may cause an increase in Public Nuisance in the area.
2. The provision of Late Night Refreshment may cause an increase in Public Nuisance in the area.

The applicant has proposed conditions within the operating schedule which are being considered. Further conditions may be proposed by Environmental Health in order to help prevent Public Nuisance.

The granting of the new Premises Licence as presented would have the likely effect of causing an increase in Public Nuisance in the area.

Further Comments/proposed conditions:

1. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.
2. No more than 15 % of the sales area to be used at any one time for the sale, exposure for sale, or display of alcohol.
3. No super-strength beer, lagers or ciders of 5.5% ABV (alcohol by volume) or above shall be sold at the premises except for premium beers, lagers or ciders, sold in glass bottles.
4. There shall be no self service of spirits on the premises except for spirit mixtures below 5.5% Alcohol by Volume.

5. Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display, and at the point of sale.
6. Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that all alcohol within the premises (including alcohol behind the counter) is secured in a locked store room or behind locked grilles, locked screens or locked cabinet doors so as to prevent access to the alcohol by both customers and staff.
7. A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
8. All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.
9. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.
10. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
11. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
12. No waste or recyclable materials, including bottles, shall be moved, removed or placed in outside areas between 23.00 hours and 07.00 hours.
13. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
14. The Licence will have no effect until the premises have been assessed as satisfactory by the Environmental Health Consultation Team and this condition has been removed from the Licence.

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| Responsible Authority: | Metropolitan Police Service |
| Representative: | PC Reaz Guerra |
| Received: | 11 th April 2018 |

I am writing to inform you that the Metropolitan Police, as a Responsible Authority, will be objecting to this application as it is our belief that if granted the application would undermine the Prevention of Crime and Disorder and Protection of children from harm objectives.

The hours sought exceed Westminster's Core Hours Policy.

There is insufficient detail within the operating schedule to promote the Licensing Objectives.

An officer from this unit will be in contact with you shortly to discuss the application. However it is for the applicant to prove that this application will not add to the problems already experienced in this area.

It is for these reasons that we are objecting to the application.

Additional comments/proposed conditions:

The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All till points and all entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.

Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that all alcohol within the premises (including alcohol behind the counter) is secured in a locked store room or behind locked grilles, locked screens or locked cabinet doors so as to prevent access to the alcohol by both customers and staff.

All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.

No super-strength beer, lagers, ciders or spirit mixtures of 5.5% ABV (alcohol by volume) or above shall be sold at the premises, except for premium beers and ciders supplied in glass bottles.

No single cans or bottles of beer or cider or spirit mixtures shall be sold at the premises.

No more than (15)% of the sales area shall be used at any one time for the sale, exposure for sale, or display of alcohol.

There shall be no self service of spirits on the premises, save for spirit mixtures less than 5.5% ABV.

Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display, and at the point of sale.

All cashiers will receive refresher training on relevant alcohol laws and the licence holder's policy on challenging for ID. Such training to take place at least twice a year. Records will be maintained at the premises containing information about the training of any person who may make a sale of alcohol including the date of their training and the nature of the training undertaken. The relevant documentation shall be produced on request to a police officer or a relevant officer of a responsible authority.

The licence holder shall ensure that all cashiers are trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) for evidence of age. This evidence shall be photographic, such as passport or photographic driving licence until other effective identification technology (for example, thumb print or pupil recognition) is introduced. All cashiers will be instructed, through training, that a sale shall not be made unless this evidence is produced.

An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received concerning crime and disorder
- (d) any incidents of disorder
- (e) any faults in the CCTV system
- (f) any refusal of the sale of alcohol
- (g) any visit by a relevant authority or emergency service.

Prior to any "designated sporting event" (as defined in the Sporting Events Control of Alcohol Act 1985) the premises licence holder shall ensure that;

- (i) Alcohol sales in respect of cans of beer or cider are limited to no more than 4 cans per person for a minimum of four hours before the commencement of the relevant designated sporting event;
- (ii) No sales of alcohol in bottles or glass containers are made in the period four hours before the commencement of the designated sporting event;
- (iii) Alcohol sales cease for a period of one hour immediately before the commencement of the relevant designated sporting event;
- (iv) On any day where there is a relevant designated sporting event taking place, the premises will not externally advertise as a result of a local store promotion the availability of beer or cider in such a way as to be likely to be the sole inducement to attract persons to the premises who are either attending the designated sporting event or in the vicinity of the premises as a result of the designated sporting event;
- (v) All members of staff working at the premises are informed of this condition prior to taking up employment;
- (vi) On the day of the relevant designated sporting event, upon the direction of a police officer, using the grounds of the prevention of crime and disorder or public safety, the premises will immediately cease to sell alcohol until further directed by the police or until the relevant designated sporting event has finished.

As soon as possible, and in any event within 1 month from the grant of this licence, the premises shall join the local Pubwatch or other local crime reduction scheme approved by the police, and local radio scheme if available.

2-B Other Persons

Received: 12th April 2018

No sale of alcohol on Wembley football match days as per existing control of Paper Shop(in Baker Street) and closure of Witherspoon Metropolitan Bar: Licence should be in line with those premises already in the area store should be fitted with lockable refrigeration units.

Comments by Chiltern Court Residents

1. Our residents are concerned that the application does not promote the four license objectives of crime and disorder, Public Nuisance, Public Safety and the protection of children from harm.

2. We also object to any license being granted to this location. Our experience of existing levels of drunk and disorderly conduct, nuisance and concern for our children and elderly residents should not be added to.
3. Football supporters arriving in Baker Street on Wembley match days already in an intoxicated state should not be provided with yet another source of alcohol and additional litter material.
4. We fear the prospect of the operating hours of the CO-OP leading to a huge increase in our noise and disturbance levels and the day to day delivery noise levels.
5. We plead with the licensing committee to confer with the Police regarding existing extreme levels of policing and the difficulties in exercising control. We would point out that certain station entrances are already closed on match days.
6. Representatives of the Board of Directors of Chiltern Court have an appointment with executives of Transport for London to outline our concerns and submit details of the experience of our building staff. We offer the attendance of said staff at your hearing whenever the date is established.
7. One final concern is the potential interference with the London Fire Brigade Dry Riser located in the doorway of the Chiltern Court main entrance.

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| Received: | 8 th April 2018 |
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There is no shortage of outlets selling alcohol on and around Baker Street. An additional outlet is therefore unnecessary. It will contribute further to litter and vagrancy on Baker Street and provides additional risks to those of us who live here. Limiting the hours of sale of alcohol may be a compromise WCC should seek. WCC is already upgrading Baker Street; the Co-Op should therefore demonstrate how it is contributing to a better quality environment in light of this. With the frequent influx of football supporters prior to matches at Wembley, making more alcohol sales available does not seem sensible or socially responsible for this part of Baker Street.

WCC should also show greater commitment to retail diversity in this section of Baker Street which is now dominated by food and drink outlets, which in turn negatively affect the character of one of London's great thoroughfares.

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| Name: | St Marylebone Society |
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| Received: | 17 th April 2018 |
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(Co-op convenience store in Baker Street Station: As local residents, many of our members would prefer the emphasis of the store to be on groceries rather than convenience foods).

Street drinkers:

There are intermittent problems with street drinkers in the area of Marylebone Station and Baker Street Station, and there are almost always problems with beggars in the vicinity of both stations and food store chains such as Tesco.

In recent years, these problems have been somewhat alleviated by the actions of the Baker Street Quarter, but the problem requires permanent ongoing action, as these individuals or others return to the same spots after a while.

Match Days at Wembley:

We know that police ask some shops to close for some matches when they there might be drink-fuelled trouble between fans of rival teams. There are often quite substantial numbers of fans drinking at the Globe pub, etc on these days, and there have been instances of rival groups hurling missiles at each other across the Marylebone Road. This outlet will also need to be evaluated in terms of increased nuisance on these days.

Licensing Hours and cheap alcohol

In our view, if a licence to sell alcohol is granted, the co-op should not be selling cheap, high alcohol drink which will inevitably be bought by individuals who have a dependency/ may cause a nuisance locally.

This area is heavily residential, which means that residents are already subject to quite a lot of noise. Late night sales of alcohol from this outlet are likely to cause some increase in late night noise and nuisance, so we ask that the licensing committee consider restricting the proposed hours of sale.

Tesco Express at 11-15 Melcombe St, is permitted to sell alcohol 8am - 11 pm M-Sat, and 10am-10.30pm Sun.

Why would a new convenience store in Baker Street be permitted much longer hours than a similar nearby local food shop? OBJECTION.

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| Received: | 20 th April 2018 |
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We wish to register our strong objection to the new premises licence application submitted by the Co-operative for 190-192 Baker Street, We specifically have concerns regarding all four of the licensing objectives relating to Crime & Disorder, Public Nuisance, Public Safety and the protection of Children from harm.

Having read the on-line licensing application and its apparent lack of awareness regarding the Westminster Licensing policy guidelines, knowing well the issues surrounding the sale of alcohol in the immediate locality and being aware of the new Baker Street road configuration due to become operational early next year when it becomes a two way street rather than the existing one way system we have grave concerns regarding a deterioration of the area should this licence application be permitted.

1.The first concern we raise is that of crime & disorder in the form of public drunkenness, potential under-age drinking and other low level disorder which together exacerbate other issues already experienced in the locale such as begging. Clearly there are numbers of street drinkers who are active in this locality many of whom live/sleep on the streets and a further alcohol outlet from a national company that so blatantly fails to consult, address or recognise existing problems is most unlikely to ensure sufficient & adequate measures are adopted to prevent an escalation of this most difficult of local issues.

2.No shop plan was published so we are unable to assess the location of the proposed alcohol displays or review the types of alcohol intended to be stocked in relation to the anticipated large customer flows presumably entering the store from the direction of the Baker Street station lobby and indeed from Baker Street itself.

3.We also wonder how the business will be controlled and operated especially relating to alcohol sales during the extended trading periods applied for as scant details have been provided.

The security aspects of managing large groups of customers in relatively confined spaces alone will be extremely difficult to control and will undoubtedly lead to the wholesale theft of alcohol much of it ending up in the hands of the under-age which then fails to promote the licensing

objective of the protection of children from harm as well as the aforementioned street drinkers thereby all adding to existing problems.

The proximity of Madame Tussauds and other nearby popular tourist venues will attract many UK and other foreign tourists the majority being underage children often visiting as members of large groups where constant supervision is not always possible therefore a busy shop provides ample opportunities for the illegal acquisition of alcohol.

4. We have severe concerns over the public health & safety aspect as well as the noise pollution/nuisance created by deliveries to the Co-op. We understand that the loading/unloading bay for the store is located over a 100 metres away, The application contains no details relating to the mechanics of delivery so we are forced to make assumptions as to the methods employed. Normally in common with other similar retailers the co-op stock replenishment deliveries are via metal cages on wheels which are either left at the shop and the empties are collected from the previous delivery or they are emptied as they are delivered to the store by staff. We assume it is the former of the two options but the issues are the same for both.

This will mean a constant stream of metal cages rolling along the pavement which for residents, shop-keepers and the public represent significant dangers and noise pollution (the noise from a heavy metal cage rolling along a pavement is substantial and from multiple cages over a length of time would be intolerable) especially on such crowded pavements (even if they are widened).

The chance of a cage toppling is very real and could injure passers-by or alternatively possibly spill into the street and cause a vehicle accident and/or traffic congestion.

We further understand that it is proposed to sink a lift shaft (the day to day operation itself would cause significant noise and vibration) from the pavement area down to the basement levels of the premises rather than directly into the store. Clearly only one cage at a time can be moved which suggests that either there will be a batch of cages awaiting disposal on the street or that only one cage at a time will be trundled along Baker Street which will significantly prolong the delivery cycle. We have no idea how many times a week or day will deliveries be made, presumably the busier the store the more cages or deliveries there will be. No details of delivery times were indicated on the application however we say that deliveries during normal night-time hours would disturb residents and cause significant loss of sleep whilst during the day it would be bad for all visitors, residents, businesses and road users.

5. We see no evidence that any kind of consultation with the relevant responsible authorities has taken place and therefore have little confidence in the ability of the company to deal with such a high profile location. The lack of robustness within the operating schedule shows no understanding regarding the problems this store will face and it appears the Co-op believe, if we are to read the operating schedule carefully, the issues will be consistent with a location inside a mid-band residential housing estate or secondary High street, where many of their stores are currently located.

6. The station is a major transport hub for locations further afield with exceptionally large numbers of people using the area as stop-over before moving on. We see no evidence of how the co-op will manage this major concern or even whether the Co-op is aware of its special significance.

We urge the committee to refuse this application as this firm like the Tesco's before them are only interested in obtaining a prestige site without committing themselves to the equally important responsibilities that come hand in hand.

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:

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| Policy HRS1 applies | <p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> |
| Policy OS1 applies: | Applications will generally be granted and reviews determined subject to the relevant criteria in Policies CD1, PS1, PN1 CH1 and HRS1 and other policies in this Statement. |
| Policy FFP1 applies: | Applications will only be granted if it can be demonstrated that the proposal meets relevant criteria in Policies CD1, PS1, PN1 and CH1. |

4. Appendices

| | |
|-------------------|--|
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

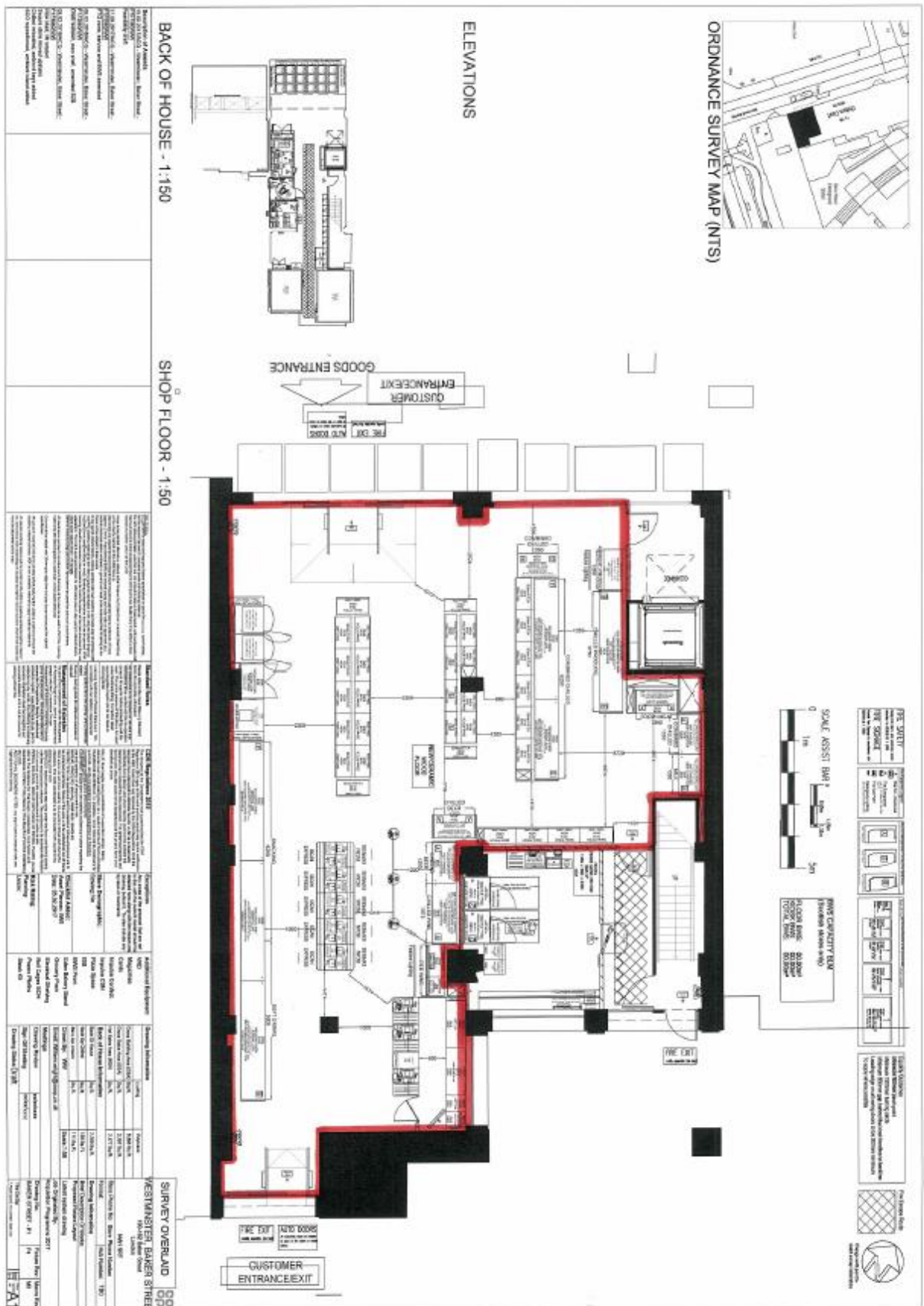
| | |
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| Report author: | Miss Heidi Lawrance Senior Licensing Officer |
| Contact: | Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk |

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

| | | |
|-----------|---|------------------------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 7 th January 2016 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | April 2018 |
| 4 | Application Form | 26 th March 2018 |
| 5 | Representation – MET Police Service | 11 th April 2018 |
| 6 | Representation – Environmental Health Service | 6 th April 2018 |
| 7 | Representation | 12 th April 2018 |
| 8 | Representation | 8 th April 2018 |
| 9 | Representation | 17 th April 2018 |
| 10 | Representation | 20 th April 2018 |

Premises Plans



Applicant Supporting Documents

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The applicant has given thought to the potential impact of the grant of this application on the four licensing objectives and, having regard to the locality, considers that the following conditions are appropriate.

b) The prevention of crime and disorder

1. The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum period of 28 days and shall be capable of being easily downloaded. Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.

2. There shall be "CCTV in Operation" signs prominently displayed at the premises.

3. An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.

4. The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo, or any other form of identification from time to time approved by the secretary of the state.

5. The premises will be fitted with a burglar alarm system

6. The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

c) Public safety

The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

d) The prevention of public nuisance

A complaints procedure will be maintained, details of which will be made available in store and upon request.

e) The protection of children from harm

1. All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.

2. An age till prompt system will be utilised at the premises in respect of age restricted products.

3. A refusals register (whether kept in written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or the Local Authority.



Jessica Donovan
Public Protection and Licensing
Westminster City Council
22nd Floor
Portland House
Bressenden Place
SW1E 5RS

Your Ref:
Our Ref: (L)RXA.AV.COO238.557
Document No: wh21107272v1
Date: 26 June 2018
Direct Line: +44 (0) 191 204 4365
Direct Fax: +44 (0) 191 204 4001
Email Address: richard.arnot@wardhadaway.com

Dear Jessica

Our Client and their application for a premises licence at 190-192 Baker Street, London, NW1 5RT (18/03285)

Further to the above, and the hearing listed on the 5th July, I enclose 5 copies of my client's Core Colleague Training Manual and Age Matters Information to which I will refer the Committee.

In addition, I have enclosed an email from Cynthia Poole of the St Marylebone Society dated 31st May, I have also attached amended conditions which you may have already seen and can confirm that we would proceed on the basis of your core hours rather than those with which we originally applied.

I would be grateful if you could please acknowledge receipt.

Yours sincerely

Richard

Richard Arnot
Partner

Enclosure(s)

Ward Hadaway Solicitors

Sandgate House, 102 Quayside, Newcastle upon Tyne NE1 3DX
Tel: +44 (0)191 204 4000 Fax: +44 (0)191 204 4001 DX: 730360 Newcastle upon Tyne 30
Email: legal@wardhadaway.com Web: www.wardhadaway.com

Also at: Leeds and Manchester

Richard Arnot

From: SMS <planning@stmarylebonesociety.org>
Sent: 31 May 2018 14:58
To: Richard Arnot
Subject: The Co-op at Baker St Station

Dear Mr Arnot

Thank you for your letter, and apologies for the delay in getting back to you.

We appreciate that you are aware of the particular problems that can arise around a station, especially in a heavily residential area, so if the licencing hours are limited to deal with the various issues you mention in your "conditions", that would be very helpful. Very late night noise can make life miserable for residents.

We note that the licencing hearing has been postponed.

Our members are not against the proposed Co-op, in fact I am sure they will welcome it, especially if it adds to local variety in unprocessed food for home consumption, as opposed to fast food for tourists. There is another branch of the co-op in Park Road which is much used by local residents, and has a cashpoint, and we hope that that one is to remain.

There are some concerns about the proposed design of the facade - the station building is listed and there are design guidelines for new shopfronts. Discussion with Westminster's Planning dept should help resolve this.

We note that residents of Chiltern Court have some anxieties about noise and loading, but I understand they have already been in touch with the person named on the licencing notice in Baker Street Station.

kind regards
Cynthia Poole
for the St Marylebone Society

CONDITIONS

1. CCTV

- 1.1. The Premises Licence Holder shall install and maintain a CCTV system at the premises giving coverage of all entry points and areas to which customers have access in any lighting conditions.
- 1.2. Such CCTV system shall continuously record whilst the premises are open for licensable activities and shall be capable of providing frontal identification of customers.
- 1.3. All CCTV recordings shall be retained for a minimum of 31 days and shall be date and time stamped.
- 1.4. CCTV recordings should be made immediately available for inspection upon receipt of a request by the Police and Authorised Officer of the Licensing Authority.
- 1.5. A member of staff shall always be present on the premises whilst they are open who is capable of operating the CCTV system and able to facilitate immediate viewing of CCTV footage upon the request of the Police and Authorised Officer of the Licensing Authority.

2. Proof of Age

- 2.1. A Proof of Age Scheme, such as Challenge 25, shall be operated premises whereby the only acceptable forms of identification are a valid passport, UK driving licence, any form of identification containing the PASS hologram, military identification or any other form of identification time to time approved by the Secretary of State.

3. Incident Log

- 3.1. An Incident Record, whether kept in written or electronic form, shall be maintained at the premises and made available on request to the Police or an Authorised Officer of the Licensing Authority. The Incident Record shall record any complaints received in connection with the licensable activity committed at the premises, any faults with the CCTV system, any refusal to sell alcohol at the premises, and any visit to the premises by a responsible authority in connection with the licensable activity permitted at the premises.

4. Training

- 4.1. All relevant staff shall be trained in relation to their responsibilities under the Licensing Act 2003.
- 4.2. Training Records shall be correct and made available for inspection upon receipt of request from the Police or an Authorised Officer of the Licensing Authority.

5. Miscellaneous

- 5.1. A notice must be displayed in the premises explaining that it is an offence for persons under the age of 18 to purchase alcohol.
- 5.2. A panic alarm and system shall be installed and maintained at the premises.

- 5.3. A burglar alarm system shall be installed and maintained at the premises.
 - 5.4. An electronic till prompt system shall be installed and maintained at the premises which reminds staff to ask for age verification.
 - 5.5. During the hours that the premises is open but not authorised to sell alcohol, all alcohol within the trading area shall be secured behind locked screens that customers do not have access to it.
 - 5.6. No more than 15% of the trading area shall at any one time be given over to the display of alcohol.
 - 5.7. Notices shall be displayed in the premises confirming that the hours during which alcohol may be sold.
 - 5.8. There shall be no self-service of spirit, save for mixed spirits with an ABV of 5.5% or less.
 - 5.9. No spirit measures of less than 20cl shall be sold at the premises, save that this prohibition shall not apply to mixed spirits.
 - 5.10. Notices shall be displayed at the exit to the premises requesting that customers should leave quietly.
6. Super strength beer, lager or cider
 - 6.1. No beer, lager or cider of 5.5% ABV or above shall be sold at the premises save that this prohibition shall not apply to premium products such as craft and microbrewery products, or products produced to commemorate specific event or similar.
7. Noise
 - 7.1 No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance.
8. Deliveries
 - 8.1 No deliveries to the premises shall take place between 23:00 and 07:00 on the following day save that this restriction does not apply to newspapers and magazines or diary or bakery products.
9. EHO Approval
 - 9.1 No licensable activity shall be permitted at the premises until the premises have been inspected by the Environmental Health Consultation Team and they have confirmed that policies and procedures are in place which enables the Premises Licence Holder to fulfil the conditions attached to this licence.
 - 9.2 The inspection of the premises shall be concluded within 3 working days of EHCT being notified by the Premises Licence Holder that the premises is about to open.
 - 9.3 EHCT shall notify the Premises Licence Holder that they are so satisfied, or what steps need to be taken to rectify any inadequacies, within 24 hours of the inspection taking place.

9.4 If EHCT do not fulfil the requirements of 9.2 and 9.3 then the Premises Licence Holder may, in any event, conduct licensable activities.

10. Football matches at Wembley Stadium

10.1 When a football match is taking place at Wembley Stadium the following conditions shall apply on that day.

10.2 No more than 4 cans of beer or cider shall be sold to an individual customer during the 4 hours before designated kick-off time.

10.3 There shall be no sale of alcohol, with the exception of wine, in bottles during the 4 hours before designated kick-off time

10.4 No alcohol shall be sold during the hour before the designated kick-off time

10.5 The manager of the premises shall comply with any direction given by the Police to stop selling alcohol until the football match has ended.

10.6 All relevant members of staff shall be made aware of the terms of condition 10.

Food

CO
OP

Main

Core
+
Colleague
+
Induction

Snack

+

nk

Welcome Pack

Name:

Welcome to your store

This pack will help you through your induction period with us.

There'll be activities, checklists and space for you to make notes and jot down ideas.

Don't worry, your Store Manager and Buddy will be with you every step of the way.

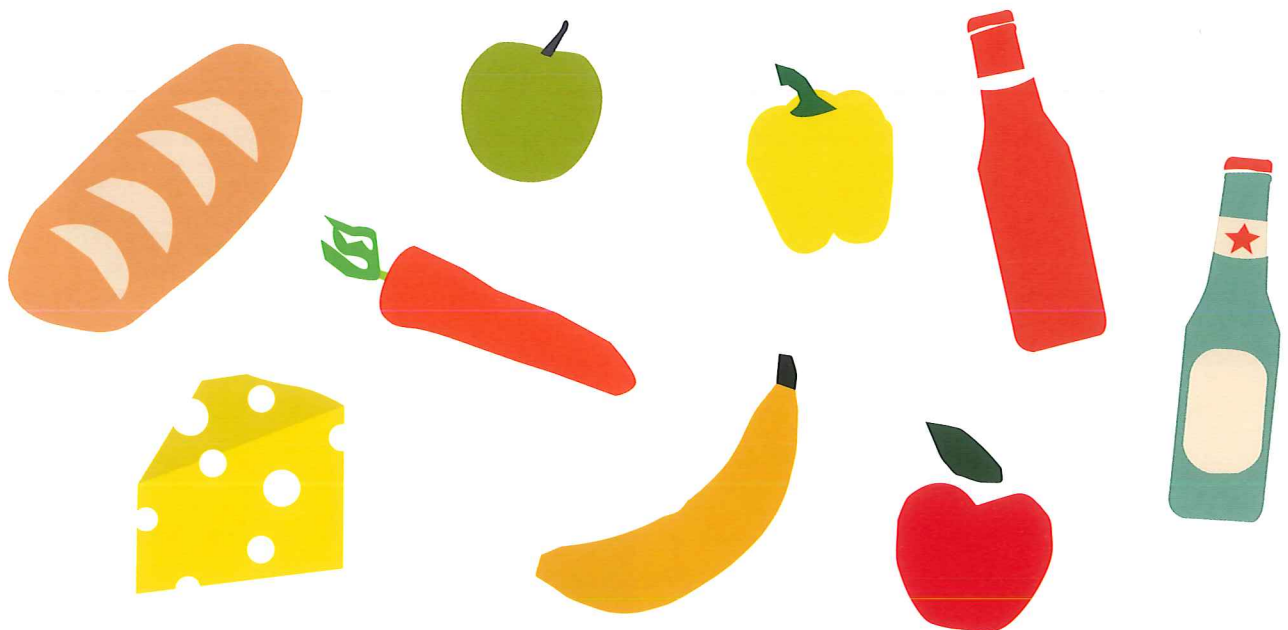
You'll learn most things in store but you will also be heading out for a day.

This is your pack to look after and keep. As the saying goes, the more you put into it, the more you will get out of it!



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Your core journey

Day 1

Let's get started!

Day 1 is all about getting you set up to be great in your role.

Your first day will be spent with your Store Manager or Buddy, finding your bearings in your store and learning all about our Co-op difference.

To ensure you're safe and we abide by the law, you may need to complete some additional modules. Don't worry though, your Store Manager or Buddy will take you through these.

Week 1

We're setting you up for success!

During your first week you will need to complete all of your core modules. These include things such as Age Matters and Shop floor basics. You'll do these either on e-learning or with the help of your Buddy.

You'll find a full list of what you need to complete in the 'Core modules' section of this pack.

Week 2 - 12

Become a specialist!

These areas are optional and will be based on your development and what your store needs.

If you have these departments in store and they are of interest to you, have a conversation with your Store Manager about getting trained on them.

They include departments such as Bakery, Delicatessen, Food Safety Level 2, Post Office, and Cash.

Week 2 - 4

Department Savvy!

We want you to know all of the basic departments in the store, so, during your first 4 weeks you'll be learning all about Electronic Point of Sale (EPOS), News and Mags and Checkouts.

Welcome to Co-op!

During this time you'll also need to attend an event called 'Welcome to Co-op' which is a really fun and informative day with other new colleagues from your area, to learn about our Co-op and how you can have a positive impact on our customers and your store.

Reviews

During your first 12 weeks with us your line manager will spend time with you at weeks 4, 8 and 12 to review your progress and support you during your induction period with us.

Finding your bearings



Welcome to our Co-op

What happens when down-to-earth, decent, hard-working people, who are free to use their best judgement, work for an organisation which carefully balances profits with ethics for the benefit of its members?

The answer is that you get magic. Co-op magic. Be part of it.

Welcome

You're starting work for one of the largest co-operative consumer groups in the world and we have a lot to be proud of. Over the next few weeks, you'll be introduced to our business and learn more about our history but for now, let's talk about the really important things, like finding your way around your store, our policies, and some of the great benefits you'll get by working with us.

One of the first things that will happen is that your Store Manager will link you up with a Buddy. Your Buddy will help you navigate the first few weeks and will show you the ropes. Don't be afraid to ask questions, it's important to us that you feel comfortable and happy at work which is what your Buddy is there for.

Don't forget to have a look at our website, which has lots of information about our policies, perks and people: colleagues.coop.co.uk/

You're going to meet your team and learn lots over the next few weeks.

Make some notes about the basics below to help you remember:

My Store Manager's name is:

My Team Manager's name is:

My Team Leader's name is:

My Buddy's name is:

My teams' names are:

If I am not able to come in I should call:

Pay day is:

My holiday entitlement is:

My membership number is:

*** It's really important that on day 1, you log on to MyHR and enter your bank details - if you don't do this, we won't know where to pay you.**

Our Co-op and you

Aside from a great business and fantastic people, there are plenty of other reasons to work with us.

Co-op Colleague Membership

Great rewards when you buy Co-op own brands. 5% for you, plus 1% for your local community.

Electrical

5% colleague discount on a huge range of electrical goods, plus Co-op membership rewards on selected items.

Food

Great food for less, with 10% discount on top of your 5% membership rewards.

Funeralcare

Exclusive colleague discounts on funeral arrangements and pre-paid funeral plans.

Insurance

Special colleague discounts of up to 25% on home, pet and motor insurance, plus savings on breakdown cover.

Legal Service

5% off Conveying, Will, Family, Personal Injury and Probate and Estate Administration.

Pensions

Helping you save for the retirement you want, with valuable contributions from the Co-op.

Plus much more, including:

- Child care vouchers
- Death in Service
- Retail and Leisure Discounts
- Rental Deposit Loans
- Credit Union



Simply scan the QR code above or go to:

coop.co.uk/benefits

To register, just have your employee number and national insurance number handy.

You can access the site from work or home, meaning you can take advantage of our offers at any time.

Useful Contacts

USDAW

The Co-op recognises the rights of employees to be members of trade unions and, as a long term supporter of the trade union movement, **actively encourages** membership by all employees. Co-op recognises **USDAW** as the appropriate trade union to represent colleagues and negotiates terms and conditions yearly.

Please visit the USDAW website at www.usdaw.org.uk or call **0800 030 8030** for more information.

Employee Assistance Programme

Offers a range of services such as counselling, information, signposting and support across a wide range of issues such as personal and work related concerns, legal and financial advice, health, and child and elder care.

The EAP service is **confidential**, available **24/7** and run by an **independent** provider.

Call **0800 069 8854**

For online support visit:

www.validium.com

Username: **Coop**

Password: **Group1844**

Bullying and Harassment

We do everything we can to make our Co-op a great place to work, where colleagues feel safe and comfortable to be themselves. Our Bullying and Harassment Policy is available to everyone on the intranet.

If you have any worries, you can contact the **Whistle Blowing** helpline on **0800 374 199**.

Or contact the Co-op Food **Bullying, Harassment and Discrimination** helpline on **0844 728 0165** or by email at h&bcomplaints@coop.co.uk

Your case will be handled sensitively and with integrity.

"Here at the Co-op we strive to create an environment that embraces individuality, celebrates the fact that everyone is different yet equal and where every colleague is treated with dignity and respect.

Our Co-op is very proud to attract such a diverse workforce. Creating a culture where colleagues can be authentic, honest, and true. Where individuals are encouraged to flourish, feel engaged and rewarded. We remain a reputable inclusive employer amongst our peers, recognising that 'variety is the spice of life' and that self-expression and creativity are essential when enable colleagues to develop their full potential."

Aspire

Women's Career Network

What do we do?

We offer:

- Regular communication with other, like-minded colleagues with similar aims.
- Facilitated and informal networking opportunities both across and outside of the Co-op.
- Access to a broad range of resources to enable you to plan and move towards progressing your career.
- 'Lunch and crunch' sessions that enable you to broaden your personal and professional development.
- Opportunities to engage with the network and contribute to it's future either through your Aspire Steering Team or contributing articles and ideas to the Aspire member magazine.

Aspire is an informal support system for Co-op women who wish to pro-actively develop themselves, build a network or advance their career with the Co-op.

We are a fully inclusive network and welcome male members who want to get involved. Aspire holds several events each month which include informal networking discussions, lunch and learn workshops and 'roundtable' sessions where senior women share their career journey.

Join us

If you want to become a member, or are interested about finding out more, email us at aspire@coop.co.uk or get in touch via Twitter [@aspire_co_op](https://twitter.com/aspire_co_op)

Respect

LGBT+ Network

What do we do?

Support

Going through a difficult time because of your sexuality or gender identity, or know someone who is? We're here for you.

Develop

We help colleagues get the most out of their careers through mentoring schemes, training and careers advice.

Inform

LGBT+ issues matter. We make sure that colleagues' voices are heard at the highest levels of our Co-op.

Socialise

Events give colleagues a chance to meet new people and learn more about LGBT+ issues, culture and history.

Respect is the Co-op's lesbian, gay, bisexual and transgender (LGBT+) network.

We have two simple aims: to make sure LGBT+ colleagues can be themselves at work and to promote LGBT+ equality throughout the Co-op and beyond.

We believe that creating a workplace where everyone can flourish is up to all of us; that's why everyone is welcome to join Respect, whether you identify as LGBT+ or not.

Join us

If you want to become a member, or are interested about finding out more, email us at respectLGBT@coop.co.uk or get in touch via Twitter [@cooprespectLGBT](https://twitter.com/cooprespectLGBT)

Policy and procedure

Here at the Co-op we are proud of presenting a professional image to our customers.

We'll provide you with a uniform in order to keep you looking smart, and any other appropriate protective clothing to protect our food products from sources of contamination. But, we don't want to be too strict; we respect individual differences and understand you may sometimes want to express yourself through how you look.

If you have long hair, false nails or nail extensions, be sensible - make sure they don't get in the way of you carrying out your job.



To minimise any risk to health and safety, if you wear jewellery, tuck any loose items out of harm's way.

Piercings that might get caught or fall out shouldn't be worn.

Remember to wear your name badge so customers and colleagues know who you are.

We don't want to make our customers sick so hands and nails must be kept clean and tidy.

Keep your feet safe by wearing clean, dark, flat shoes that protect your toes.

Other things you need to know

Make sure that your Manager or Buddy has gone through the following policies with you. You can also find all our policies on How Do I, or on the intranet under HR > People Policies. If you have any questions, don't be afraid to ask.

- Advanced rate of pay and when you'll be eligible
- How to book a holiday and the amount of notice you need to give
- The Day 1 Policy Information sheets
- How to clock in and out
- How to read and understand the rota
- How to report sickness and that you've understood the Absence Policy

We know there may be times when you need to be off work due to health or other reasons. It's important that you read and understand the Absence Policy and follow the instructions.

You will not be paid for the first 3 days of any sickness absence.

Shifts

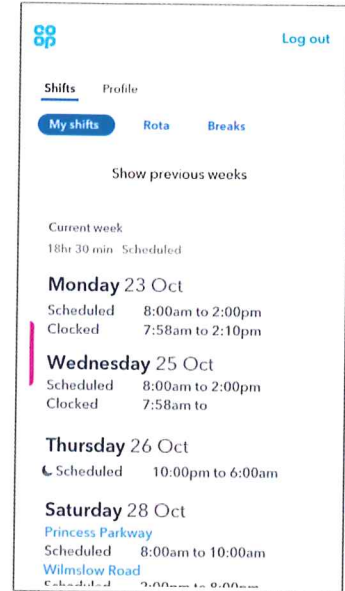
Shifts allows you to view your working schedules on your mobile device. Simply go to shifts.coop.co.uk and enter your employee number and mobile number to receive a login code.

However, if you do need a paper copy of your schedules you can request this from your Manager if you need to.

Here's what Shifts will show you:

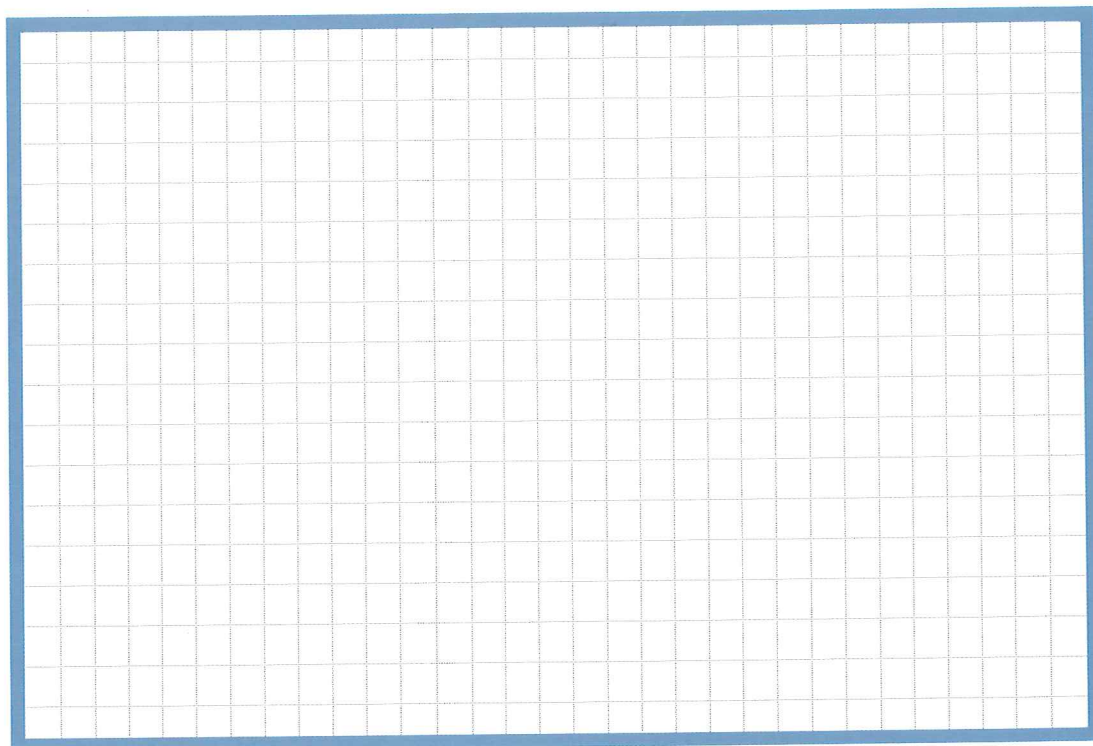
- Future and past schedules - 3 weeks in the future and 12 weeks in the past
- Paycodes
- Live clock-times - to see when you clocked in/out
- Rota - to see when your colleagues are working
- Shift preferences - to see your contract hours and maximum and minimum shift
- Pay dates
- Break Rules - see what breaks you're entitled to
- The store you're working in
- Manager's highlighted on the rota in bold

Make sure your mobile number is correct in the MyHR system so you can access it. If any of the information is incorrect, then speak to your manager. You can find more information on Shifts on How Do I.



Notes

Explore your store

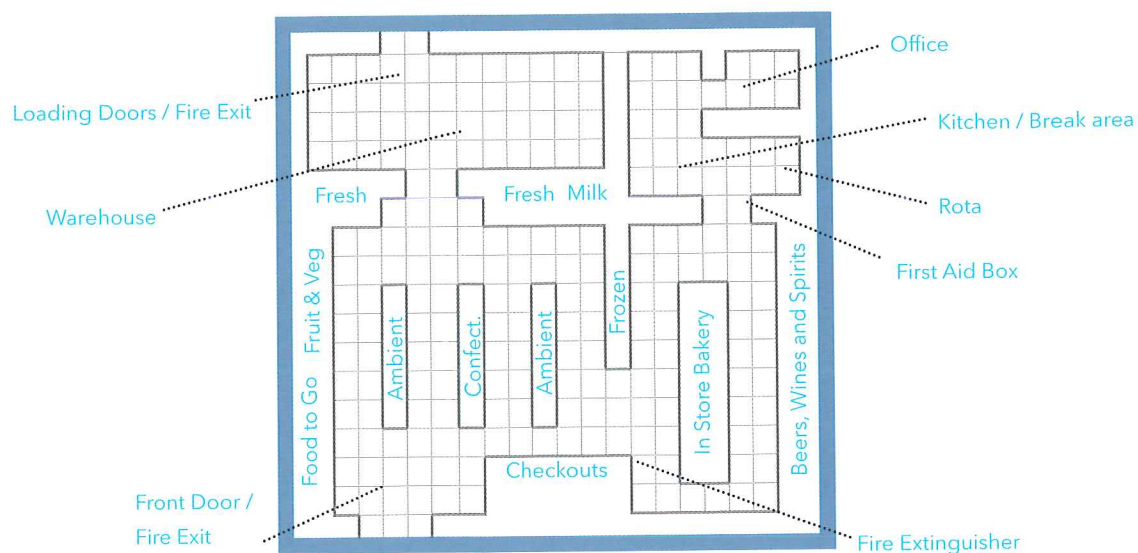


Now that you've had a tour and learnt a bit about your job, your first task is to find your way around.

Use the grid above to draw a sketch of your store, it doesn't have to be perfect but going around and having a look at what goes where will really help you find your feet. There's an example at the bottom of the page.

Here's a few ideas of things to show:

- First Aid Box
- Emergency Exits
- Warehouse
- Back Office / Kitchen
- Location of Rota
- Location of Fire Extinguishers
- Shop layout (include Ambient, Frozen, Confectionery, Fresh, Food to Go, Checkouts etc.)



More about us

Now's a great time to have a look around your store and learn a bit more about it. Have a go at answering these questions:

Our Food

Find an Irresistible product - what is it?

What makes it Irresistible?

Find a promotion - how do you know it's a promotion?

How much is our Co-op bread?

Where does our Co-op Pinot Grigio come from?

What does the Red Tractor mark tell you about our meat?

Your Store

What time does your store open and close on a weekday?

Find your store's True North compass - what's your store doing well in?

What does this mean for our customers?

Our Ethics

How much money does the One Foundation receive for every litre of Co-op water sold?

Find a bar of Co-op chocolate - what does it tell you about Fair Trade?

What other things can you find in store that are fairly traded?

Community and membership



Membership in your community

Our Co-op Membership not only brings benefits to you but also benefits your local community.

Your Buddy will now tell you all about our membership offer and how that works in your local community.

To help you be the best you can, we have a challenge for you. Fill in the questions below after your conversation with your Buddy. You might need to speak to other colleagues or your Store Manager to find the answers.

About membership

What % reward is 'for you'?

What % reward is 'for your community'?

Where can members find out their reward balance?

What Co-op businesses can members earn reward in?

Colleague member benefits

How do you become a colleague member?.....

What % discount do colleague members get in store?.....

Community

What are your three local causes?

How are the local causes chosen?

How do members choose which local causes to send their community reward to?

Membership in your community

Joining membership

How much does it cost to become a member?

What ways can customers become members?

What do customers need to do in order to register their temporary card?

Can temporary card holders spend rewards?

More on membership

What are independent Co-op societies?

What can our members do on their online account?

How to join as a colleague

If you are already a member of our Co-op you should call our membership contact centre on **0800 023 4708** with your employee number and they will convert you to a colleague member.

If you are not a member already you can join online and quote your employee number to become a colleague member.

Talking membership

This is your first introduction to the world of 'talking membership' with our customers, you will learn more about this when you attend your 'Welcome to Co-op' event.

A good thing to remember is that your colleagues will be clued up with membership; watch how they introduce it to our customers.

You are a customer yourself so consider how you would like membership to be mentioned to you. We really want you to use your judgement. For example, if a customer looks like they are in a rush it might not be a good time to mention all aspects of our membership offer, just like on the other hand, if a customer has a full basket or trolley we will have more time to talk through the key benefits of the offer.

Here's a few suggestions of things you could say and a re-cap of the key messages:

Are you a member of our Co-op?

Hello, can I swipe your membership card?

Did you know you can donate 1% of what you spend on own brand products to one of three local causes?

Talking Membership

Shop—Own brand products and services
Join—£1 buys a share in our business

5% for you when you choose Co-op products and services

1% for your community when you choose Co-op products and services



Core modules










Setting you up for success

Your core modules are essential to set you up in your new role.

They should be completed in your first week but some need to be completed before you do certain tasks, as it's the law.

We've provided you with a checklist below to make sure you cover everything you need to in your first week.

| What do you need to do? | When you need to do it by | Delivered by | | Details |  |
|--|-----------------------------|---|---|---|---|
| | | CITRUS | Manager/ Buddy | | |
| Day 1 Policy Information Sheet | Day 1 | |  | We need you to know about our policies on HR Shared Services > People Policies and How Do I | |
| Essential Petrol Skills (petrol sites only) | Day 1 |  | | If you work in one of our petrol sites please complete this before starting any work so you know how to work safely with petrol. | |
| Health and Safety | Day 1 |  |  | Your safety is important to us and it's essential that you know the health and safety rules to follow in your store. | |
| Scottish Licensing (Scotland only) | Day 1 |  | | If you work in one of our Scottish stores, it's the law that you need to complete this before going on the shopfloor. | |
| Tobacco Display Ban <ul style="list-style-type: none"> Scotland England Wales | Before working on checkouts |  | | There are different rules depending on where your store is and the size of your store. Your Store Manager will assign the right module for your store. | |
| Age Matters (Level 1) | Before working on checkouts |  | | We want you to follow our Challenge 25 Policy to protect you and our Co-op when you're selling restricted products, which is why you need to complete this before working on the checkouts. | |
| Post Office Local (Post Office Local stores only) | Before working on checkouts |  | | If your store has a Post Office Local kiosk you will need to complete these modules before dealing with any Post Office services that we offer. | |

Setting you up for success

| | | | | |
|--------------------------------|------------------------------|---|---|---|
| Food Safety | Before handling any products |  | | We want to keep our customers healthy so it's important that you are aware of our food safety practices in store before handling any of our products. |
| Availability | Week 1 | |  | We want our products to be available at the right time, in the right place in the right quantity for our customers to buy. |
| Energy & Environment Induction | Week 1 |  | | We want to be energy efficient as it protects the environment and it reduces our costs. |
| Keeping it safe | Week 1 |  | | We want you to feel safe at work. Although some of the situations in this module are few and far between you need to know what to do if any of them happen in your store. |
| Shopfloor basics | Week 1 | |  | Our customers expect great shopfloor standards when they visit your store so we're going to show you what you need to do to meet those standards. |
| Information Security Training | Week 1 | |  | You must complete your training during your first week. Using the store's workstation, go to the Food Intranet Home page and in "Quick Links" on the right side of the screen, click on "Information Security & Data Protection Training". Log in using your employee number as your username and password. |



Shop floor basics

In this module you will learn all of the core tasks you'll need in order to do a brilliant job on the shop floor.

We'll guide you through what good looks like and what you can do to make a difference in your store and for our customers. By the end of the module you'll have the skills and confidence to get started.

The module will consist of a pre work 'Shop floor app' where you'll watch a series of virtual reality clips. Be sure to watch these before starting the module. After that you'll complete a series of activities and questions, using the Shop floor workbook which your Buddy will hand to you. There will be various activities for you to complete on your own and with your Buddy.

To download the app, simply search **Co-op Shop Floor** in the App Store or Google Play Store



Logging in

Your log in is your store hub number, ask your Manager or Buddy if you're unsure.

Your store will have a virtual reality headset for you to use, there's some instructions on the next page on how to use the headset. If you prefer not to use the headset that's fine, you can choose the option on the screen. Try sitting down whilst watching the clips for the first time.

Headset Instructions



1 Open the velcro on the top



2 Pull open to reveal the two side panels



3 Fold back the two panels



4 Open out the whole panel, then fold it underneath



5 Secure the side panels down using the velcro pads



6 Remove the lense covers



7 Pop your device inside, make sure it's secure using the rubber band

Welcome to Co-op



Invitation



**You are invited to attend a
'Welcome to Co-op' event.**

It will be a fun and relaxed event all about looking at how you can have a positive impact on our customers and making your store the best it can be.

Book your event with your Store Manager and note the details below:

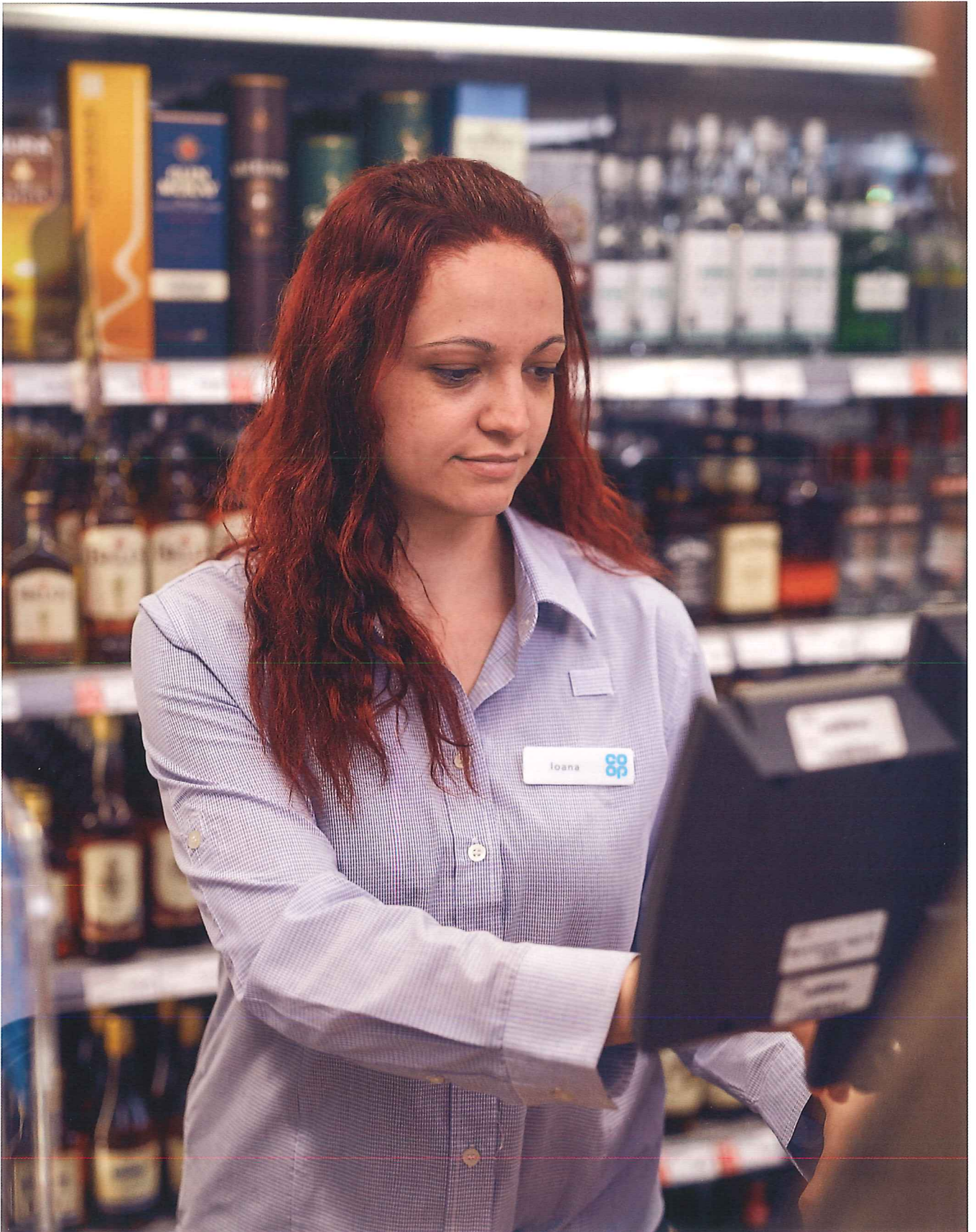
Date:

Time:

Venue:



Department training



Electronic Point of Sale (EPOS)

For this module you should complete the questions below with support from your Buddy.

There will be various activities for you to complete on your own and with your Buddy.

Shelf Edge Labels (SELs)

Why are SELs important?

.....

.....

.....

Where do SELs sit?

.....

.....

What information is shown on a SEL? Use your knowledge to complete the information below:

£1.00
£1.00 per item

Co-op Irresistible Xmas Chocolate Star Muffin EACH

Energy: 2186kJ/523kcal Contains Egg, Milk, Soya, Wheat

000000000722 813141 1F

What else is shown on the SEL for produce? Why's it important?

.....

.....

Find the SEL for Diet Coke cans, what's different about it? What does the symbol mean?

.....

.....

What do you do if there's a SEL missing?

.....

Electronic Point of Sale (EPOS)

Point of Sale (POS)

What other labelling and signs can you see around the store?

.....

.....

What's a POS kit and when would you use it?

.....

.....

What's a planogram? How do you use it to position products?

.....

.....

What advertising can you see from outside your store? Why is it important?

.....

.....

What do you do if there's a POS sign missing?

.....

.....

How do you run a price check on the shelves?

.....

.....

Warehouse

For this module you should complete your 'Colleague Warehouse Workbook' which will be given to you by your Buddy.

There will be various activities for you to complete on your own and with your Buddy.

Pre-work



Watch the Warehouse clip on the Shop floor app before completing the module.



News and Mags

We want to offer our customers great News and Mags all day, everyday. We'll show you all the processes from delivery to returns and explore how we can do this in the most cost effective way for our Co-op.

Your News and Mags training is delivered via CITRUS and then you should buddy up with another colleague to shadow them so you get the on-job experience before being let loose on your own.

Your Store Manager needs to assign the following modules for you to complete:

Module 1 - Delivery and Service Levels

In this module we'll look at how your news and mags get to your store and how you should check to ensure you get everything you're being charged for by the supplier.

Module 2 - Merchandising & Weekly Activity

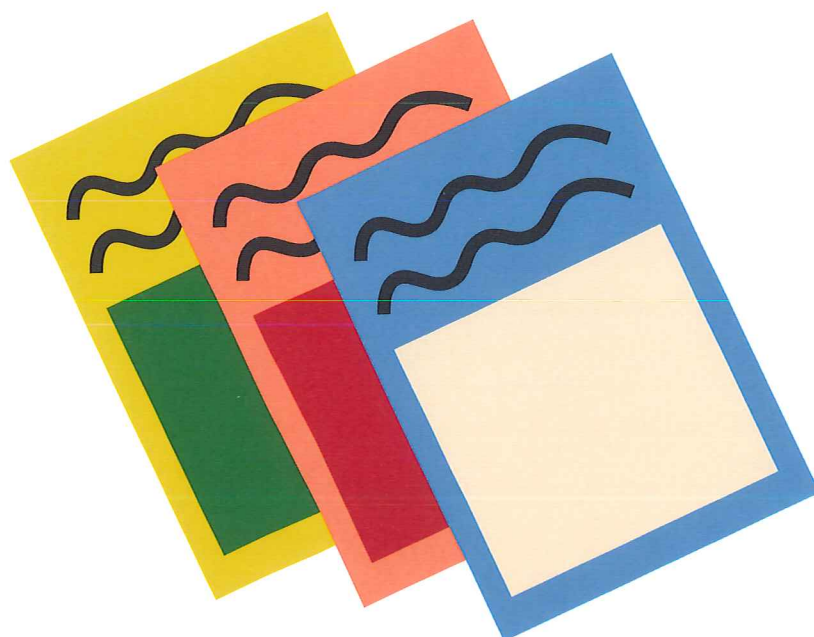
In this module we'll look at what great merchandising looks like and what you need to do on a weekly basis to keep your news and mags section looking great for our customers.

Module 3 - Returns & Documentation

In this module we'll look at how to complete the returns process and the documentation that you need to complete, along with it to make sure your store gets the right credits.

Module 4 - Order Levels & Customer Orders

In this module we'll look at how you can amend your order levels if you're getting too much stock, or not enough stock and how you can order one-off requests for customers.



Checkouts

There is a 'Core Checkout Guide' opposite for you to use whilst completing your 'Colleague Checkout Workbook'. Your workbook will be handed to you by your Buddy.

There will be various activities for you to complete on your own and with your Buddy.

Here's some instructions on how to fold up your 'Core Checkout Guide':

Front

The front page of the Core Checkout Guide contains several sections:

- Saving Stamps:** Instructions on how to use stamps and how to get more stamps.
- Gift Cards:** Information about gift cards, including how to purchase and use them.
- Lottery:** Details about the weekly lottery, including how to play and how to win.
- Carriage Bags:** Information about the carriage bag service, including how to use it and how to get more bags.
- Waste and Returns:** Instructions on how to dispose of waste and how to return items.
- Core Checkout Guide:** A central graphic with the text 'Core Checkout Guide' and the GO logo.

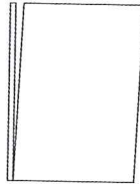
Back

The back page of the Core Checkout Guide features several sections:

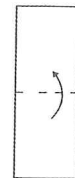
- Standards:** A list of standards for the checkout process, including 'Always smile and greet your customer' and 'Keep the kiosk clean and tidy'.
- Things that shouldn't be on the kiosk:** A list of items that should not be placed on the kiosk, such as 'Broken or used products' and 'Personal items'.
- Visitor sign in:** Instructions on how to sign in as a visitor, including 'Always sign in when you enter the store'.
- Customer Conversation: Deals:** Information about deals and how to communicate them to customers.
- Age Related Sales Challenges:** A section discussing challenges related to age-related sales and how to overcome them.
- GO logo:** The GO logo is prominently displayed at the bottom of the page.

Folding instructions

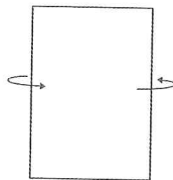
1 Tear out the Core Checkout Guide



4 Fold along the centre horizontally



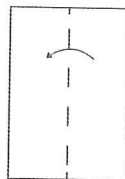
2 Flip the Core Checkout Guide so the back page is facing you



5 Fold along the centre horizontally again



3 Fold down the middle vertically



6 Your Core Checkout Guide is complete and ready to carry in your pocket



Core Checkout Guide



Carrier Bags

The law requires all stores to charge for single use carrier bags given out.

The 5p charge applies to the following bags:

- Standard single use carrier bags - the customer must be charged 5p for each carrier bag taken
- The 5p charge doesn't apply to the following:
 - Thin plastic bags for loose produce
 - Any plastic bags used for raw unpackaged meat, poultry or fish (only applicable in stores with butchery or fish counters)
 - Paper bags used for loose bakery items, loose food to go products or pick 'n' mix sweets
 - Flower bags
 - Cardboard wine carriers

Ask customers if they have their own bag, if not offer one, informing them of the 5p charge or the bag for life option. Offer to pack the customer's bag for them. Thank them and say good bye.

Voids and Refunds

- To void a single item: press Line Void > Enter the number of the line you need to take off the bill
- To void the whole transaction: press Managers Function > Void Transaction > Yes
- For a refund: press Managers Function > Refund > scan the product > select the correct reason code. If the customer doesn't want to make a complaint press No
- For customer complaints follow the till prompt to fill in the customer details > press No if the customer doesn't have a membership card or Yes and scan if they have a card
- Enter the amount of the refund then press cash if the customer paid cash for the item. Press EFT if the customer paid with a card. Ask the customer to sign the refund receipt and place in the till. Give the customer the value in money if it's a cash refund
- Complete the transaction by pressing Managers function > No Sale > Yes then place the receipt in the till

Lottery

- Process the Lottery through the Lottery terminal following the Lottery terminal training guide which can be found on How do I policies > Lottery training guide
- Scan the Lottery ticket barcode on the till. If the barcode does not scan, press Lottery > Lottery sales > type in the amount of the ticket > Enter
- A prompt will then ask you if the customer is over 25. Follow the Challenge 25 Policy to complete this section of the transaction
- Scan any other items the customer may have and complete the transaction as normal. Ensure the customer receives their Lottery ticket
- Thank them for their custom and wish them a good day

PayPoint

PayPoint is a well-recognised brand that enables customers to pay a wide variety of bills including utility bills, with cards, keys, tokens etc. and allows for mobile and overseas top ups to be purchased.

- Carefully follow the screen instructions when carrying out all transactions. Only when the transaction has completed should you give the customer back their card, key or bill, and hand them their PayPoint receipt
- For transport ticket transactions, remember to place and seal the receipt within the receipt wallet provided
- If you're not sure if you can accept a customer's card, key or bill - just try it or look through your terminal touch screen menus
- A small percentage of PayPoint transactions will fail. This is caused by a network failure with PayPoint
- The till will display a prompt then add the value of the failed transaction to the change due on the till screen and on the receipt

Gift Cards

- Scan the long barcode on the back of the gift card, when the sale appears on the till screen, check the amount is correct
- Once a gift card is activated, the transaction should never be voided unless a card is declined or the customer does not have enough cash
- If this is the case you should send the gift card back to the supplier. Phone operational store support for more information on 0844 262 2001 Option 2
- Scan any other items the customer may have and complete the transaction as normal
- Once the transaction is complete you will get a gift card receipt with the customer's normal receipt. Make sure you give the customer both receipts. Thank them for their custom and wish them a good day

Never scan the little barcode on the back of the gift card. This will charge the customer but not activate it.

Saving Stamps

Sales

- Press Service > Saving Stamps > enter the amount of saving stamps the customer requested. Complete the transaction as normal
- When the till opens give the customer the amount of saving stamps requested. As the stamps are sticky, always make sure that you've only given out the right amount

Redemption

- Make sure the customer has stuck all the saving stamps onto a saving stamp card and filled in their details on the back of the card
 - At the payment screen enter the value of the saving stamps and press saving stamp
 - Put a pen mark across the stamps to show they've been used and place the saving stamps into your till
 - Each saving stamp is the value of £1. Change can only be give up to the value of 99p.
- Saving stamps can't be used to buy lottery, concessions, coffee shop products or fuel

Standards

To ensure we deliver and meet customer expectations every time they choose to shop with us, we have store standards in place to keep things running smoothly.

- Make sure all damaged and loose stock has been removed
- Keep all items in the right place and labelled
- Replenish kiosk supplies (till rolls / carrier bags) in the designated area
- Wipe down surface areas to keep them clean
- Make sure the floor is clean and clear of slip, trip and fall hazards
- Tidy and replenish kiosk displays
- Keep the cigarette gantry doors closed with price list displayed
- Adopt a 'clean as you go' process on all sections
- Ensure all legal signage is displayed
- Make sure there are clean customer baskets available – trolleys if applicable
- Keep the managers workstation clear and clutter free
- During busy periods make sure the combi Post Office till has colleagues to cover
- Make sure your kiosk is set up to planogram
- Keep the kiosk door free from clutter and parcels
- Keep carrier bags stocked up so that they're available when the customer needs one



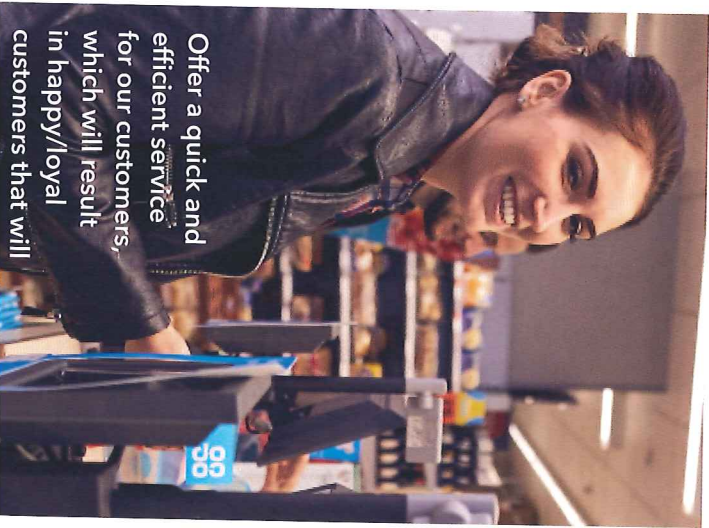
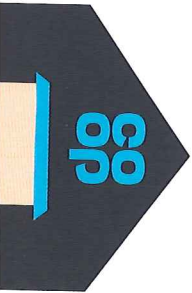
Things that shouldn't be on the kiosk:



- Reduced to clear products
- Anything that blocks customers or causes a safety issue
- Multiple charity boxes
- Lost and found items

Visitor sign in

- Any contractors must sign in and out of the visitors book upon arriving at and leaving the store
- Let contractors know your store's fire safety provisions, procedures and arrangements upon arrival at the store. The 'visitor/contractor instructions sheet' should be attached to the front of the visitors book for this purpose
- Any accidents or incidents involving a contractor must be reported using the Accident process
- Let contractors know of any site specific hazards which they should be aware of during their visit, such as deliveries



Offer a quick and efficient service for our customers, which will result in happy/loyal customers that will

Customer Conversation: Deals

- Increasing awareness of our offers in stores gives customers the confidence that we as a business offer great value for money
- Engaging with customers also provides a high level of customer service and shows customers that we care about their needs - we don't see them as just another transaction
- Always be aware of what's currently on promotion
- Engage with customers on the shop floor and chat to them about what's in their basket - remember to greet them with eye contact and a smile
- Chat with the customer on both the shop floor and the kiosk, offering alternatives and meal solutions where necessary

Age Related Sales Challenges

A Challenge 25 process is used to confirm the age of any person trying to buy an age restricted item. You must challenge any customer who appears to be under the age of 25, to produce an acceptable form of identification if they're buying an item which is age restricted. The till point will also remind you to do this.



Additional department training



Ready, set, go!

The following questions are designed to help you remember the information you've learnt during your induction. Jot down your answers and show them to your Store Manager who will be able to check them for you. It's important that you complete these as they are part of your induction sign off.

Introduction to Co-op

Name the Ways of Being Co-op values and describe what they mean to you.

What does it mean to be a member of our Co-op?

What rewards do members get?

Ready, set, go!

How do you set up new members using a temporary card?

Community

What are the local causes your store supports?

How were the local causes selected?

Ready, set, go!

Shop floor

What type of customers visit your store?

What times of the day is your store busiest?

On average how much money does your store make each week?

Walk around your shop floor with your Store Manager or another colleague imagining that you're a customer. Talk to them about anything you think could be improved on your shift or in the future. Write a couple of key points down afterwards to summarise what you talked about with them.

Ready, set, go!

Service

How can you provide great service on the shop floor?

How can you provide great service when you're on the checkout?

How can you help to manage queues in your store?

What do customers think about your store?

Ready, set, go!

News and Mags

Showcase the News and Mags section to your Store Manager or another colleague and describe how it shows 'what good looks like'. Write a couple of key points down afterwards to summarise what you talked about with them.

Bakery (if trained)

Showcase your Bakery department to your Store Manager or another colleague after you've been working in it. Describe 'what good looks like' in the Bakery. Write couple of key points down afterwards to summarise what you talked about with them.

Store Manager sign off

Once you've completed the questions above sit down with your Store Manager who will check them for you. They should then sign below to confirm that they have checked these and signed off your induction.

Store Manager name:

Store Manager signature:

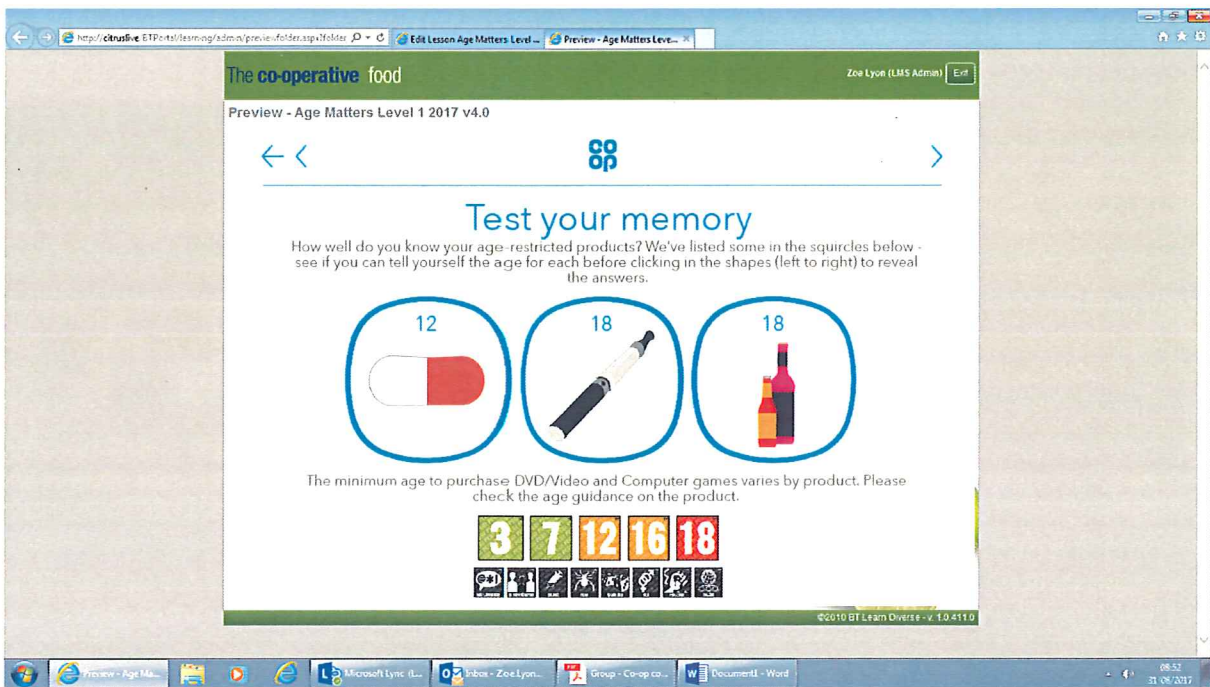
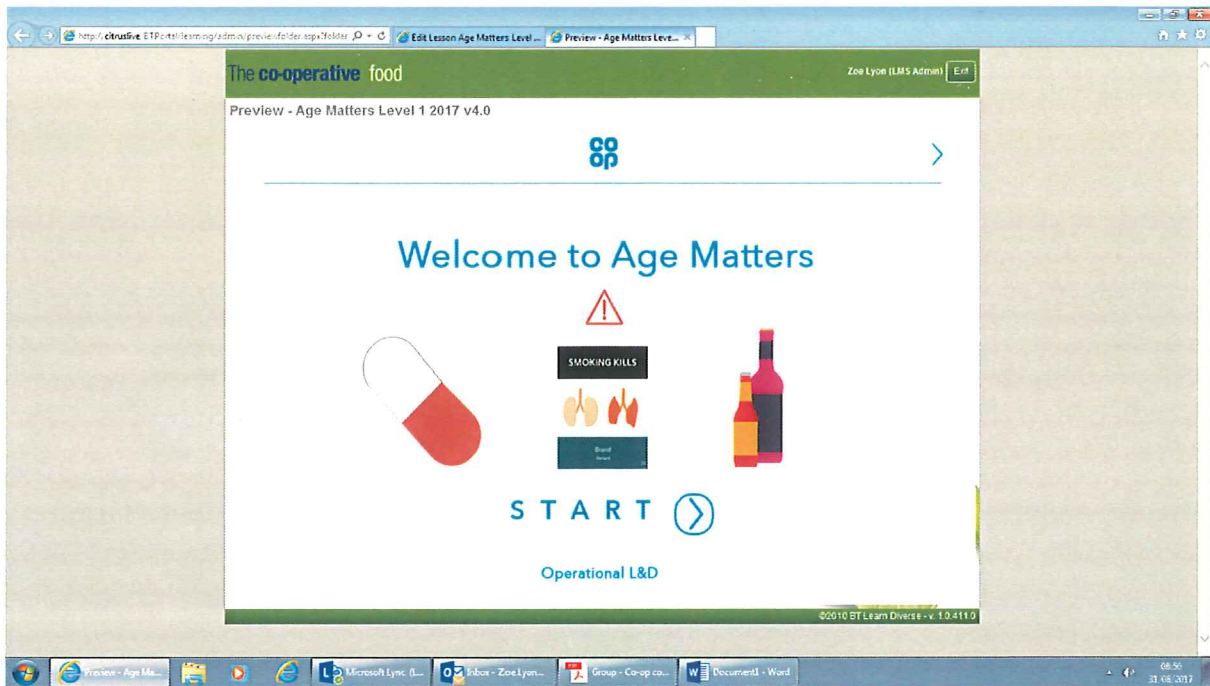
Date:

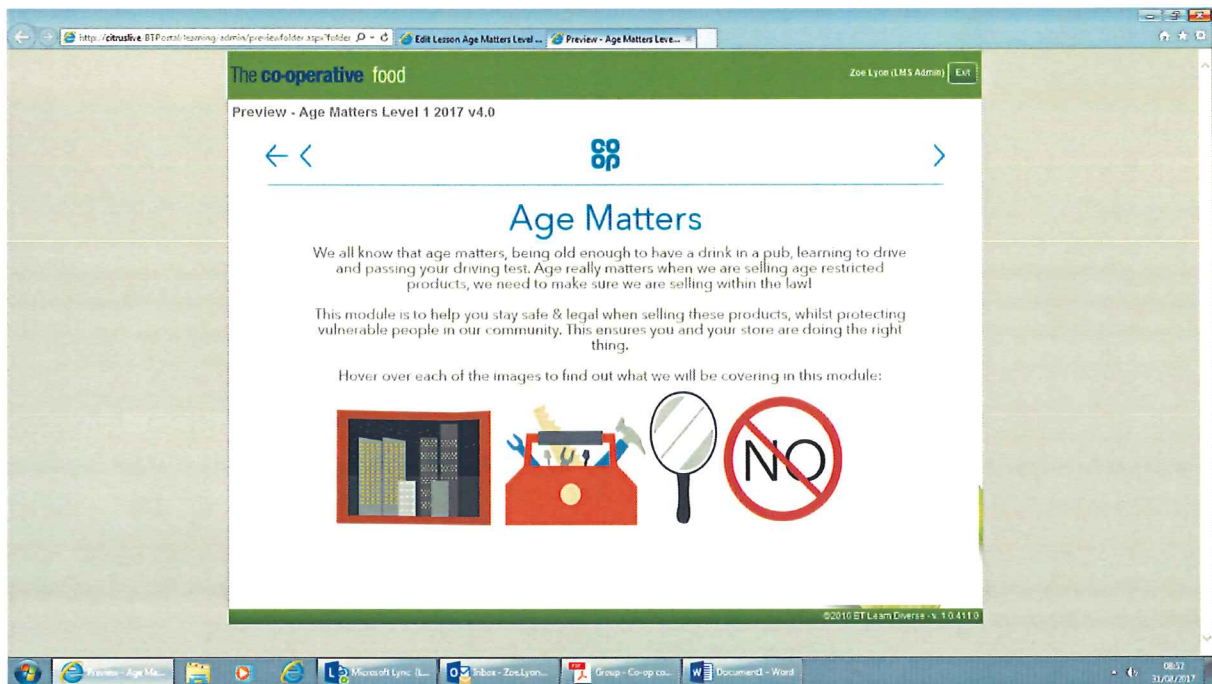


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Version: 1.4





The Bigger Picture – The impact of selling products to under age people

The Toolkit – What tools are there to help you

How old do I look? – Challenge 25, the when and how

Just say no – Refusing a sale

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Checks are ramping up

Recently there has been an increased emphasis on stores that sell Knives, Hair Dyes and Solvents. Click the squircles to reveal more info:

- Knives** For stores that sell kitchen knives, due to police and community concerns over knife crime we will see increased test purchases on these.
- Solvents** The law has recently changed on solvents - there is now no minimum age for restricting their sale. You need to use your best judgement - refuse the sale if you believe a customer is buying with the intention of using them to get 'high'. Have you read the Solvents factsheet which explains more? This can be found in the Age Restricted Sales area of CITRUS Policy.
- Hair Dyes** Stores that sell these must read and understand the new associated document. This can also be found in the Age Restricted Sales area of CITRUS policy.

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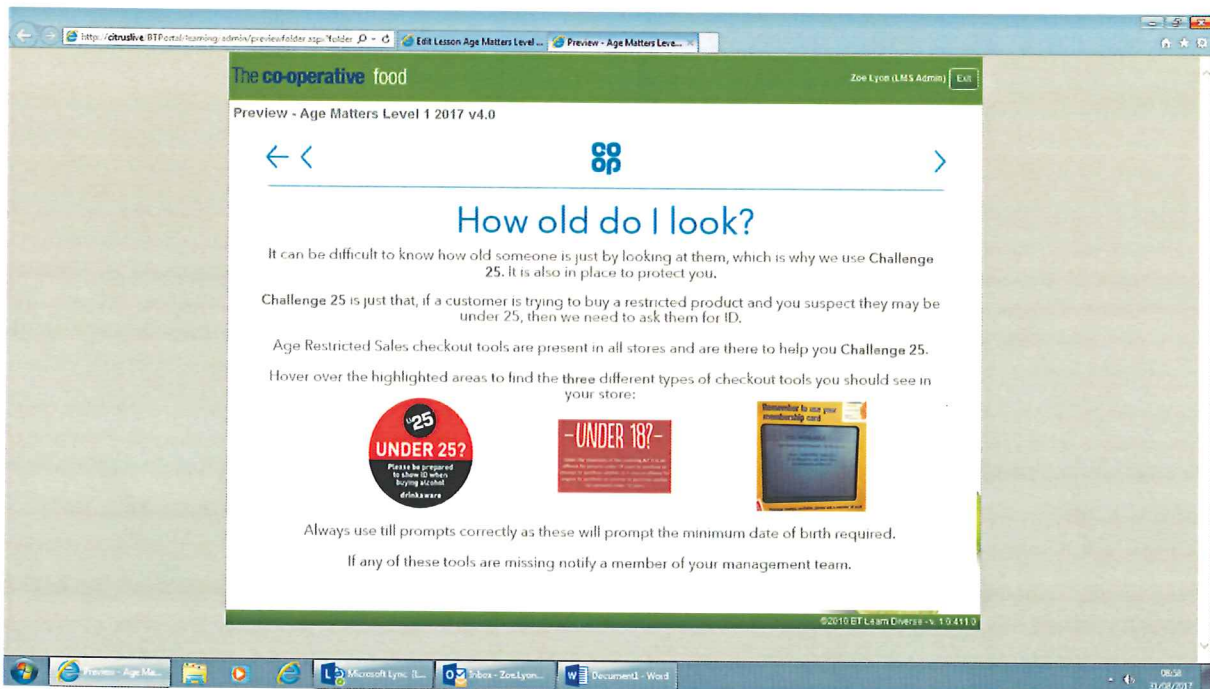
Challenge 25 - What does it mean?

You're told to abide by 'Challenge 25' - but what does that actually mean? Hover over your choice from below (read them carefully!):

- A** If you think a customer buying alcohol or other related products is under the age of 25, you are advised to ask for ID to see if they are old enough to do so.
- B** If you think a customer buying alcohol or other related products is under the age of 25, you should inform a colleague that you are selling an age-related product.

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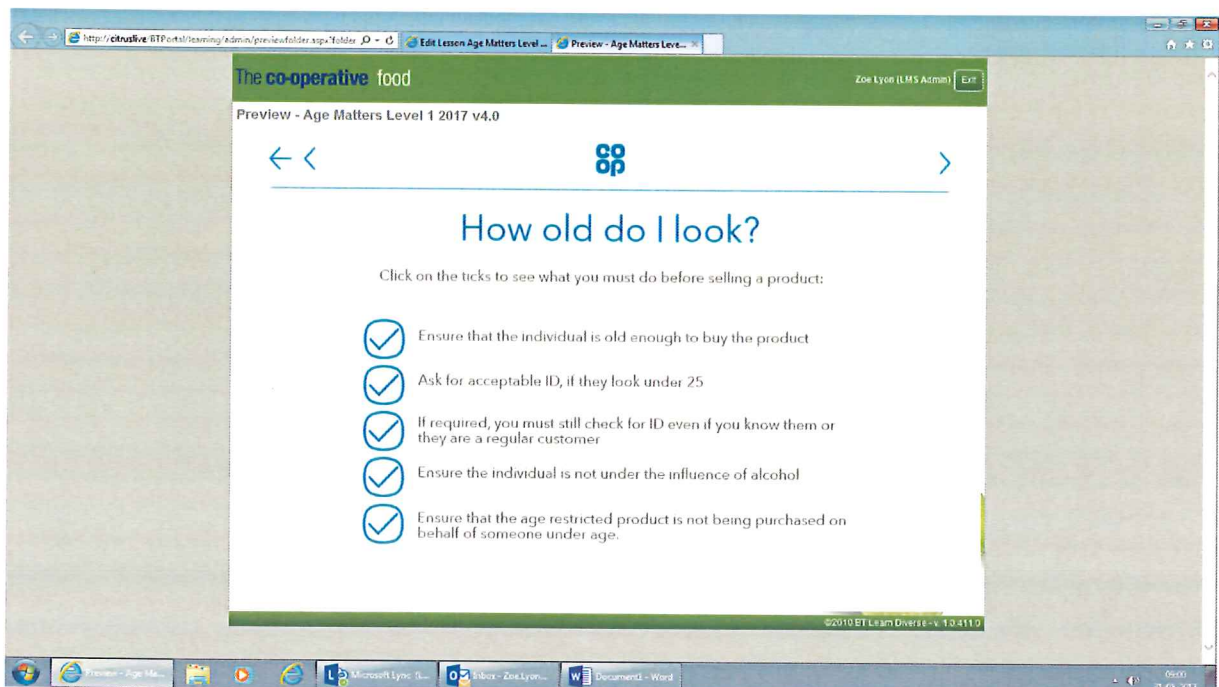


Hover overs

Challenge 25 Badge

Age restricted Point of Sale

Customer facing till screen



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How old do I look?

From time to time the police and other enforcement officers will conduct test purchases to check our systems and procedures work in preventing under age sales. Therefore it is vital that the Challenge 25 policy is being used.

If you are notified you have failed a Test Purchase (FTP), then you must notify your manager immediately.

Please remember that the same process for following Challenge 25 will need to apply when supervising a self-checkout (AST). Before you authorise the purchase you need to be confident that they are old enough to purchase the product.

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How old do I look?

When checking someone's ID, it can be hard to tell if it is genuine, just by looking at it. Hover over the ID for some tips to help spot a fake ID. There are 5 key areas to find.

Compare the customer to the ID. Does the person presenting the ID actually resemble the picture?

Or does he resemble the picture too closely?

Here's what to look for:

- If the customer is wearing exactly the same clothing and hairstyle as the photo on the ID, be suspicious. The ID might have been made hours before.
- Look for slight differences in facial features. People often present the IDs of close family members as their own.

Look for signs of anxiety. If the customer is avoiding eye contact, or looking nervous, be suspicious.

If you're still unsure, smile at the customer and say, "I think I need my manager to take a look at this." If it's fake, the customer will want it back immediately, and you can hand it back and refuse the sale. If it's real, he or she will probably be fine with having a second set of eyes on the ID.

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How old do I look?

When checking someone's ID, it can be hard to tell if it is genuine, just by looking at it. Hover over the ID for some tips to help spot a fake ID. There are 5 key areas to find.



Ask the customer for information from the ID such as their date of birth. If he or she has stolen someone else's ID, they might not remember smaller details.

If the customer cannot give their personal information without hesitation then it may be a fake or stolen ID.

If in doubt ask for additional photo ID. A lot of fake IDs are legitimate IDs that were lost, stolen or transferred. If that's the case, the customer won't have any additional ID as backup.

Look for signs of anxiety. If the customer is avoiding eye contact, or looking nervous, be suspicious.

If you're still unsure, smile at the customer and say, "I think I need my manager to take a look at this." If it's fake, the customer will want it back immediately, and you can hand it back and refuse the sale. If it's real, he or she will probably be fine with having a second set of eyes on the ID.

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How old do I look?

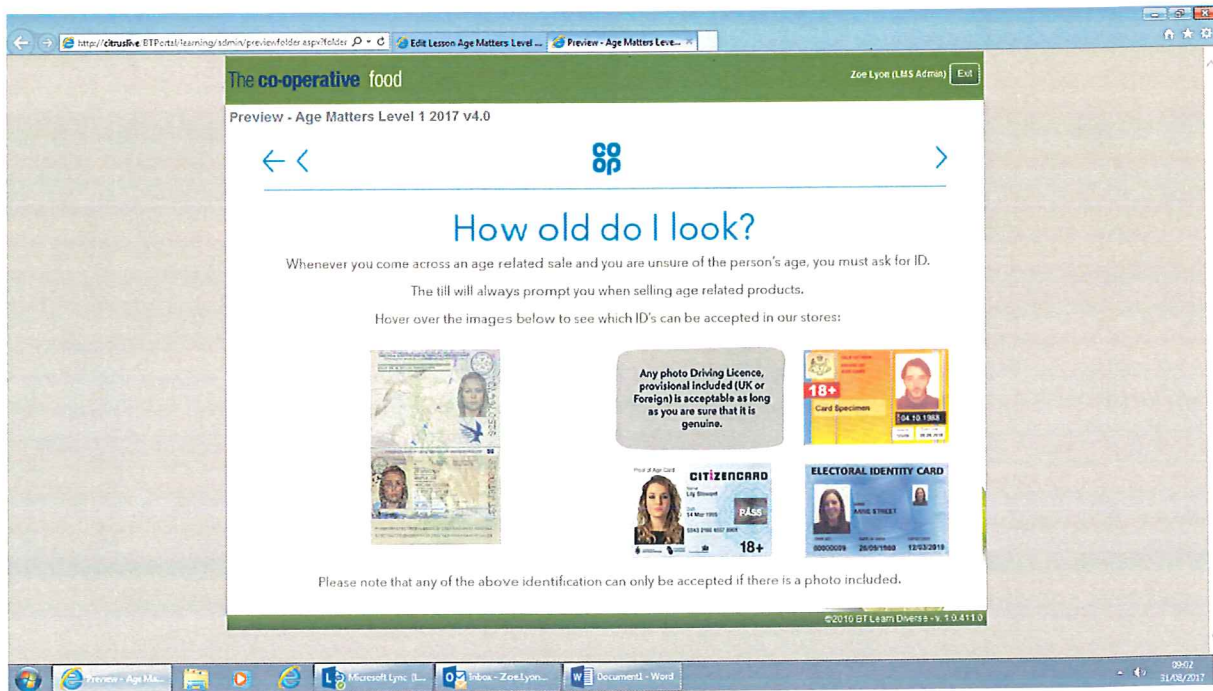
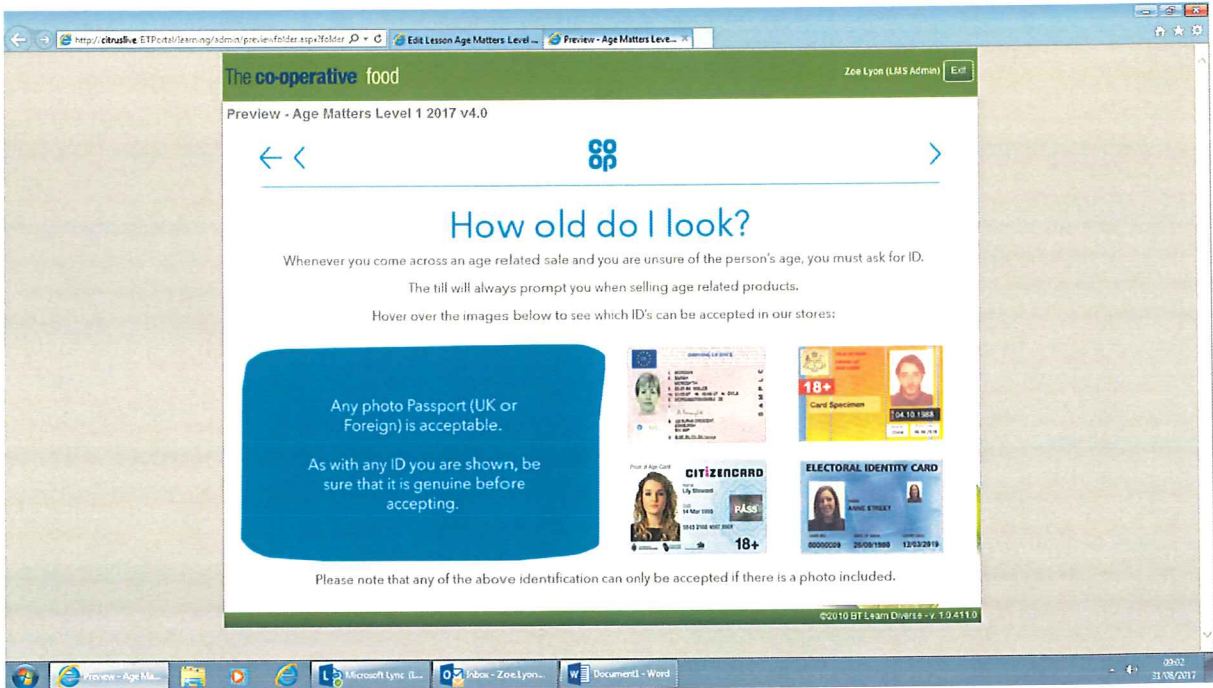
Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID. The till will always prompt you when selling age related products. Hover over the images below to see which ID's can be accepted in our stores:



Please note that any of the above identification can only be accepted if there is a photo included.

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How old do I look?


Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.
The till will always prompt you when selling age related products.
Hover over the images below to see which ID's can be accepted in our stores:





Ide of Man (IOM) Stores - local relevant ID cards can be accepted.
The main ID card used in IOM for alcohol is 'Proof of ID' card





Please note that any of the above identification can only be accepted if there is a photo included.


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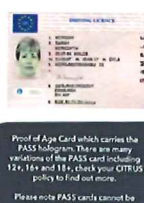
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How old do I look?


Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.
The till will always prompt you when selling age related products.
Hover over the images below to see which ID's can be accepted in our stores:







Proof of Age Card which carries the PASS hologram. There are many variations of the PASS card including 12+, 16+ and 18+, check your CTRUS path to find out more.
Please note: PASS cards cannot be accepted in the Ide of Man.



Please note that any of the above identification can only be accepted if there is a photo included.

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The co-operative food

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How old do I look?

Whenever you come across an age related sale and you are unsure of the person's age, you must ask for ID.

The till will always prompt you when selling age related products.

Hover over the images below to see which ID's can be accepted in our stores:



Additionally in Northern Ireland, Electoral Identity Cards are accepted.

Please note that any of the above identification can only be accepted if there is a photo included.

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The co-operative food

Preview - Age Matters Level 1 2017 v4.0

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The Bigger Picture

There are many repercussions to under age selling.


Failing to uphold your responsibilities can have serious consequences to you and your store.

Hover over each picture below to find out more:

You:

1. On the spot fine of £90 (Scotland £200)
2. Potential disciplinary process and job at risk
3. Taken into custody, fingerprinted and DNA swab taken
4. Court proceedings, with an unlimited fine, formal caution or imprisonment.

Remember to always ask for an acceptable form of ID. The challenge 25 Policy is there to protect you.




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The Bigger Picture

There are many repercussions to under age selling.
Failing to uphold your responsibilities can have serious consequences to you and your store.
Hover over each picture below to find out more:

The Customer:

1. An unlimited fine if caught buying a restricted product for someone under age
2. Embarrassment
3. Possible criminal record
4. Could impact career prospects.




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The Bigger Picture

There are many repercussions to under age selling.
Failing to uphold your responsibilities can have serious consequences to you and your store.
Hover over each picture below to find out more:

The Store:

1. Licence could be suspended or revoked
2. Right to sell selected or any restricted products could be removed
3. Loss of sales
4. The incident could also be reported in the media, resulting in bad press and poor local reputation.



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The co-operative food

Preview - Age Matters Level 1 2017 v4.0

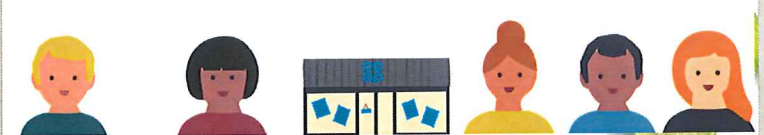
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The Bigger Picture

There are many repercussions to under age selling.
Failing to uphold your responsibilities can have serious consequences to you and your store.
Hover over each picture below to find out more:

The Wider Community:

1. Alcohol abuse accounts for 47% of violent crimes committed each year
2. 33,000 people die from excessive drinking each year
3. There is 1 death a week from solvent abuse.



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Taskbar: Preview - Age Ma... Microsoft Lync... Inbox - Zoe.Lyon... Document1 - Word 09:04 31/08/2017


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The co-operative food

Preview - Age Matters Level 1 2017 v4.0

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The Bigger Picture



The People in Our Community

When selling restricted products, we also need to pay attention to **who** we are selling to.

Not only do we need to ensure the customer is old enough to purchase the item, we also need to ensure they are not intoxicated. This can be seen in various physical elements, such as:

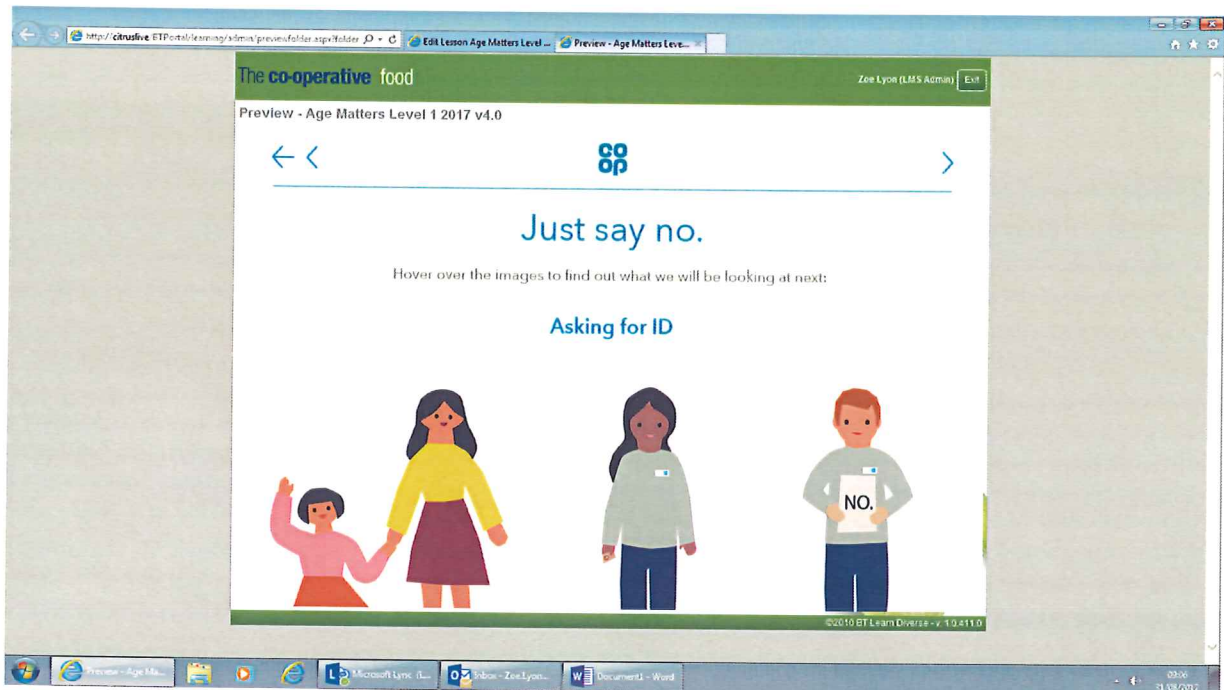
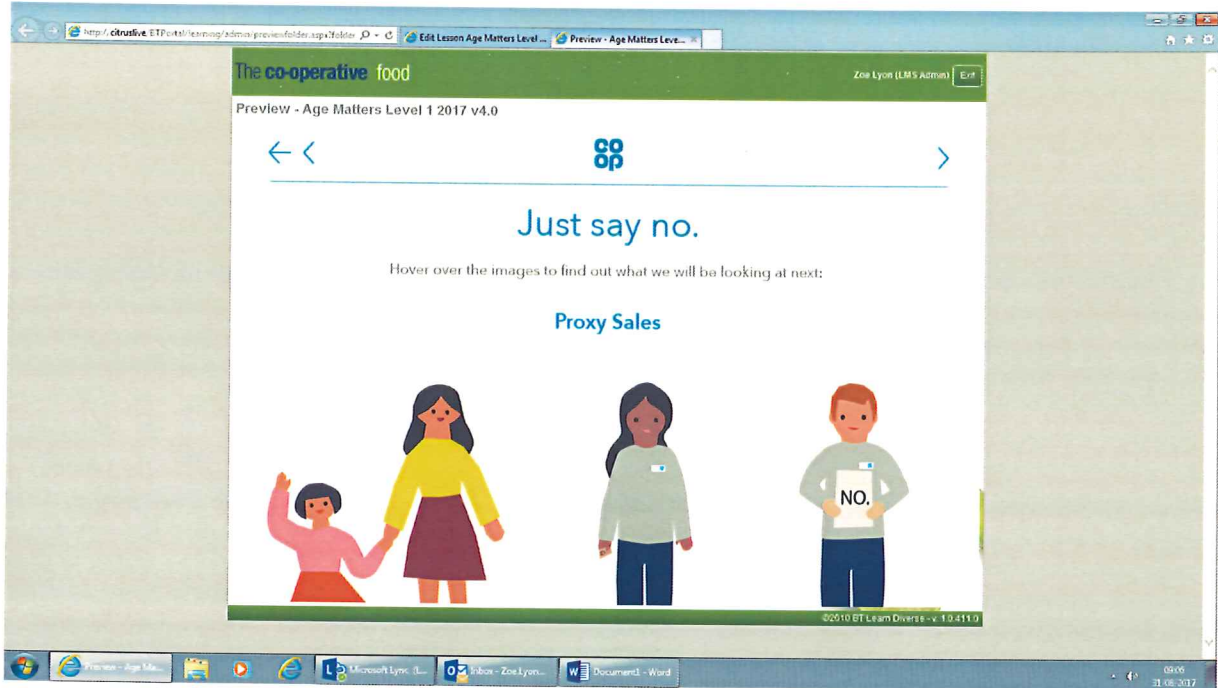
- Slurred speech
- Stumbling or swaying
- Flushed face
- Dropping things/difficulty picking them up
- Smell of alcohol on the person

The above elements could also be a sign of illness rather than intoxication. This can be a difficult call to make. There is no reason for us not to sell to someone who is unwell. However we do have a responsibility to make sure they do not come to any harm. If you need more advice then speak to your manager.

This is a good example of thinking about and looking out for the people in your community.

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The co-operative food


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Just say no.

Hover over the images to find out what we will be looking at next:

Refusing a Sale



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09:06 31/08/2017

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The co-operative food

Preview - Age Matters Level 1 2017 v4.0

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The Licensing Objectives

As a responsible retailer we need to ensure we are upholding the licensing objectives.

These are set out by the licensing authority.

These are (click the numbers):

- 1 The prevention of crime and disorder
- 2 Public safety
- 3 Prevention of public nuisance
- 4 The protection of children from harm
- 5 Additionally in Scotland, protecting and improving public health

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The co-operative food Zoe Lyon (LMS Admin) [Exit]

Preview - Age Matters Level 1 2017 v4.0


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Just say no - Proxy Sales


We can support the 'Prevention of children from harm' licensing objective by ensuring we are not selling any age related products to people underage. If you believe an age restricted product is being bought for someone under-age you have a responsibility to refuse the sale. This is known as a proxy sale.

There are common things to look out for, if you believe a proxy sale is taking place.


Click on the images to find out what these are:




Young people loitering outside the store, speaking to different customers.



Products that appeal to young people e.g. Alcopops, Vodka, cheap wines, cider and lager.



Purchases made using lots of small change.



Alcohol only sales.

Customers may also be unaware that purchasing alcohol for someone under age is an offence and they could be fined up to £5,000.

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Windows taskbar: Microsoft Lync, Inbox - Zoe Lyon, Document1 - Word, 09:09 31/08/2017

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The co-operative food Zoe Lyon (LMS Admin) [Exit]

Preview - Age Matters Level 1 2017 v4.0


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Just say no

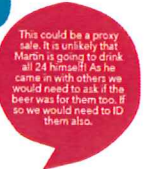
In spite of the previous points it can be very difficult to know if a proxy sale is taking place. Lets take a look at 2 scenarios. Click the scenario you think could be the proxy sale:




- Martin comes in with four of his mates
- Martin has ID to show that he is 19
- He is buying a 24 pack of beer.



- Barbara comes into the shop with her two grandchildren aged 11 and 14
- She comes in to buy a bottle of wine.



This could be a proxy sale. It is unlikely that Martin is going to drink all 24 himself! As he came in with others we would need to ask if the beer was for them too. If so we would need to ID them also.



This doesn't look like a proxy sale. It is most likely that Barbara has bought the bottle of wine for herself to take home or maybe to a friend.

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Windows taskbar: Microsoft Lync, Inbox - Zoe Lyon, Document1 - Word, 09:12 31/08/2017

The screenshot shows a web browser window with the URL http://civusive.ETPPoint/learning/admin/preview/folder.aspx?folder_ID=.... The page title is "Preview - Age Matters Level 1 2017 v4.0". The main content area has a green header with "The co-operative food" logo and "Zoe Lyon (LMS Admin) [Exit]". Below the header, there are navigation arrows and a logo. The main heading is "Just say no - Proxy Sales". The text below reads: "When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:". There are four blue buttons with the following text: "A) 'ID Please'", "B) 'Can I see some ID please'", "C) 'We have a under 25 policy here so would you mind showing me some ID'", and "D) 'ID now!'". Below the buttons, it says: "So when you need to ask someone for ID, use points B and C, and avoid the other 2! Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word." At the bottom right, there is a copyright notice: "©2010 BT Learn Divers - v. 1.0.4110". The Windows taskbar at the bottom shows several open applications including "Preview - Age Ma...", "Microsoft Lync (...)", "Inbox - Zoe.Lyon...", and "Document1 - Word". The system tray shows the date "09/13/2017" and time "31:08:2017".

This screenshot is identical to the one above, but with an additional feedback message. The message, located to the right of the buttons, reads: "Incorrect: This is a little short and could be worded better. Choose another option." The rest of the page content, including the heading, text, buttons, and footer, remains the same. The Windows taskbar and system tray also remain the same.

http://cfnrutive.ETFootball/learning/admin/previewofdata.aspx?folder_ID = Edit Lesson Age Matters Level... Preview - Age Matters Level...

The co-operative food Zee Lyon (LMS Admin) Exit

Preview - Age Matters Level 1 2017 v4.0

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

A) 'ID Please'

B) 'Can I see some ID please'

C) 'We have a under 25 policy here so would you mind showing me some ID'

D) 'ID now!'

Short but covers the necessary points and is professional.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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The co-operative food Zee Lyon (LMS Admin) Exit

Preview - Age Matters Level 1 2017 v4.0

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

A) 'ID Please'

B) 'Can I see some ID please'

C) 'We have a under 25 policy here so would you mind showing me some ID'

D) 'ID now!'

This is good as its offers a full explanation in a clear and concise way.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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The co-operative food Zoe Lyon (LMS Admin) Exit

Preview - Age Matters Level 1 2017 v4.0

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Just say no - Proxy Sales

When asking for ID, it can be hard to know what to say, what would you say? Pick from the list below what you think you should say:

A) 'ID Please'

B) 'Can I see some ID please'

C) 'We have a under 25 policy here so would you mind showing me some ID'

D) 'ID now!'

Incorrect: This one we definitely wouldn't use, could come across as rude and unprofessional. Choose another option.

So when you need to ask someone for ID, use points B and C, and avoid the other 2!

Feel free to have a play around to word it slightly differently, this isn't a script you have to say word for word.

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09:14 31/08/2017

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The co-operative food Zoe Lyon (LMS Admin) Exit

Preview - Age Matters Level 1 2017 v4.0

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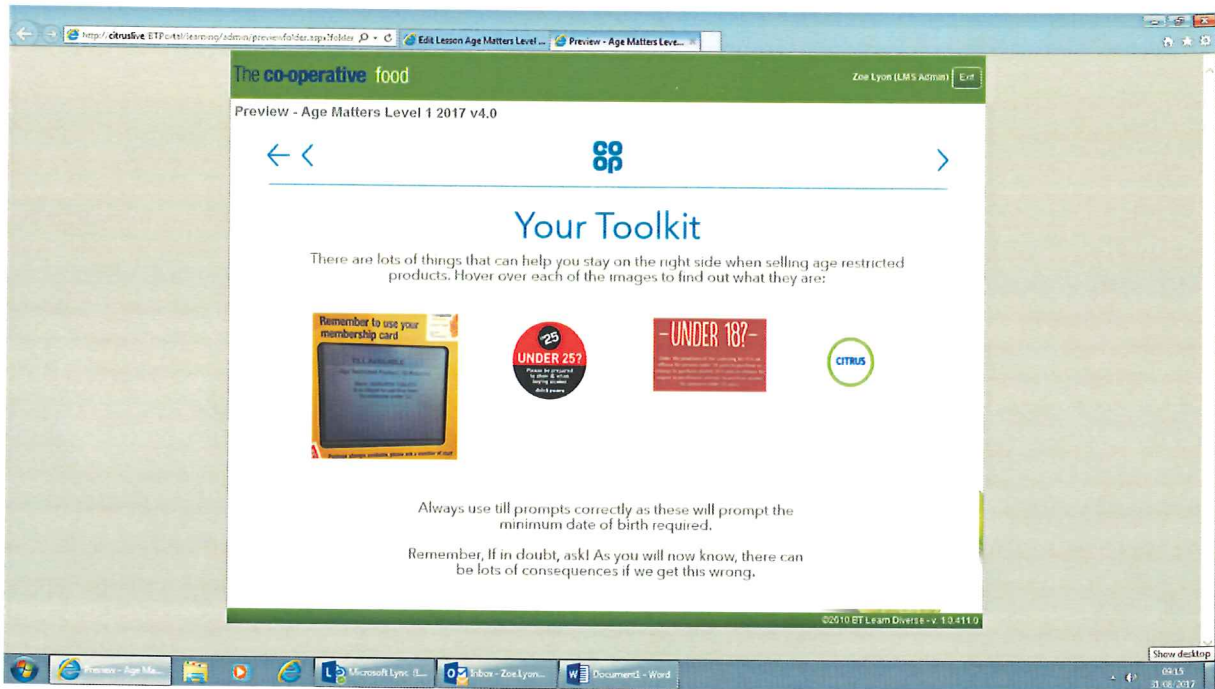
Just say no

Click on the numbers to reveal the 7 behaviours which can help when refusing a sale:

- 1 PROFESSIONAL
It is so important to be professional at all times, especially when a customer isn't happy.
- 2 EYE CONTACT
Sounds so easy right? Make sure you make eye contact with the customer when talking to them.
- 3 RESPECT
Always show respect to the customer. You can do this by letting them have their say and listening attentively.
- 4 CLEAR
When you are speaking to the customer you need to be clear and concise at all times. This means being aware of how fast you are talking and ensuring that they can hear you.
- 5 LISTEN
It is quite a skill to really listen to what someone is saying; it also involves listening to how they are saying it. This could really show what a customer is feeling or thinking.
- 6 POSITIVE
Always be positive and show this in your body language, tone of voice and eye contact.
- 7 WARM
Your tone of voice and body language should be warm and non-defensive.

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09:15 31/08/2017

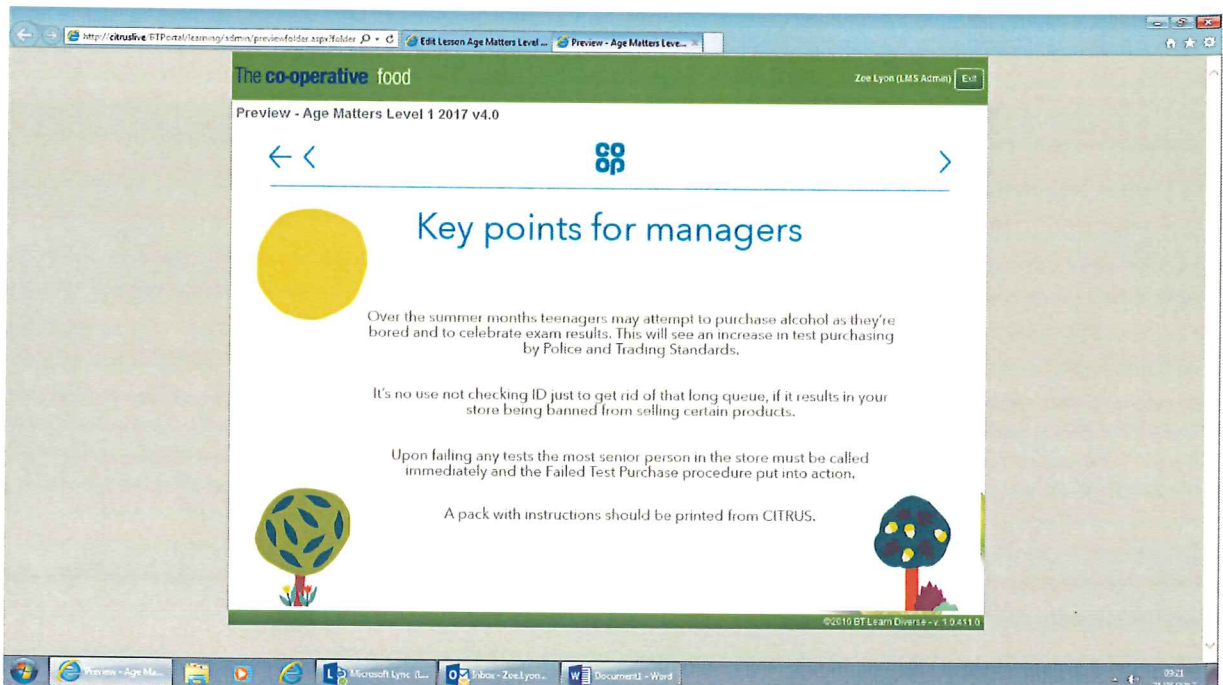


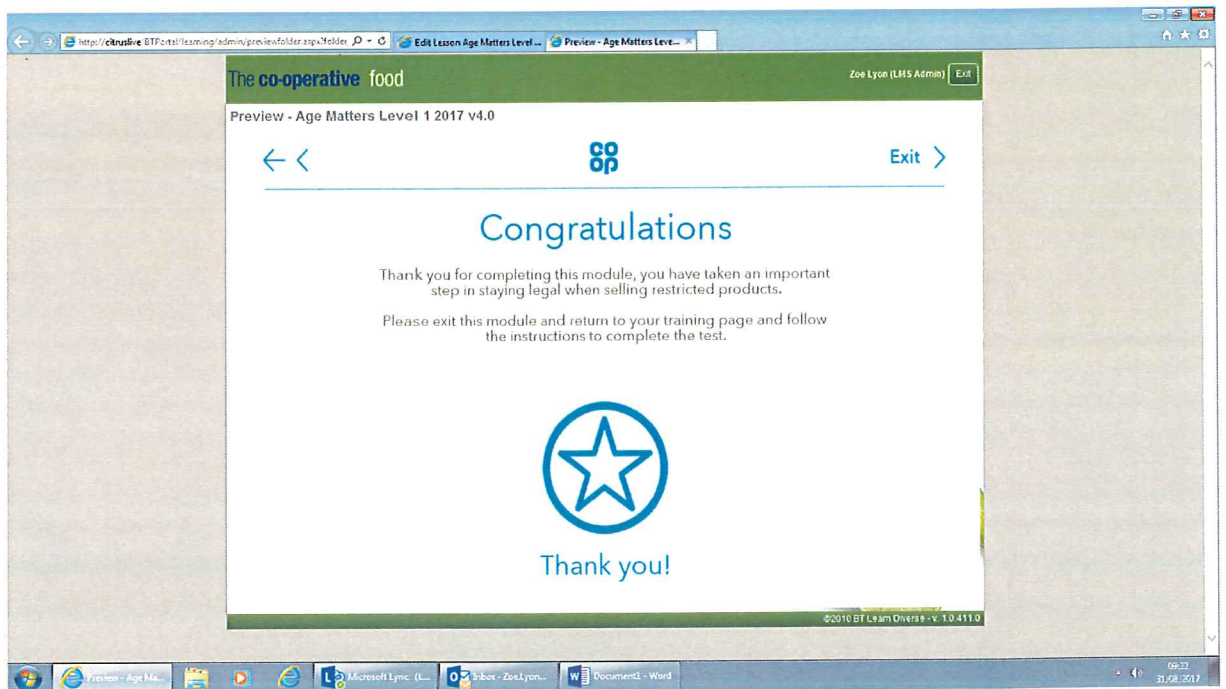
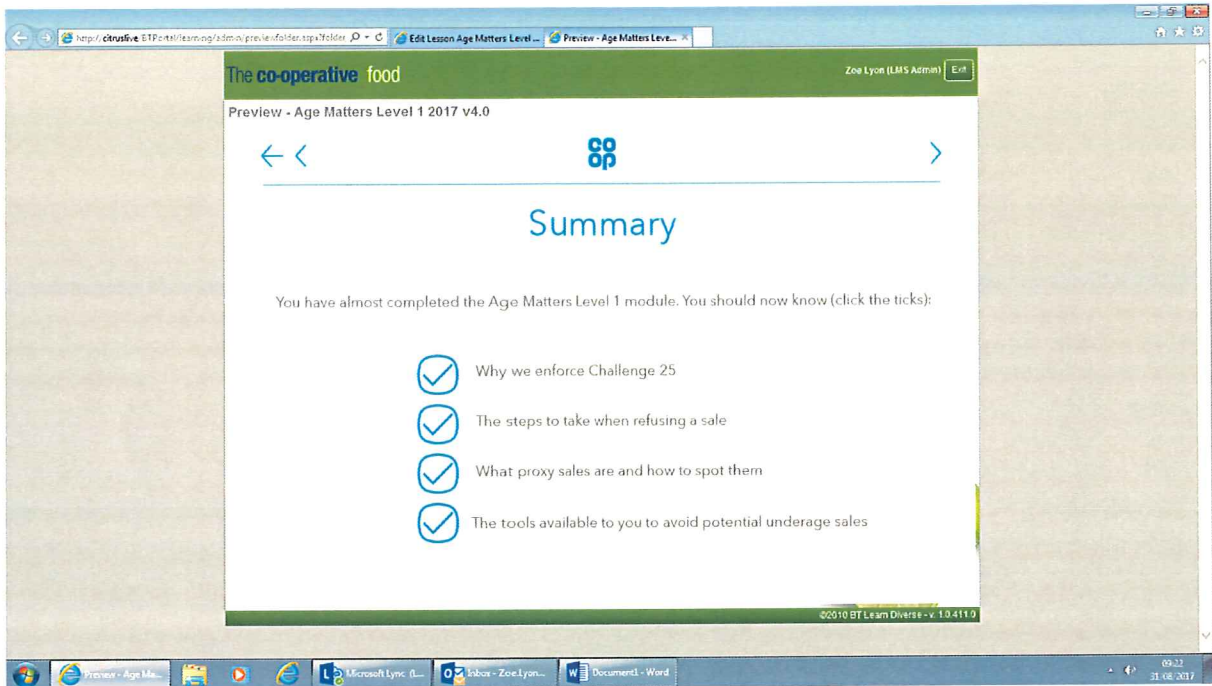
Customer Facing Till Screen

Challenge 25 badge

Age restricted Point of Sale

CITRUS Policies





Premises History

There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
5.
 - (i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 - (ii) For the purposes of the condition set out in paragraph 5(i) above -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D+(D \times V)$$

Where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(iii). Where the permitted price given by Paragraph 5(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(iv). (1) Sub-paragraph 5(iv)(2) below applies where the permitted price given by Paragraph 5(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

6. The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum period of 28 days and shall be capable of being easily downloaded. Recordings shall be made available upon receipt of a request by an authorised Officer of the Police or the Licensing Authority.

Alternate condition proposed by the Police:

The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All till points and all

entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

7. There shall be CCTTV in Operation signs prominently displayed at the premises.
8. An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised officer of the Police or Local Authority.
9. The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms acceptable identification shall be either a photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS Logo, or any other form of identification from time to time approved by the secretary of the state.

Alternate condition proposed by the Police:

An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:

- (a) *all crimes reported to the venue*
 - (b) *all ejections of patrons*
 - (c) *any complaints received concerning crime and disorder*
 - (d) *any incidents of disorder*
 - (e) *any faults in the CCTV system*
 - (f) *any refusal of the sale of alcohol*
 - (g) *any visit by a relevant authority or emergency service.*
10. The premises will be fitted with a burglar alarm system.
 11. The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.
 12. The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.
 13. A complain procedure will be maintained, details of which will be made available in store and upon request.
 14. All staff to receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.

Alternate condition proposed by the Police:

The licence holder shall ensure that all cashiers are trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) for evidence of age. This evidence shall be photographic, such as passport or photographic driving licence until other effective identification technology (for example, thumb print or pupil recognition) is introduced. All cashiers will be instructed, through training, that a sale shall not be made unless this evidence is produced.

15. An age till prompt system will be utilised at the premises in respect of age restricted products.

Alternate condition proposed by the Police:

All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.

16. A refusals register (whether kept and written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or Local Authority.

Conditions proposed by the Police

17. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

18. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.
(Condition 18 also proposed by Environmental Health)

19. Outside of the hours authorised for the sale of alcohol and whilst the premises are open to the public, the licence holder shall ensure that all alcohol within the premises (including alcohol behind the counter) is secured in a locked store room or behind locked grilles, locked screens or locked cabinet doors so as to prevent access to the alcohol by both customers and staff.
(Condition 19 also proposed by Environmental Health)

Applicant proposes amended wording:

During the hours that the premises is open but not authorised to sell alcohol, all alcohol within the trading area shall be secured behind locked screens that customers do not have access to it.

20. No super-strength beer, lagers, ciders or spirit mixtures of 5.5% ABV (alcohol by volume) or above shall be sold at the premises, except for premium beers and ciders supplied in glass bottles
(Condition 20 also proposed by Environmental Health)

Applicant proposes amended wording:

No beer, larger or cider of 5.5% ABV or above shall be sold at the premises save that this prohibition shall not apply to premium products such as craft and microbrewery products, or products produced to commemorate specific event or similar.

21. No single cans or bottles of beer or cider or spirit mixtures shall be sold at the premises.
22. No more than **(15)%** of the sales area shall be used at any one time for the sale, exposure for sale, or display of alcohol.
(Condition 22 also proposed by Environmental Health)

Applicant proposes amended wording:

No more than 15% of the trading area shall at any one time be given over to the display of alcohol.

23. There shall be no self service of spirits on the premises, save for spirit mixtures less than 5.5% ABV.
(Condition 23 also proposed by Environmental Health)

Applicant proposes amended wording:

There shall be no self-service of spirit, save for mixed spirits with an ABV of 5.5% or less.

24. Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display, and at the point of sale.
(Condition 24 also proposed by Environmental Health)

Applicant proposes amended wording:

Notices shall be displayed in the premises confirming that the hours during which alcohol may be sold.

25. All cashiers will receive refresher training on relevant alcohol laws and the licence holder's policy on challenging for ID. Such training to take place at least twice a year. Records will be maintained at the premises containing information about the training of any person who may make a sale of alcohol including the date of their training and the nature of the training undertaken. The relevant documentation shall be produced on request to a police officer or a relevant officer of a responsible authority.
26. Prior to any "designated sporting event" (as defined in the Sporting Events Control of Alcohol Act 1985) the premises licence holder shall ensure that;
- (i) Alcohol sales in respect of cans of beer or cider are limited to no more than 4 cans per person for a minimum of four hours before the commencement of the relevant designated sporting event;
 - (ii) No sales of alcohol in bottles or glass containers are made in the period four hours before the commencement of the designated sporting event;
 - (iii) Alcohol sales cease for a period of one hour immediately before the commencement of the relevant designated sporting event;
 - (iv) On any day where there is a relevant designated sporting event taking place, the premises will not externally advertise as a result of a local store promotion the availability of beer or cider in such a way as to be likely to be the sole inducement to attract persons to the premises who are either attending the designated sporting event or in the vicinity of the premises as a result of the designated sporting event;
 - (v) All members of staff working at the premises are informed of this condition prior to taking up employment;
 - (vi) On the day of the relevant designated sporting event, upon the direction of a police officer, using the grounds of the prevention of crime and disorder or public safety, the premises will immediately cease to sell alcohol until further directed by the police or until the relevant designated sporting event has finished.

27. As soon as possible, and in any event within 1 month from the grant of this licence, the premises shall join the local Pubwatch or other local crime reduction scheme approved by the police, and local radio scheme if available.

Conditions proposed by the Environmental Health not agreed with applicant:

28. A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

Applicant proposes amended wording:

A Proof of age scheme, such as Challenge 25, shall be operated at the premises whereby the only acceptable forms of identification are a valid passport, UK Driving Licensing, any form of identification containing the PASS hologram, military identification or any other form of identification time to time approved by the Secretary of State.

29. All tills shall automatically prompt staff to ask for age verification identification when presented with an alcohol sale.

Applicant proposes amended wording:

An electronic till prompt system shall be installed and maintained at the premises which reminds staff to ask for age verification

30. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

Applicant proposes amended wording:

No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to public nuisance.

31. No waste or recyclable materials, including bottles, shall be moved, removed or placed in outside areas between 23.00 hours and 07.00 hours.

32. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.

33. The Licence will have no effect until the premises have been assessed as satisfactory by the Environmental Health Consultation Team and this condition has been removed from the Licence.

Applicant proposes amended wording:

No licensable activity shall be permitted at the premises until the premises have been inspected by the Environmental Health Consultation Team and they have confirmed that policies and procedures are in place which enables the Premises Licence Holder to fulfil the conditions attached to the licence. The inspection of the premises shall be concluded within 3 working days of EHCT being notified by the Premises Licence Holder that the premises is about to open.

EHCT shall notify the Premises Licence Holder that they are so satisfied, or what steps need to be taken to rectify any inadequacies, within 24 hours of the inspection taking place. If ECHT do not fulfil the requirement the Premises Licence Holder may, in any event, conduct licensable activities.

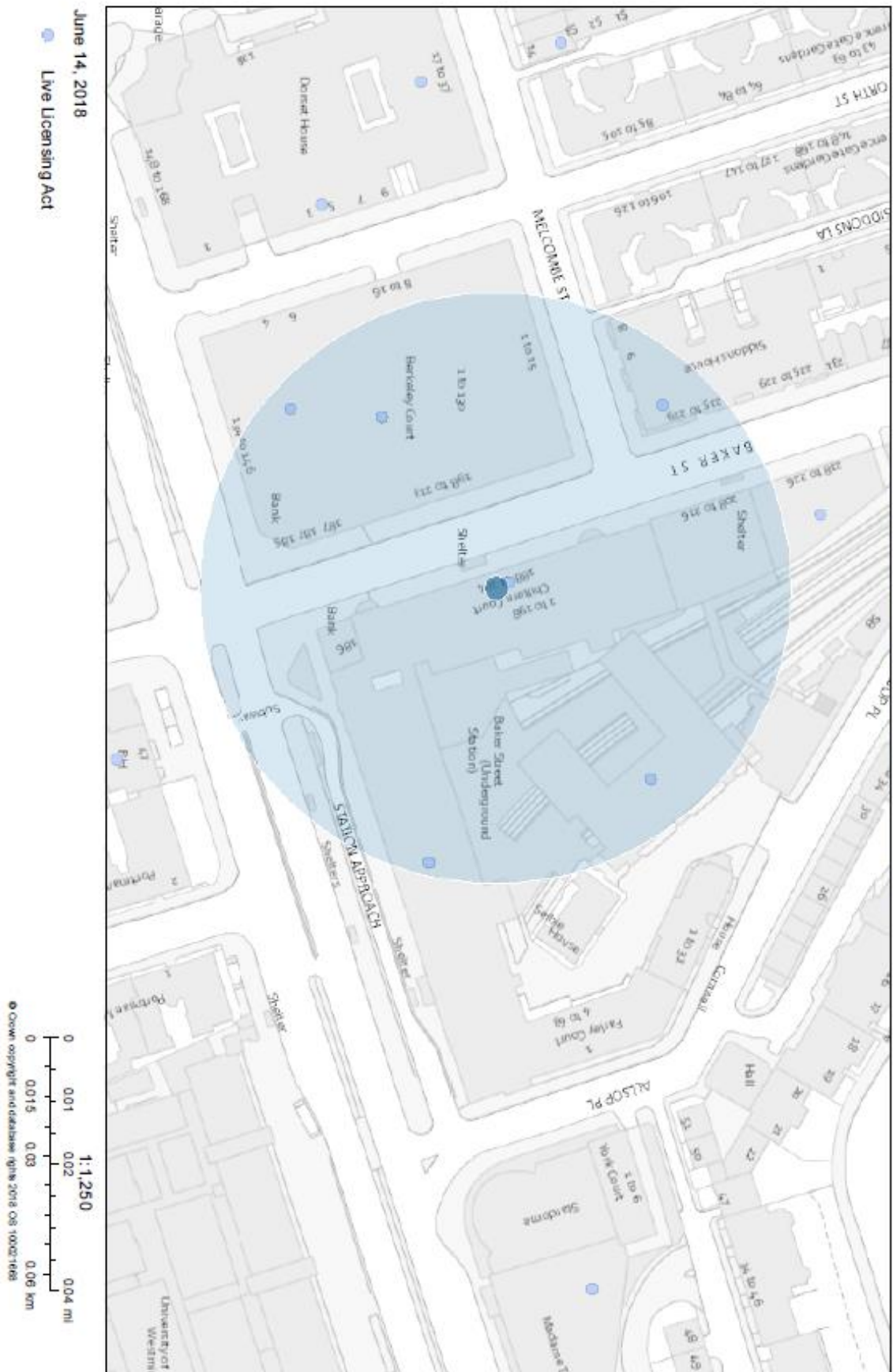
Conditions proposed by Environmental Health and agreed with applicant:

34. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.

Condition 35 proposed by Environmental Health – both EH and applicant agree this condition to be deleted:

35. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.

Residential Map and List of Premises in the Vicinity



| Premises within 75 metres of: Co-Operative, 190- 192 Baker Street, NW1 5RT | | | |
|---|-------------------------------------|--|---|
| p / n | Name of Premises | Premises Address | Licensed Hours |
| 18/03689/LIPDP S | Yo! Sushi | 194 Baker Street London NW1 5RT | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 16/14143/LIPV | Baker Street News | 202 Baker Street London NW1 5RT | Monday to Sunday; 00:00 - 00:00 |
| 16/08817/LIPT | Cinnamon Spice | 12-14 Glentworth Street London NW1 5PG | Monday to Saturday; 10:00 - 23:00 Sunday; 10:00 - 22:30 |
| 15/11337/LIPDP S | Pizza Hut | 187 Baker Street London NW1 6UY | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 23:30 |
| 06/11925/WCC | Nambu-tei Japanese Restaurant | Berkeley Arcade 209A Baker Street London NW1 6AB | Monday to Saturday; 10:00 - 23:00 Sunday; 12:00 - 22:30 |
| 18/03949/LIPDP S | Tesco | 11-15 Melcombe Street London NW1 6AE | Monday to Sunday; 06:00 - 00:00 |
| 17/12765/LIPDP S | Lantica Pizzeria Da Michele | 197 Baker Street London NW1 6UY | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 18/01981/LIPT | Cinnamon Spice | 12-14 Glentworth Street London NW1 5PG | Monday to Saturday; 10:00 - 23:00 Sunday; 10:00 - 22:30 |
| 15/06926/LIPN | Treats | Platform 1 & 2 Baker Street Station Marylebone Road London NW1 5LA | Monday to Sunday; 00:00 - 00:00 |
| 15/06461/LIPN | Treats | Buffet Bar In Metropolitan Line Ticket Hall Baker Street Station Marylebone Road London NW1 5LA | Monday to Sunday; 00:00 - 00:00 |
| 15/06968/LIPN | Treats | Shop B In Jubilee Line Ticket Hall Baker Street Station Marylebone Road London NW1 5LA | Monday to Sunday; 00:00 - 00:00 |
| 15/11890/LIPR W | Francesca Restaurant | 215 Baker Street London NW1 6XE | Monday to Sunday; 07:00 - 21:00 |

| | | | |
|---------------------|---------------------------|--|---|
| 16/08143/LIPVM | Arizona | 134 Marylebone Road London NW1 5PH | Monday to Sunday; 09:00 - 06:00 |
| 15/04818/LIPDP S | One Stop Food And Wine | 142 Marylebone Road London NW1 5PH | Monday to Saturday; 08:00 - 23:00 Sunday; 10:00 - 22:30 |
| 14/07362/LIPN | The Pie Shop | Ground Floor 5 Station Approach Marylebone Road London NW1 5LD | Monday to Saturday; 07:00 - 00:00 Sunday; 09:00 - 22:30 |
| 18/02822/LIPDP S | M & S Food On The Move | Ground Floor Station Approach 7A Marylebone Road London NW1 5LD | Monday to Sunday; 07:00 - 00:00 |
| 18/00875/LIPVM | The Metropolitan Bar | 7 Station Approach Marylebone Road London NW1 5LD | Monday to Saturday; 09:00 - 00:30 Sunday; 09:00 - 00:00 |

| | |
|--------------------|--|
| Item No: | |
| Date: | 5 July 2018 |
| Licensing Ref No: | 18/04918/LIPN - New Premises Licence |
| Title of Report: | Abuelo 26 Southampton Street London WC2E 7JA |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | St James's |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Miss Heidi Lawrance Senior Licensing Officer |
| Contact details | Telephone: 020 76412751 Email: hlawrance@westminster.gov.uk |

1. Application

| 1-A Applicant and premises | | | |
|-----------------------------------|---|--------------------------------|------------|
| Application Type: | New Premises Licence, Licensing Act 2003 | | |
| Application received date: | 1 May 2018 | | |
| Applicant: | Abuelo Covent Garden Limited | | |
| Premises: | Abuelo | | |
| Premises address: | 26 Southampton Street London WC2E 7JA | Ward: | St James's |
| | | Cumulative Impact Area: | West End |
| Premises description: | According to the application, the premises currently operates as a cafe/restaurant. | | |
| Premises licence history: | This is an application for a new premises licence and therefore no history exists. | | |
| Applicant submissions: | None submitted. | | |

| 1-B Proposed licensable activities and hours | | | | | | | |
|---|------------|-------------------|------------|---------------------------------|------------|------------|------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | On Sales |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 08:00 | 08:00 | 08:00 | 08:00 | 08:00 | 08:00 | 10:00 |
| End: | 22:00 | 22:00 | 22:00 | 22:00 | 23:00 | 23:00 | 22:00 |
| Seasonal variations/ Non-standard timings: | | None applied for. | | | | | |

Amended Hours for Sale of Alcohol:

| | | | | | | | |
|---|------------|-------------------|------------|---------------------------------|------------|------------|------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | On Sales |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 10:00 | 10:00 | 10:00 | 10:00 | 10:00 | 10:00 | 10:00 |
| End: | 22:00 | 22:00 | 22:00 | 22:00 | 23:00 | 23:00 | 22:00 |
| Seasonal variations/ Non-standard timings: | | None applied for. | | | | | |

| Hours premises are open to the public | | | | | | | |
|---|------------|-----------------|------------|-------------|------------|------------|------------|
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 08:00 | 08:00 | 08:00 | 08:00 | 08:00 | 08:00 | 10:00 |
| End: | 22:00 | 22:00 | 22:00 | 22:00 | 23:00 | 23:00 | 22:00 |
| Seasonal variations/ Non-standard timings: | | No applied for. | | | | | |

2. Representations

| 2-A Responsible Authorities | |
|-----------------------------|---|
| Responsible Authority: | Environmental Health Consultation Team (<i>Withdrawn</i>) |
| Representative: | Mrs Sally Fabbricatore |
| Received: | 18 th May 2018 |

I refer to the application for a new Premises Licence for the above premises.

The premises are situated in the West End Cumulative Impact Area as stated in City of Westminster's Statement of Licensing Policy.

This representation is based on the Operating Schedule and the ground floor plan of the premises, this does not have a drawing number and it has not been dated.

The applicant is seeking the following on the **ground floor**:

1. To allow the Supply of Alcohol 'on' the premises Monday to Thursday 08:00 – 22:00, Friday and Saturday 08:00 -23:00 hours and Sunday 10:00-22:00 hours.

I wish to make the following representation in relation to the above application:

1. The provision of the Supply of Alcohol may cause an increase in Public Nuisance in the cumulative impact area, it may also impact on Public Safety.

The applicant has proposed conditions within the operating schedule which are being considered. Further conditions may be proposed by Environmental Health in order to help prevent Public Nuisance and protect Public Safety.

It does not appear there is a customer WC. Reference should be made to the British Standard 6465-1:2009 Sanitary Installations - Table 10. If customers are to dine in the premises, customer facilities will need to be provided.

The granting of the new Premises Licence as presented would have the likely effect of causing an increase in Public Nuisance in the cumulative area and may impact on Public Safety.

Further comments:

You mentioned private bookings, would the alcohol still be to people eating or would you operate it as a standing bar?

Please find my proposed conditions attached, let me know your thoughts and if you are agreeable to them.

I have double checked your plan and it does include some of the outside area, so I have conditioned this as well.

With regard to the timings for the sale of alcohol you said you would be in agreement to amend the start time to 10:00 hours Monday to Sunday to be more in line with The Council's Core Hours policy – (save for Sundays)). Please confirm if you are happy to amend your application.

This is the link to the Food Standard's Agency website and the documented food safety system. It is a legal requirement to have a documented food safety system and this is one example of how you can fulfil this requirement, you can of course write your own, but this is a good guide - <https://www.food.gov.uk/business-guidance/safer-food-better-business>

Allergen guidance – <https://www.food.gov.uk/business-guidance/allergen-information-for-different-business-types> (there are quite a few pages about this)

Response:

With respect to the private bookings, they operate as a time slot that is a restaurant booking for dining. We only take bookings if all patrons are seated and eating. As we are very small, our business is structured to promote our beautiful food, meaning we can't afford to allow customers to take a space without spending money on food. When we are able to serve alcohol, the drinks will still be secondary to the food, as we don't see that we can afford to have people sitting and drinking only, nor do we want to look like a bar. We have set it up to look like a homely dining space. Our bookings are normal restaurant reservations and the private bookings are only when the group is big enough to take over the whole space, but sitting down for a time slot that is limited. As you could see, we don't have space to serve people if they are standing as they would be in our way.

I have no problem with your proposed conditions.

Response:

I will be now withdrawing my representation due to you agreeing my proposed conditions and you have amended your hours as detailed in the attached email.

Conditions have now been agreed in this matter and as a result Environmental Health have now withdrawn their representation.

| | |
|-------------------------------|--|
| Responsible Authority: | Metropolitan Police Service (Withdrawn) |
| Representative: | PC Cheryl Boon |
| Received: | 9 th May 2018 |

With reference to the above application, I am writing to inform you that the Metropolitan Police, as a responsible authority, will be objecting to this application at this stage in the application process. The venue is situated inside Westminster's Cumulative Impact Area and it is our belief that if granted the application would undermine the Licensing Objectives.

I have looked through the application and as per our telephone conversation earlier we would like to attend your venue to discuss your plans as feel there are insufficient undertakings at this stage. Myself and my colleague PC Russell will be attending 1pm on Friday 9th May 2018 to discuss this fully and then try and propose licensing conditions for your application.

If you have any questions in the meantime then please do not hesitate to contact me.

Further comments:

Thank you for taking the time to meet with us last week. As promised, below are the conditions proposed by the Metropolitan Police. Please let us know whether you would agree to them being added to any future operating schedule should a licence be granted. If you are able to do this it may enable us to withdraw our representation. If you have any questions or queries please do not hesitate to get in touch

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

3. The premises shall only operate as a restaurant (i) in which customers are shown to their table, (ii) where the supply of alcohol is by waiter or waitress service only, (iii) which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery, (iv) which do not provide any take away service of food or drink for immediate consumption, (v) which do not provide any take away service of food or drink after 23.00, and (vi) where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals. Notwithstanding this condition customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal.

4. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.

5. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

6. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

7. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following: (a) all crimes reported to the venue (b) all ejections of patrons (c) any complaints received concerning crime and disorder (d) any incidents of disorder (e) all seizures of drugs or offensive weapons (f) any faults in the CCTV system, searching equipment or scanning equipment (g) any refusal of the sale of alcohol (h) any visit by a relevant authority or emergency service.

8. There shall be no self-service of alcohol.

I trust you find this satisfactory and I look forward to your prompt response.

Response from applicant:

Everything is totally acceptable and I look forward to hearing further.

Response from MET Police:

Thanks for your prompt response.

Based on your agreement to the conditions below being added to any future operating schedule

the police representation is now withdrawn.

As a result of the agreement of conditions, the MET Police Service have now withdrawn their representation.

| | |
|-------------------------------|---------------------|
| Responsible Authority: | Licensing Authority |
|-------------------------------|---------------------|

| | |
|------------------------|-----------------|
| Representative: | Miss Daisy Gadd |
|------------------------|-----------------|

| | |
|------------------|---------------------------|
| Received: | 18 th May 2018 |
|------------------|---------------------------|

I write in relation to the application submitted for a New Premises Licence for Abuelo, situated at [26 Southampton Street](#).

As a responsible authority under section 13 (4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011 the Licensing Authority have considered your application in full. The Licensing Authority has concerns in relation to this application and how the premises would promote the Licensing Objectives:

- Public Nuisance
- Prevention of Crime & Disorder
- Public Safety
- Protection of children from harm

The application seeks to permit the following licensable activities:

- Supply of alcohol (on):
Monday to Thursday: 08:00 to 22:00
Friday to Saturday: 08:00 to 23:00
Sunday: 10:00 to 22:00

The premises is located within the West End Cumulative Impact Area and as such a number of policy points must be considered, namely CIP1, HRS1 and RNT2.

The hours applied for licensable activities currently fall outside of Westminster's core hours. The Licensing Authority would like to encourage the applicant to consider reducing the commencement hours for licensable activities to be in line with those of Westminster's core hours, which are the following:

Monday to Saturday: 10:00
Sunday: 12:00

This application currently falls within policy RNT2. The applicant has accepted the Metropolitan Police's proposal of model condition 66. However, the applicant must also demonstrate that the operation of the premises will not add to cumulative impact in the Cumulative Impact Area. No additional information has been received which addresses this policy concern, and the Licensing Authority encourages the applicant to provide further submissions as to how the premises will not add to cumulative impact.

Further discussions will be held with the applicant prior to the hearing and any further submissions will be forwarded on for Members information.

Please accept this as a formal representation.

Response:

I wish to offer some further information specific to your concerns in the Cumulative Impact Area

within which we fall. I am totally understanding of any concern that would make the impact of alcohol greater in this area, especially since my family and I are also residents of Covent Garden.

Firstly, I would like to point out that our premises are very small, seating up to 20. We have been operating since 17th March this year and we are happy with the way our food has been received so far, however it is clear that the customer base in this area do prefer to have a drink with their food. We always intended to apply for a licence but we wanted to get our operation open first so that we could understand fully what the customers wanted.

We do not intend to turn our premises into a bar and or serve alcohol without substantial food.

We agreed to the condition of only serving alcohol with food as it is our intention to continue to promote our food as our focus, and a glass of wine would accompany that, in that order.

As I live in Apartment 8/ 1 Exchange Court, off Maiden Lane (only around the corner from our shop in Southampton St) I am well aware of the impact of drinking numbers in the area and believe that our customers are not the same as those wishing to drink only to get drunk. I already am impacted by the activity and noise of the surrounding pubs (we live behind the Porterhouse).

We are not wanting a liquor licence to create more nuisance to our own area.

We also agree that alcohol would not be consumed on the footpath unless in a plastic cup, however we do not want to allow any drinking outside our premises *at all* as again I want to reiterate that our alcohol licence would simply be used for the sake of having a glass of wine with dinner, not to become a bar or drinking hot spot.

As I said, we do not intend for drinkers to be served standing inside *or* outside - alcohol would only be served to customers seated and eating. This is something that is not possible regardless as we simply do not have the space for people to stand. We have a healthy menu that attracts a stylish, quiet crowd looking to step away from that scene, and in the time that we have been operating we have not seen any drunk people coming from the pubs to eat at our place after already consuming alcohol as it is simply not the vibe. It is possible that they are different clientele, looking for a different night out.

We have spent a lot of money on our fit out, we have expensive furniture and paintings and as an architect I have gone through an immense effort to create the interiors - meaning I do not want to encourage any rowdy, drunkenness. I have had a liquor licence in Sydney and Melbourne in the past and never had any problems, so I am aware of the responsibilities that come with this territory.

I want to also point out that the rent in Covent Garden is incredibly high and for a space as small as ours we need to trade from morning until night to make enough money to continue our business - unfortunately the evening food service is almost entirely hampered by our lack of an alcohol menu. People in the area are going out to the theatres and so on and want to have a glass of wine with dinner and we are not able to compete with other small restaurants in the area without that. Unfortunately we do need a wine list to encourage the sale of our dinner menu. Our proposed liquor menu would be very small and include two red wines, two white wines, two beers and 4 cocktails.

Having said the above I truly believe that if we are granted a liquor licence and we manage it within our small space as a drink that is ordered with food, we will not be adding to public nuisance or crime in the area, nor placing the public, in particular children, at risk.

With respect to the opening hours, Monday to Saturday at 10.00am is fine but I would like to

also ask for 10.00am on Sunday as we are a popular brunch location and with that it is not uncommon for customers to want a glass of champagne or prosecco with the food that we serve, which is more of an 'all day' dining serving full size meals of eggs, fritters, roast vegetables, lamb tostados and salads, in other words substantial food not muesli and muffins. I have attached our menu for your information.

I hope this information answers your concerns.

| 2-B Other Persons | |
|--|-------------------------------------|
| Name: | Covent Garden Community Association |
| Received: | 4 th June 2018 |
| <p>This representation is being made on behalf of the Covent Garden Community Association.</p> <p>We do not have an objection to the nature of the operation described by the general description of the premises. However this is not reflected in the operating schedule. If the premises were granted a licence without these restrictions it could operate in a way which would harm the Public Nuisance Licensing Objective.</p> <p>We would like to have the following conditions, which reflect the description, included on the face of the licence.</p> <p>the sale of alcohol shall only be made when ancillary to a substantial table meal (to include a sharing plate of cheese and charcuterie etc) and only to seated customers.</p> <p>The alcohol supplied shall be restricted to wine only</p> <p>We would also like the applicant to propose a seated capacity and for this to be included on the Licence</p> | |
| Received: | 24 th May 2018 |
| <p>This licence is to run too late in an already crowded bar area that is mainly residential, and can only contribute to more late night noise, especially at the weekend.</p> | |
| Received: | 27 th May 2018 |
| <p>Please note the following comments. :</p> <p>Southampton Street is predominantly residential and centrally located in the wonderful vibrant Covent Garden Conservation area. The above venue is completely surrounded by residential properties - adjoining, above and opposite. Our historical neighbourhood daily welcomes tourists, families, business workers, theatre goers. The 7000 residents enjoy the rapport.</p> <ul style="list-style-type: none"> - Alcohol attracts noise and anti social behaviour, outside vertical drinkers, music, - Late opening hours not acceptable - Currently black plastic trash bags and cardboard food containers (not crushed) are left overnight on the public footpath by Abuelo staff. This is attracting vermin rats and pigeons have been observed. - Interior bottle crusher needed for quiet glass disposal. - Deliveries and on site workmen not observing WCC permitted hours regulations <p>Thank you for your attention.</p> | |

3. Policy & Guidance

| The following policies within the City Of Westminster Statement of Licensing Policy apply: | |
|--|--|
| Policy CIP1 applies | <p>(i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.</p> <p>(ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.</p> |
| Policy HRS1 applies: | <p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> |
| Policy PB2 applies: | It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas other than applications to vary hours within the Core Hours under Policy HRS1. |

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

| | |
|-------------------|--|
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

| | |
|-----------------------|---|
| Report author: | Miss Heidi Lawrance Senior Licensing Officer |
| Contact: | Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk |

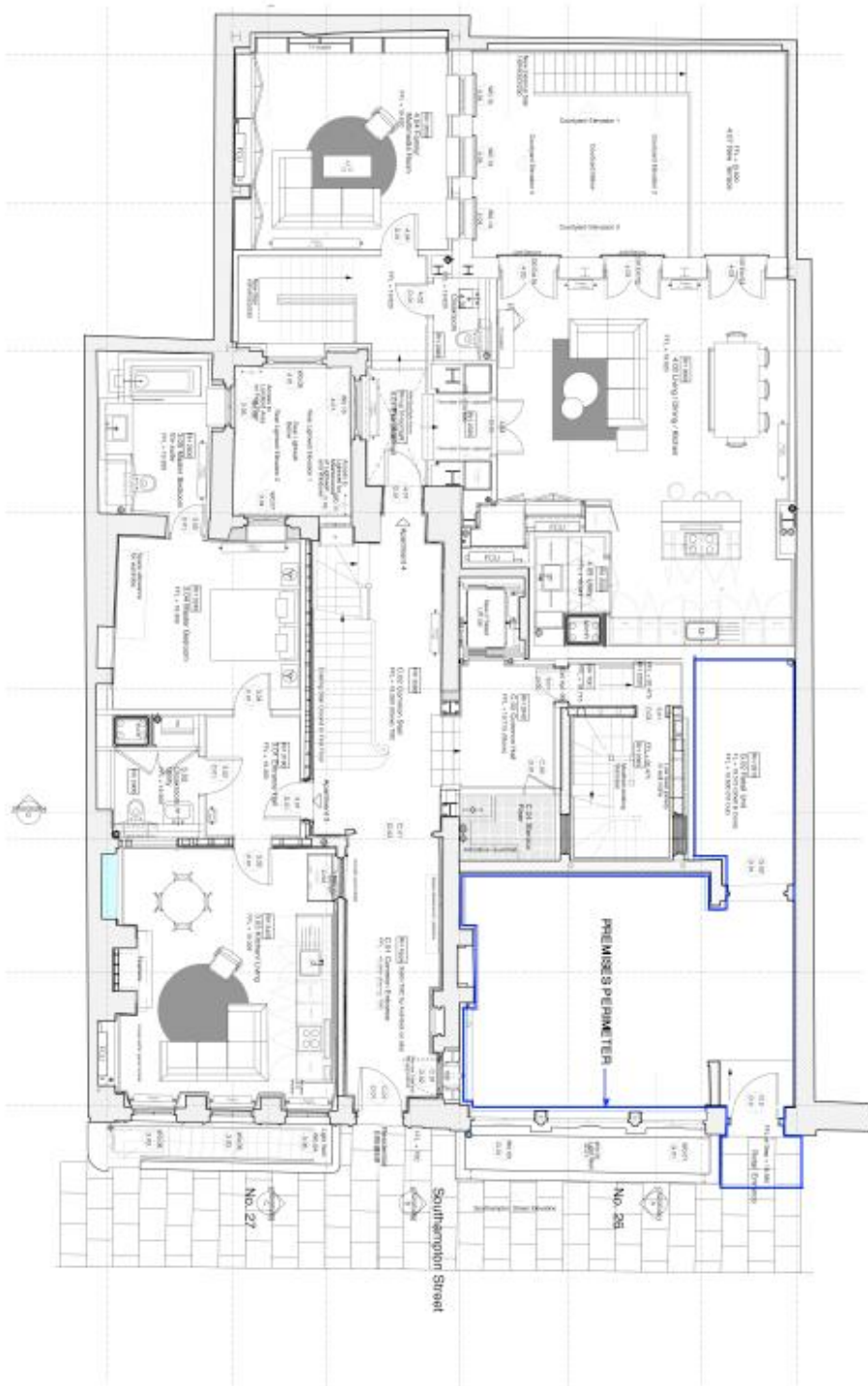
If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

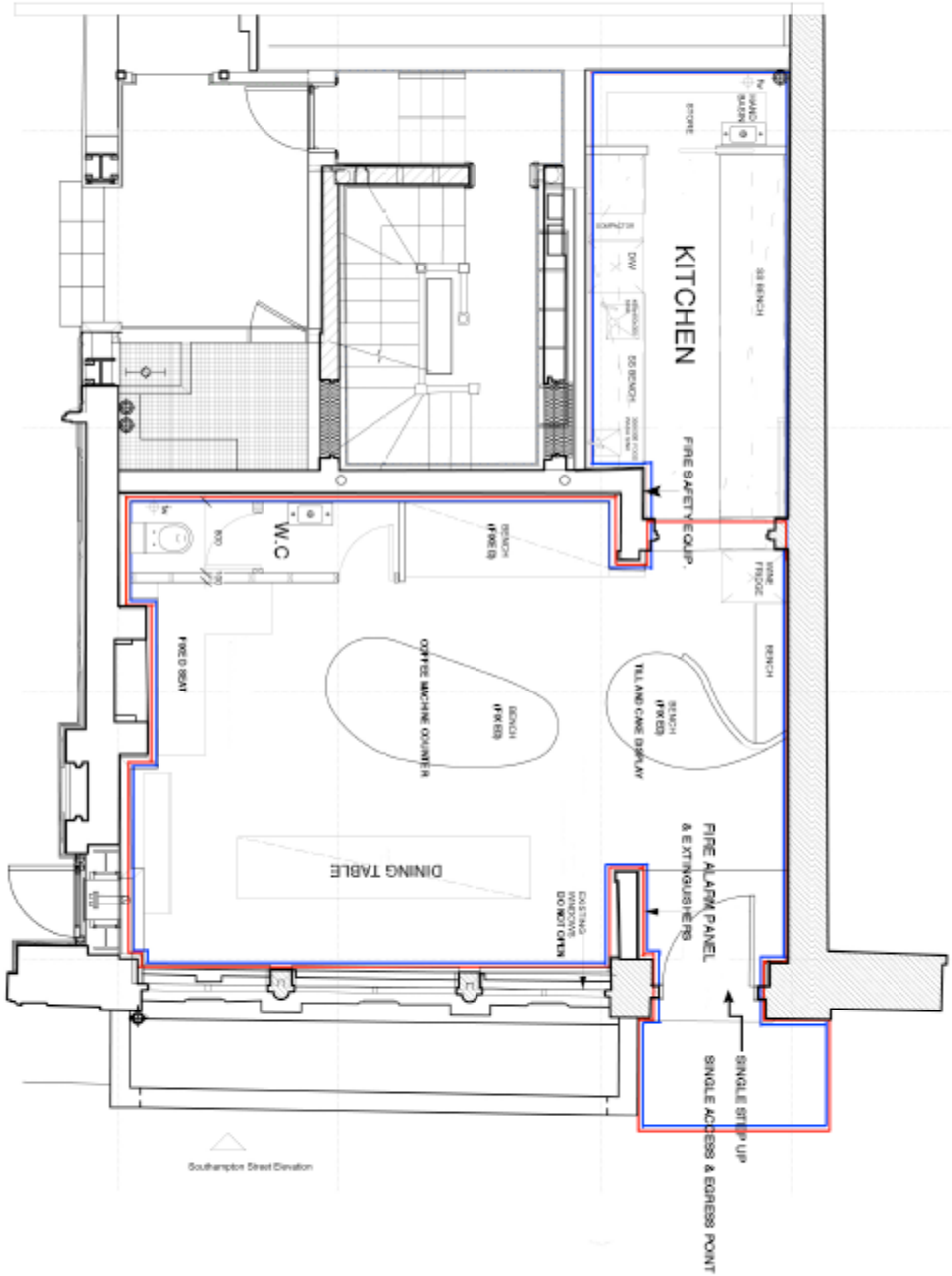
| | | |
|-----------|---|------------------------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 7 th January 2016 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | April 2018 |
| 4 | Application Form | 1 st May 2018 |
| 5 | Representation – Environmental Health (withdrawn) | 18 th May 2018 |
| 6 | Representation – MET Police (Withdrawn) | 9 th May 2018 |
| 7 | Representation – Licensing Authority | 18 th May 2018 |
| 8 | Representation | 4 th June 2018 |
| 9 | Representation | 27 th May 2018 |
| 10 | Representation | 24 th May 2018 |

Premises Plans

WHOLE BUILDING FLOORPLAN - 2827 SOUTHAMPTON STREET



— = Area used for licensable activity
 — = Perimeter of premises



ARCHITECT
 DE LA VEGA ARCHITECTS
 PO. Box 1063 Woodlana 1350
 M4013419 413 999 j@vegalavega.com.au

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PROJECT
 ABELIO CAFE
 28 Southampton Street
 Covent Garden London

PROJECT No
 AC/170929

DATE
 21/10/17

SCALE
 1:50

DATE
 21/10/17

LD
 TITLE
FLOOR PLAN

01

Applicant Supporting Documents**EVENING MENU*****SHARE PLATES***

Market day share board:

| | |
|---|------|
| Selection of 4 cheeses and 3 cured meats, dulce de batata, dulce de membrillo, olives, cranberry rye toast, pistachios, truffle honey, caramelized onions, and Cornish little-leaves (2 - 4 people) | 30 |
| Crunchy kale chips with garlic & cashew "cheese" (V) | 6 |
| Brown rice, chopped herbs, chilli, olive oil, honey and spice fire-roasted nuts | 7 |
| Pumpkin 'half-moons' roasted with coconut oil and pinmenton dulce (V) | 7 |
| Fresh pea crostini with mint, shaved garlic & pepper belper knolle cows cheese and white balsamic (2) (V) opt. | 8 |
| Avocado, shaved dark chocolate and red chilli baked tostada | 9 |
| Slow cooked pulled Lamb with chipotle mayo, pickled red onion, radish and red amaranth baked tostada | 9 |
| Ripped herb salad - mint, wild garlic leaves, chives, spring onion, baby spinach, cress, avocado, chilli, grated ginger, seeds, soft cows cheese in olive oil (V) opt. | 9.5 |
| Burrata, rosemary roasted beetroot, honey, walnuts, charcoal salt | 12 |
| Smoked Paprika Arepas with organic slow cooked pulled beef, mustard mayo, semi-pickled red cabbage and raw slaw (2) | 14.5 |
| Sloppy José - Traditional beef empanada filling (minced beef, spices, olives, sultanas, red pepper) on a brioche with melted mature cheddar and a quail egg on top | 13 |
| Organic slow cooked lamb with garlic and lemon oil, labneh, mint, wild garlic, chives and spring onion | 15 |

***PLEASE MAKE STAFF AWARE OF ALLERGIES
VAT & SERVICE CHARGE INCLUDED***

BRUNCH MENU

Eggs and toast

| | |
|---|-----|
| Honey whipped mascarpone, fresh figs, crushed salted pistachios and edible flowers on toast | 8 |
| Beetroot and rosemary hummus, garlic broad beans, red amaranth and micro-greens on toast (V) | 8 |
| + poached egg | + 2 |
| Huevos divorciados de Turco - Poached eggs, salsa roja and chimichurri, on a bed of Labneh, avocado and smoked paprika, served with toast | 12 |
| Sweet potato and beetroot fritters, poached egg, chipotle mayo, smoked salt, spinach & cress salad | 13 |
| Abuelo bibi' bowl of sticky black rice with a poached egg, spicy tomato salsa, noodled carrot and courgette, crunchy kale and micro-cress | 12 |

Meats and cheese

| | |
|---|------|
| Mushroom toastie : gruyere, mature cheddar, truffle oil and jalapeños on sourdough (V) - vegan cheese optional | 8 |
| BBQ Croque-Monsieur : marinated organic pulled pork, caramelised balsamic onions finished with a micro-green garnish | 10 |
| Carne Provoleta : melted provolone cheese 'fondue' style with slow cooked organic beef brisket in chimichurri salsa, fresh herbs and leaves | 14.5 |
| Smoked Paprika Arepa (corn pancake) with organic slow cooked pulled beef, mustard mayo, semi-pickled red cabbage and raw slaw | 15 |

Salads and veg

| | |
|---|----|
| Roasted sweet potato, pumpkin, purple & yellow carrot, turnip and potato with sumac dressing, sweet roasted nuts and seeds, goats cheese and ripped herbs (V) - vegan cheese optional | 11 |
| Ripped herb salad with mint, wild garlic leaves, chives, spring onion, cress, baby spinach, avocado, jalapeños, grated ginger, pumpkin seeds, goats cheese, olive oil (V) - vegan cheese optional | 11 |
| +Add chimichurri organic slow cooked lamb toast | +4 |
| Vegan Summer Salad - fresh lemon hummus, red pepper salsa, semi-pickled red cabbage, broad beans, pine nuts, cashew 'cheese', spiralized veg, and little leaves (V) | 12 |

*PLEASE MAKE STAFF AWARE OF ALLERGIES
VAT & SERVICE CHARGE INCLUDED*

Premises History

There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule – replaced by agreed EH and MET conditions.

9. Staff training in the awareness of alcohol service laws, the premises license and requirements. This will include selling alcohol to underage people, drunk or disorderly behaviour on or outside the premises, illicit drug use or sale, violent or anti social behaviour or harm to children. All staff will be trained on the Licensing Act and adhere to the hours of operation and the licensable activities during those hours.
10. CCTV system to be installed at the premises.
11. Signage will be displayed to request that our staff and customers respect the needs of residents and leave quietly.
12. Deliveries of goods will be carried out at a time or in a manner that prevents disturbance. Movement of rubbish bins will be kept to a minimum very early or late in the day to avoid disrupting sleep of residents nearby.
13. Adopt a 'challenge 25' strategy which encourages anyone over 18 but looks under 25 to display true ID if they intend to purchase any alcohol. All staff will be well trained on this.

Conditions proposed by the Police, agreed by the applicant

14. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
15. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
16. The premises shall only operate as a restaurant :
 - (i) in which customers are shown to their table,
 - (ii) where the supply of alcohol is by waiter or waitress service only,
 - (iii) which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery,
 - (iv) which do not provide any take away service of food or drink for immediate consumption,
 - (v) which do not provide any take away service of food or drink after 23.00, and
 - (vi) where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such

persons is ancillary to taking such meals. Notwithstanding this condition customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal.

17. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.
18. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
19. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
20. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system, searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
21. There shall be no self-service of alcohol.

Conditions proposed by the Environmental Health, agreed by the applicant

22. The number of seated persons on the ground floor (excluding staff) shall not exceed 20 persons.
23. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
24. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 23.00 hours and 07.00 hours on the following day.
25. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
26. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

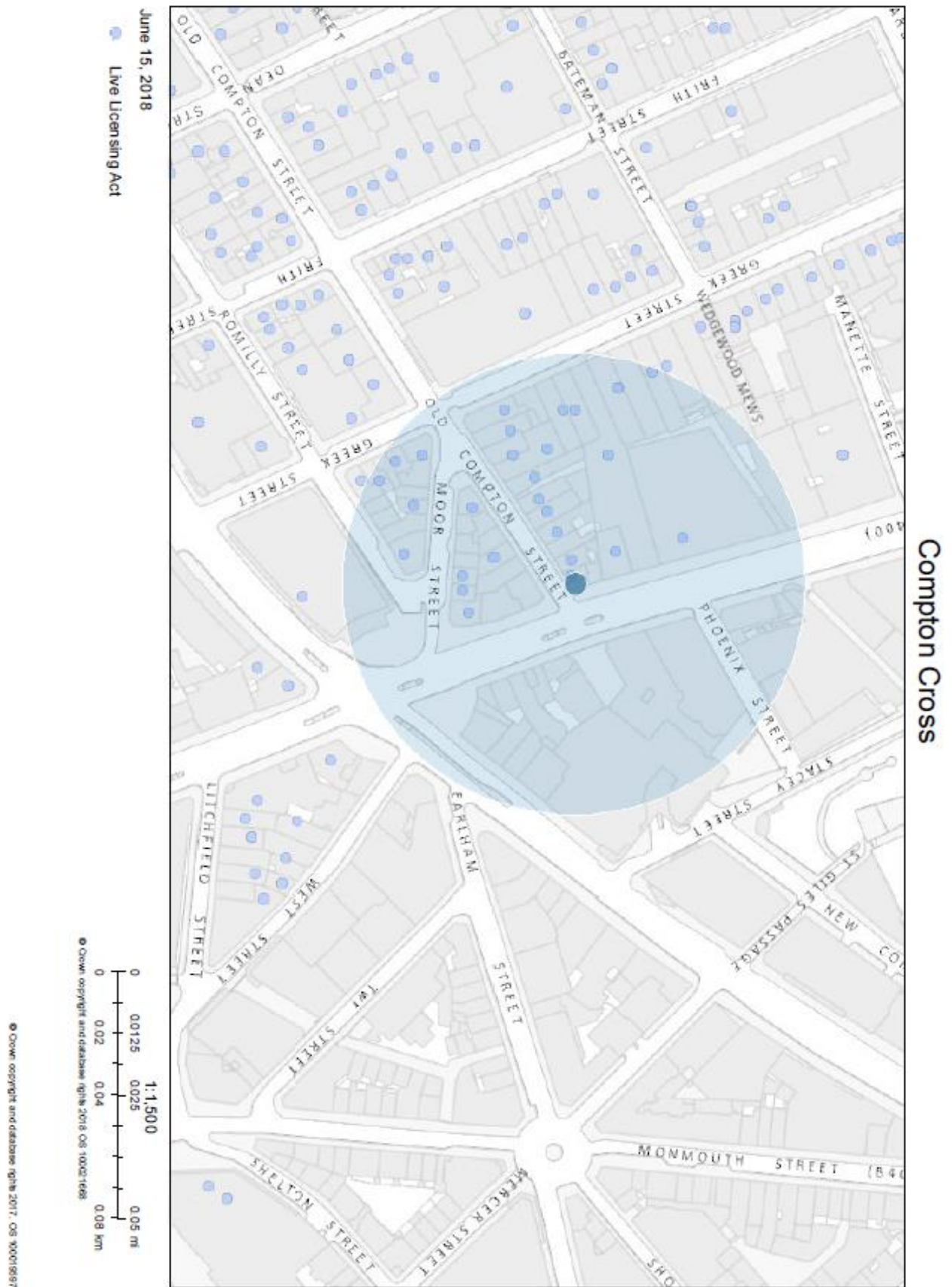
27. All tables and chairs shall be removed from the outside area by (23.00) each day.

Conditions Proposed by the Covent Garden Community Association:

28. The sale of alcohol shall only be made when ancillary to a substantial table meal (to include a sharing plate of cheese and charcuterie etc) and only to seated customers.

29. The alcohol supplied shall be restricted to wine only.

Residential Map and List of Premises in the Vicinity



| Premises within 75 metres of: Abuelo, 26 Southampton Street, WC2E 7JA | | | |
|--|-------------------------|---|--|
| p / n | Name of Premises | Premises Address | Licensed Hours |
| 18/00927/LIPDP S | Covent Garden Grind | 42 Maiden Lane London WC2E 7LJ | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 |
| 15/11428/LIPDP S | Wagamama | 1A Tavistock Street London WC2E 7PA | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 18/01122/LIPDP S | The Ivy Market Grill | 1A Henrietta Street London WC2E 8PS | Monday to Thursday; 07:00 - 00:30 Friday; 07:00 - 01:00 Saturday; 08:00 - 01:00 Sunday; 08:00 - 23:30 |
| 16/12576/LIPDP S | Maple Leaf | Ground Floor 41 Maiden Lane London WC2E 7LJ | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 |
| 16/10196/LIPCH | Franco Manca | 38 - 39 Maiden Lane London WC2E 7LJ | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 17/10013/LIPDP S | Masons Cafe Bar | Basement And Ground Floor 5 - 6 Henrietta Street London WC2E 8PS | Monday to Saturday; 07:30 - 00:00 Sunday; 09:00 - 23:30 |
| 16/10339/LIPVM | Honest Burgers | Basement To First Floor 33 Southampton Street London WC2E 7HE | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 Sundays before Bank Holidays; 12:00 - 00:30 |
| 17/09679/LIPCH | Da Polpo | Ground Floor 6 Maiden Lane London WC2E 7NA | Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 10:00 - 23:00 |

| | | | |
|-----------------|--|---|--|
| | | | Sundays before Bank Holidays; 09:00 - 00:30 |
| 18/00718/LIPDPS | Thai Pin Restaurant | Ground Floor 7 - 8 Maiden Lane London WC2E 7NA | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 10/09349/LIPD | Prima Saponi D'Italia | Basement To Second Floor Hudson House 8 Tavistock Street London WC2E 7PP | Monday to Saturday; 08:00 - 21:00 Sunday; 10:00 - 21:00 |
| 17/02037/LIPN | The Frog | 35 Southampton Street London WC2E 7HE | Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 Sunday; 08:00 - 23:00 Sundays before Bank Holidays; 08:00 - 00:30 |
| 12/06980/LIPN | Prima Saponi D'Italia | Unit 2 Jubilee Hall Jubilee Market The Piazza Covent Garden London WC2E 8BE | Monday to Saturday; 08:00 - 23:00 Sunday; 10:00 - 22:30 |
| 15/00660/LIPT | Rules Restaurant | 34-35 Maiden Lane London WC2E 7LB | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 10/05496/LIPN | Hola Paella | 28B The Piazza Covent Garden London WC2E 8RD | Monday to Saturday; 09:00 - 23:00 Sunday; 09:00 - 22:30 |
| 10/05017/LIPV | Andronicas World Of Coffee | 28B The Piazza Covent Garden London WC2E 8RD | Monday to Friday; 08:00 - 00:30 Saturday to Sunday; 10:00 - 00:30 |
| 17/08680/LIPN | Andronicas World Of Coffee (Shadow 27B The Piazza) | 28B The Piazza Covent Garden London WC2E 8RD | Monday to Saturday; 08:00 - 00:30 Sunday; 10:00 - 00:30 |
| 16/06937/LIPCH | Punch And Judy Public House | The Punch And Judy 40 The Market Covent Garden London WC2E 8RF | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 Sundays before Bank Holidays; 12:00 - 23:30 |

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City of Westminster

Licensing Sub-Committee Report

Agenda Item 4

| | |
|--------------------|---|
| Item No: | |
| Date: | 5 th July 2018 |
| Licensing Ref No: | 18/03438/LIPV – Premises Licence Variation |
| Title of Report: | Café Fiori 42 Cranbourn Street London WC2H 7JH |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | St James's |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Miss Sam Eaton Senior Licensing Officer |
| Contact details | Telephone: 020 7641 2700 Email: seaton@westminster.gov.uk |

1. Application

| 1-A Applicant and premises | | | |
|-----------------------------------|---|--------------------------------|------------|
| Application Type: | Variation of a Premises Licence, Licensing Act 2003 | | |
| Application received date: | 29 March 2018 | | |
| Applicant: | Mr Levy Meir | | |
| Premises: | Café Fiori | | |
| Premises address: | 42 Cranbourn Street London WC2H 7JH | Ward: | St James's |
| | | Cumulative Impact Area: | West End |
| Premises description: | The premises operate as a restaurant. | | |
| Variation description: | The proposed variation application seeks to remove condition 15 in Annex 3 which prevents any takeaway service being provided to customers between 03:00 and 05:00 daily. All hours, activities and other conditions to remain as existing. | | |
| Premises licence history: | The premises have benefitted from a licence since July 2005. A full history can be found at Appendix 2. | | |
| Planning Permission: | The premises benefit from planning permission to place tables and chairs on the public highway, reference: 06/08678/TCH | | |
| Applicant submissions: | None. | | |

| 1-B Current and proposed licensable activities, areas and hours | | | | | | |
|---|-----------------|-------|----------------|------|------------------|-----------|
| Regulated Entertainment | | | | | | |
| Provision of facilities for making music | | | | | | |
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 10:00 | 01:00 | No change | | Ground Floor | No change |
| Tuesday | 10:00 | 01:00 | | | | |
| Wednesday | 10:00 | 01:00 | | | | |
| Thursday | 10:00 | 01:00 | | | | |
| Friday | 10:00 | 01:00 | | | | |
| Saturday | 10:00 | 01:00 | | | | |
| Sunday | 12:00 | 23:30 | | | | |
| Seasonal variations: | Current: | | | | Proposed: | |
| | None | | | | None | |
| Non-standard timings: | Current: | | | | Proposed: | |
| | None | | | | None | |

| Performance of live music | | | | | | |
|---|-----------------|-------|----------------|------|------------------|-----------|
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 10:00 | 01:00 | No change | | Ground Floor | No change |
| Tuesday | 10:00 | 01:00 | | | | |
| Wednesday | 10:00 | 01:00 | | | | |
| Thursday | 10:00 | 01:00 | | | | |
| Friday | 10:00 | 01:00 | | | | |
| Saturday | 10:00 | 01:00 | | | | |
| Sunday | 12:00 | 23:30 | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | | | Proposed: | |
| | None. | | | | None. | |
| | None. | | | | None. | |

| Playing of recorded Music | | | | | | |
|---|-----------------|------|----------------|------|------------------|-----------|
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | Unrestricted | | No change | | Ground Floor | No change |
| Tuesday | Unrestricted | | | | | |
| Wednesday | Unrestricted | | | | | |
| Thursday | Unrestricted | | | | | |
| Friday | Unrestricted | | | | | |
| Saturday | Unrestricted | | | | | |
| Sunday | Unrestricted | | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | | | Proposed: | |
| | None. | | | | None. | |
| | None. | | | | None. | |

| Private entertainment consisting of dancing, music or other entertainment of a like kind for consideration and with a view to profit | | | | | | |
|--|-----------------|------|----------------|------|------------------|-----------|
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | Unrestricted | | No change | | Ground Floor | No change |
| Tuesday | Unrestricted | | | | | |
| Wednesday | Unrestricted | | | | | |
| Thursday | Unrestricted | | | | | |
| Friday | Unrestricted | | | | | |
| Saturday | Unrestricted | | | | | |
| Sunday | Unrestricted | | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | | | Proposed: | |
| | None. | | | | None. | |
| | None. | | | | None. | |

| Late night refreshment | | | | | | |
|---|---------------|-------|----------------|------|-----------------|-----------|
| Indoors, outdoors or both | | | Current : | | Proposed: | |
| | | | Both | | No change | |
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 23:00 | 05:00 | No change | | Ground Floor | No change |
| Tuesday | 23:00 | 05:00 | | | | |
| Wednesday | 23:00 | 05:00 | | | | |
| Thursday | 23:00 | 05:00 | | | | |
| Friday | 23:00 | 05:00 | | | | |
| Saturday | 23:00 | 05:00 | | | | |
| Sunday | 23:00 | 05:00 | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | Proposed: | | | |
| | None | | None | | | |
| | None | | None | | | |

| Sale by Retail of Alcohol | | | | | | |
|---|---|-------|----------------|------|-----------------|-----------|
| On or off sales | | | Current : | | Proposed: | |
| | | | Both | | No change | |
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 10:00 | 01:00 | No change | | Ground Floor | No change |
| Tuesday | 10:00 | 01:00 | | | | |
| Wednesday | 10:00 | 01:00 | | | | |
| Thursday | 10:00 | 01:00 | | | | |
| Friday | 10:00 | 01:00 | | | | |
| Saturday | 10:00 | 01:00 | | | | |
| Sunday | 12:00 | 23:30 | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | Proposed: | | | |
| | No change | | No change | | | |
| | On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, 00.00 midnight on 31st December). | | No change | | | |

| Hours premises are open to the public | | | | | | |
|---|---|-------|----------------|------|------------------|-----------|
| | Current Hours | | Proposed Hours | | Premises Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 10:00 | 05:00 | No change | | Ground Floor | No change |
| Tuesday | 10:00 | 05:00 | | | | |
| Wednesday | 10:00 | 05:00 | | | | |
| Thursday | 10:00 | 05:00 | | | | |
| Friday | 10:00 | 05:00 | | | | |
| Saturday | 10:00 | 05:00 | | | | |
| Sunday | 12:00 | 05:00 | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | | | Proposed: | |
| | No change | | | | No change | |
| | On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, 00.00 midnight on 31st December). | | | | No change | |

| 1-C Conditions being varied, added or removed | |
|---|--------------------|
| Condition | Proposed variation |
| 15. There shall be no takeaway service between 03:00 and 05:00 hours. | To be removed |

2. Representations

| 2-A Responsible Authorities | |
|--|-----------------------------|
| Responsible Authority: | Metropolitan Police Service |
| Representative: | PC Adam Deweltz |
| Received: | 5 th April 2018 |
| <p>With reference to the above, I am writing to inform you that the Metropolitan Police, as a Responsible Authority, will be making a representation against this application.</p> <p>The venue is situated within the Cumulative Impact Area and it is our belief that if granted the application would undermine the Licensing Objectives in relation to The Prevention of Crime and Disorder.</p> <p>This application will have to be heard before the LSC.</p> | |

| | |
|-------------------------------|-----------------------------|
| Responsible Authority: | Licensing Authority |
| Representative: | Daisy Gadd |
| Received: | 25 th April 2018 |

I write in relation to the application submitted for a variation of the premises licence for Café Fiori, situated at 42 Cranbourn Street.

As a responsible authority under section 13 (4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2003 the Licensing Authority have considered your application in full.

The variation application seeks to remove condition 15 from the premises licence which currently reads as the following:

There shall be no takeaway service between 03:00 and 05:00 hours.

The premises is located within a Cumulative Impact Area and as such a number of policy points must be considered, namely CIP1, HRS1 and FFP2.

This application currently falls within policy FFP2. Paragraph 2.5.18 of the Council’s Statement of Licensing Policy 2016 states that “The congregation of people around these premises leads to additional noise and disturbance and further congestion in the area”. Policy FFP2 states that “the grant of variations or new licences for fast food premises in the Cumulative Impact Areas should be limited to exceptional circumstances.” It will be for Members to determine whether the applicant has demonstrated any exceptional circumstances that would allow to depart from this policy.

Furthermore, the Licensing Authority believes that there is insufficient information contained within the application that sets out how the licensee will reduce the impact of public nuisance from allowing a takeaway service between 03:00 and 05:00 hours. The Licensing Authority requires the following additional information to fully consider the likely impact on the Licensing Objectives, specifically public nuisance:

- 1) What controls will the licensee have in place to ensure that public nuisance isn’t created via the additional hours of operation for takeaway service?
- 2) What measures will the licensee provide to mitigate any risk of increased public nuisance to residents in the area?

Further discussions will be held with the applicants prior to the hearing and any further submissions will be forwarded on for Members information.

Please accept this as a formal representation.

| | |
|---|---|
| 2-B Other Persons | |
| Name: | Councillor Louise Hyams (Support) |
| Address and/or Residents Association: | Westminster City Council 5 The Strand London WC2N 5HR |
| Received: | 19 th April 2018 |
| <p>I am aware that Fiori Restaurant in Cranbourne Street are applying for a variation to their licence at the above premises in my ward to enable them to serve takeaway food on Friday and Saturday evenings for an extra two hours.</p> <p>If they can confirm the following conditions, I am happy to support the application.</p> <ol style="list-style-type: none"> 1. They will improve their CCTV both inside and outside the restaurant 2. They will do regular and extensive litter picks in the vicinity of the premises to include the nearby night bus stop and the entrances to Leicester Square tube 3. They will only use one door during the extension of hours so that the takeaway service is easier to control 4. They cannot sell alcoholic drinks to consume off the premises during those extra 2 hours <p>I do understand the merit of opening later for takeaway so that they do not have to turn people away when they are anxious to get home and do not want a sit down meal. That should also assist with the police's desire for people to leave the Leicester Square area as soon as possible after they exit the night clubs. I know that the premises are very close to the night bus stop and Leicester Square Tube and with the all-night running of these transport services on Fridays and Saturdays it will allow for very quick dispersal.</p> <p>With the assurance that they will provide the conditions that I have requested numbered 1-4 above, I am happy to support the variation.</p> | |
| Name: | Heart of London Business Alliance (support) |
| Address and/or Residents Association: | Sackville House 40 Piccadilly London W1J 0DR |
| Received: | 20 th April 2018 |
| <p>Heart of London Business Alliance, serves as the voice for 500 business and 100 property owners in the Piccadilly & St James's and Leicester Square areas. Our purpose is to support the commercial wellbeing of the businesses and organisations we represent, and ensure our areas remain integral to London's West End offer as a place for people to visit, live, trade and work. We represent the most mature night time economy area in London where over 400 million visits are made to the West End every year, with some of the world's best entertainment, culture and hospitality, generating over £11 billion in sales.</p> <p>We strive for the West End to have the most varied and high-quality even and night time economy (ENTE) for visitors, workers and residents.</p> <p>We continue to promote a responsible night time. Crime and anti-social (ASB) associated with the ENTE have been on a long downward trend and we need to be positive about the opportunities and benefits that this brings.</p> <p>In fact, strong partnership work and industry standards have been made huge progress in this regard.</p> | |

What is restrictive for this night time economy user is not to find the basic 'daytime' services, like a cup of coffee or a takeout on the way home. By allowing the takeout service to continue along the same hours as the restaurant opening times, users can then choose to pick up a takeout on the way home, allowing them to get home faster.

This letter is in support of the application submitted by Mr Meir Levy for the trading premises Fiori Corner, Address: 42 Cranbourn Street, London WC2H 7AN to have his trading hours extended over weekends.

Mr Levy has discussed with us in much detail and we are satisfied that as part of his application sufficient operational due diligence has been considered.

We have advised Mr Levy, that should he be able to demonstrate sufficient operational due diligence and responsible venue management we would be happy to support this application.

Below are the minimum standards he would need to consider for us have agreed, for us to support this application.

1. A dedicated janitorial litter picker be onsite to account for un surface litter generated because of his trading activity, this will complement the existing Veolia service already in place.
2. Upgrade and enhance the CCTV surveillance operation both internally and externally.
3. To restrict access to the establishment by using one entry/exit point-providing greater control.
4. Participate in the Best Bar None business accreditation scheme raising standards to promote responsible management.

We are grateful for the opportunity to submit this submission in support of our Business member and are happy to provide any further assistance if required.

Robin Hibbert – Head of Delivery

3. Policy & Guidance

| The following policies within the City Of Westminster Statement of Licensing Policy apply: | |
|--|--|
| Policy HRS1 applies: | <p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> |
| Policy CIA1 applies: | <p>(i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.</p> <p>(ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.</p> |
| Policy FFP2 applies: | It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas, other than applications to vary hours within the Core Hours under Policy HRS1. |

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

| | |
|-------------------|--|
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

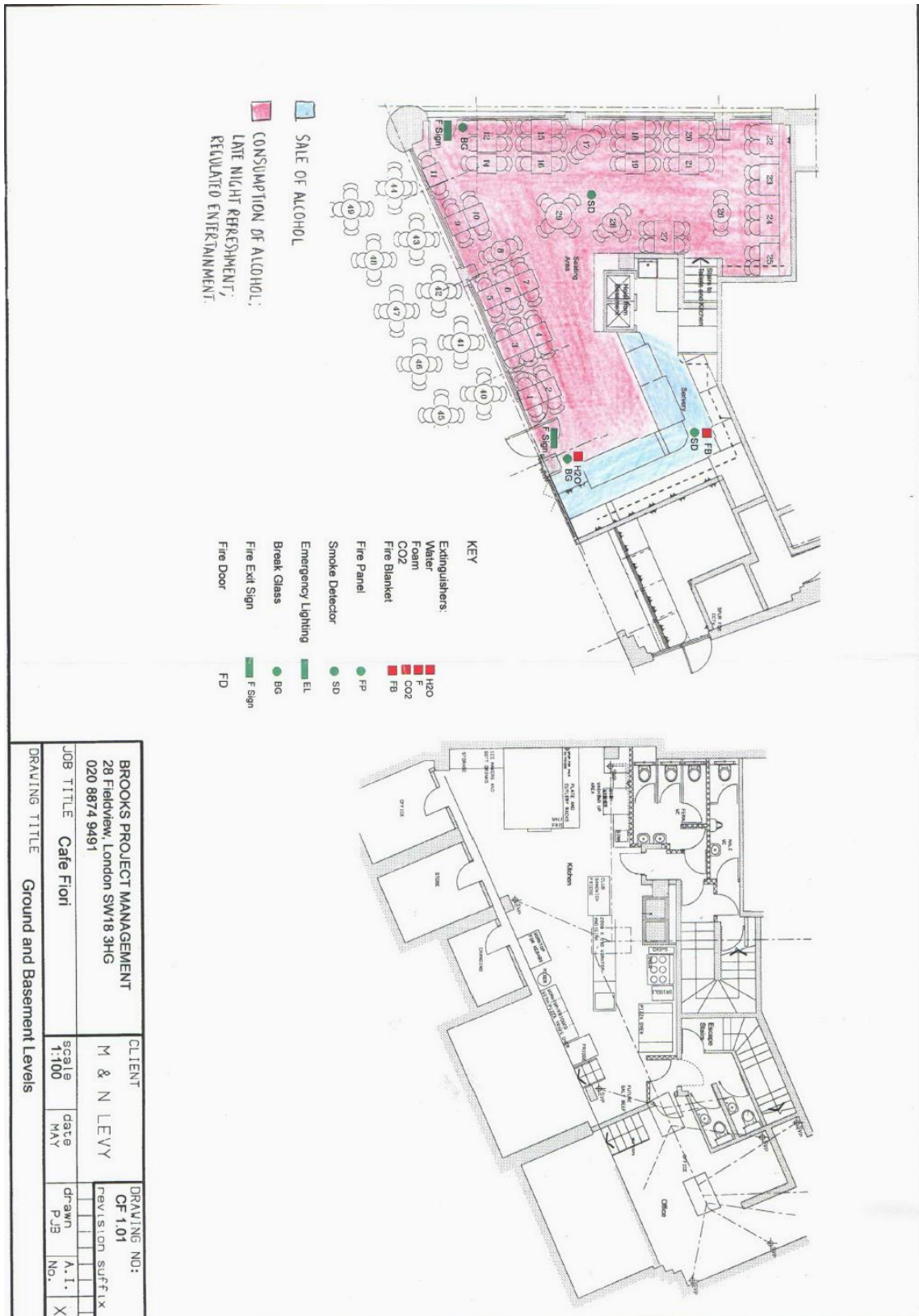
| | |
|-----------------------|---|
| Report author: | Miss Sam Eaton Senior Licensing Officer |
| Contact: | Telephone: 020 7641 2700 Email: seaton@westminster.gov.uk |

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

| | | |
|----------|---|------------------------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 7 th January 2016 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | April 2017 |
| 4 | Planning Permission for tables and chairs reference - 06/08678/TCH | August 2007 |
| 5 | Representation – Metropolitan Police Service | 5 th April 2018 |
| 6 | Representation – Licensing Service | 25 th April 2018 |
| 7 | Representation – Support – Councillor Hyams | 19 th April 2018 |
| 8 | Representation Support – Heart of London Business Alliance | 20 th April 2018 |

Premises Plans



Applicant Supporting Documents

None.

Licence & Appeal History

| Application | Details of Application | Decision | Date Determined |
|--------------------|-------------------------------|------------------------------------|------------------------|
| 05/06744/LIPCV | Conversion Application | Granted by Licensing Sub-committee | 21.09.2005 |
| 06/13278/WCCMAP | New Premises Application | Granted Under Delegated Authority | 14.01.2008 |
| 07/11469/LIPV | Variation Application | Granted Under Delegated Authority | 14.01.2008 |
| 09/10196/LIPV | Variation Application | Granted by Licensing Sub-committee | 11.02.2010 |
| 11/00303/LIPV | Variation Application | Refused by Licensing Sub-committee | 17.03.2011 |
| 17/15035/LIPT | Transfer Application | Granted Under Delegated Authority | 15.02.2018 |

There is no appeal history

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers appropriate for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as appropriate for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Conditions: On Current Licence -

Mandatory:

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions reproducing the effect of conditions subject to which relevant existing licences have effect

Conditions relating to Late Night Refreshment

9. This licence is subject to all the former regulations made by Westminster City Council prescribing standard conditions for annual night café licences, effective from 1 October 2001.

Conditions for Sale of Alcohol

10. The maximum number of persons, including staff, to be present in the licensed premises shall not exceed the number specified from time to time by the proper officer of the London Fire and Civil Defence Authority. As to the ground floor 100 persons
11. In that part of the premises hatched green on the deposited plan intoxicating liquor shall not be sold or supplied otherwise than to persons taking table meals there & for consumption by any such person as an ancillary to his meal.
12. Suitable beverages, other than intoxicating liquor including drinking water, shall be equally available for consumption with or otherwise as an ancillary to food supplied in the premises.

Conditions which reproduce the effect of any restriction imposed on the premises by specified enactments.

13. (i) Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means:

- (a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10.00 to 23.00.
 - (b) On Sundays, other than Christmas Day or New Year's Eve, 12.00 noon to 22.30.
 - (c) On Good Friday, 12.00 to 22.30.
 - (d) On Christmas Day, 12.00 to 15.00 and 17.00 to 22.30.
 - (e) On New Year's Eve, except on a Sunday, 10.00 to 23.00.
 - (f) On New Year's Eve on a Sunday, 12.00 to 22.30.
 - (g) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, 00.00 midnight on 31st December).
- (ii) Alcohol may be sold or supplied for one hour following the hours set out above and on Christmas day, between 15:00 and 19:00 to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the hours set out above shall continue to apply.

Monday to Saturday

- (iii) (a) Alcohol may be sold or supplied until 1 a.m. in the morning following weekdays to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by that person in that part of the premises as an ancillary to his meal.
- (b) The alcohol must be sold or supplied at a time before (i) the provision of entertainment by persons present and performing or (ii) the provision of substantial refreshment, has ended. For other purposes or in other parts of the premises the hours set out above shall continue to apply.

- (c) This condition does not authorise any sale or supply to any person admitted to the premises either after midnight or less than half an hour before the entertainment is due to end, except in accordance with condition number 7.ii above

NOTE - The above restrictions do not prohibit:

- (a) during the first thirty minutes after the above hours the consumption of the alcohol on the premises;
- (b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking table meals there if the alcohol was supplied for consumption as ancillary to the meals;
- (d) the sale or supply of alcohol to or the consumption of alcohol by any person residing in the licensed premises;
- (e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (f) the sale of alcohol to a trader or registered club for the purposes of the trade or club;
- (g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (h) the taking of alcohol from the premises by a person residing there;
- (i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
- (j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

In this condition, any reference to a person residing in the premises shall be construed as including a person not residing there but carrying on or in charge of the business on the premises.

14. No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- (a) He is the child of the holder of the premises licence.
- (b) He resides in the premises, but is not employed there.
- (c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.

- (d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

Annex 2 – Conditions consistent with the operating Schedule

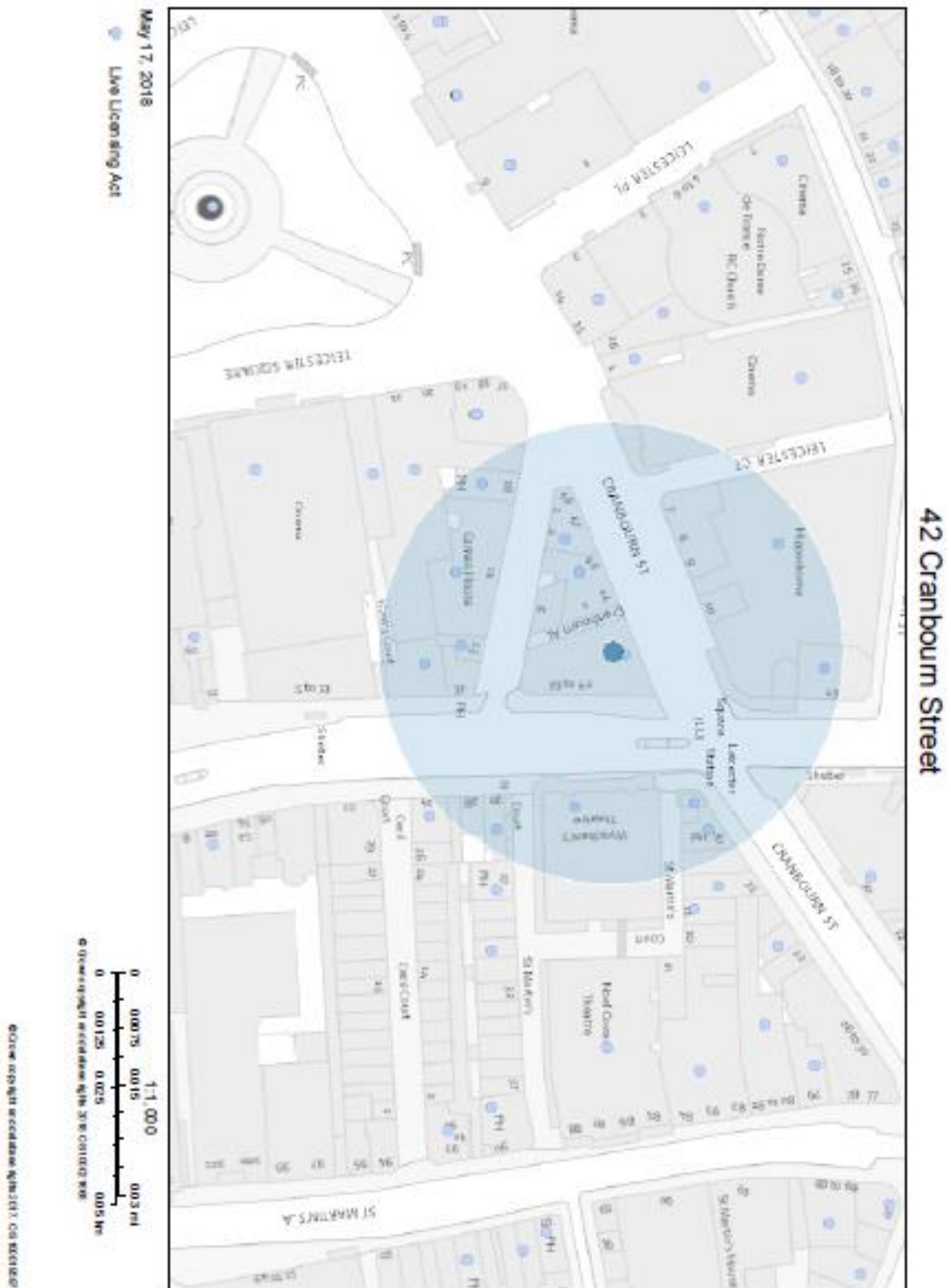
15. All emergency exits shall remain unlocked whilst the premises are open to the public.
16. Capacity for Late Night Refreshment is 100 persons including staff.
17. All waste to be properly presented and placed out for collection no earlier than 30 minutes before the schedule collection times
18. The highway and public spaces in the vicinity of the premises are kept free of litter from the premises at all material times to the satisfaction of the Council.

Annex 3 – Conditions attached after a hearing by the licensing authority

19. Live Music shall be limited to a maximum of two performers.
20. There shall be no takeaway service between 03:00 and 05:00 hours.
(Proposed for deletion)
21. After 23:00 hours all windows and doors to be kept closed except for the immediate access and egress of persons.
22. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
23. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
24. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
25. No rubbish including bottles will be moved, removed or placed in outside areas between 2300 hours and 0800 hours.
26. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
27. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
28. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.

29. A direct telephone number for the manager at the premises shall be publicly available at all times when the premises is open. This telephone number is to be made available to residents in the vicinity.
30. All service of late night refreshment shall be by waiter or waitress service only and to seated customers.
31. A proof of age scheme, such as Challenge 21, shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport.
32. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises are open.
33. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received
 - d. any incidents of disorder
 - e. seizures of drugs or offensive weapons
 - f. any faults in the CCTV system or searching equipment or scanning equipment
 - g. any refusal of the sale of alcohol
 - h. any visit by a relevant authority or emergency service.
34. In the restaurant area children under 18 shall be accompanied by a responsible adult after 23:00 hours.

Residential Map and List of Premises in the Vicinity



Resident count: 159

| Premises within 50 metres of: 42 Cranbourn Street | | | |
|---|---------------------------|--|--|
| p / n | Name of Premises | Premises Address | Licensed Hours |
| 74755 | Cafe Fiori | 42 Cranbourn Street London WC2H 7JH | Monday to Saturday; 10:00 - 05:00 Sunday; 12:00 - 05:00 |
| 74765 | Cork And Bottle Wine Bar | Basement 44-46 Cranbourn Street London WC2H 7AN | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 26273 | Noodle Stop | Ground 44-46 Cranbourn Street London WC2H 7AN | Monday to Saturday; 10:00 - 05:00 Sunday; 12:00 - 05:00 |
| 28699 | Rimini Coffee Bar | Basement And Ground Floor West 47 Cranbourn Street London WC2H 7AN | <u>Cafe Rimini:</u> Monday to Thursday; 10:00 - 02:00 Friday to Saturday; 10:00 - 04:00 Sunday; 12:00 - 02:00 <u>Expresso Bar:</u> Monday to Thursday; 10:00 - 02:00 Friday to Saturday; 10:00 - 03:00 Sunday; 12:00 - 01:30 |
| 23499 | Bear & Staff Public House | 10-12 Bear Street London WC2H 7AS | <u>First Floor Only:</u> Monday to Saturday; 07:00 - 00:30 Sunday; 07:00 - 00:00 Monday to Thursday; 07:00 - 23:30 Friday to Saturday; 07:00 - 00:00 Sunday; 07:00 - 22:30 Sundays before Bank Holidays; 07:00 - 00:00 |
| 12373 | Wyndhams Theatre | Wyndhams Theatre Charing Cross Road London WC2H 0DA | Monday to Sunday; 09:00 - 01:00 |
| 35427 | Not Recorded | Unit 1 Leicester Square Station Charing Cross Road London WC2H 0AP | Monday to Sunday; 07:00 - 22:00 |
| 26235 | The Zoo Bar And Club | Basement And Ground Floor Cameo House 13-17 Bear Street London WC2H 7AQ | Monday to Saturday; 09:00 - 02:30 (Ground Floor Only) Monday to Saturday; 09:00 - 03:30 Sunday; 09:00 - 01:00 Sundays before Bank Holidays; 09:00 - 02:30 |
| 41585 | Hippodrome Casino | The Hippodrome 10 - 14 Cranbourn Street London WC2H 7JH | Monday to Sunday; 00:01 - 00:00 |

| | | | |
|-------|------------------------|--|---|
| 48118 | K. S. Food And Wine | Ground Floor 35 Charing Cross Road London WC2H 0AT | Monday to Sunday; 08:00 - 05:00 |
| 23134 | The Brewmaster | 37 Cranbourn Street London WC2H 7AD | Monday to Thursday; 08:00 - 23:30 Friday to Saturday; 08:00 - 00:30 Sunday; 08:00 - 23:00 |
| 86006 | PizzaExpress | 43 Charing Cross Road London WC2H 0AP | Monday to Saturday; 07:00 - 00:30 Sunday; 07:00 - 00:00 Sundays before Bank Holidays; 07:00 - 00:30 |
| 71395 | Zoo Too | 18 Bear Street London WC2H 7AS | Monday to Wednesday; 10:00 - 00:00 Thursday; 10:00 - 01:00 Friday to Saturday; 10:00 - 02:00 Sunday; 12:00 - 23:00 |
| 18404 | Gaby's Continental Bar | 30 Charing Cross Road London WC2H 0DE | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |

| | |
|--------------------|---|
| Item No: | |
| Date: | 5 July 2018 |
| Licensing Ref No: | 18/05005/LIPN - New Premises Licence |
| Title of Report: | Woods Quay Savoy Pier Victoria Embankment London SW1A 2HR |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | St James's |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Mrs Shannon Pring Senior Licensing Officer |
| Contact details | Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk |

1. Application

| 1-A Applicant and premises | | | |
|-------------------------------------|---|--------------------------------|------------|
| Application Type: | New Premises Licence, Licensing Act 2003 | | |
| Application received date: | 2 May 2018 | | |
| Applicant: | Woods River Cruises Limited | | |
| Premises: | Woods Quay | | |
| Premises address: | Savoy Pier Victoria Embankment London SW1A 2HR | Ward: | St James's |
| | | Cumulative Impact Area: | No |
| Premises description: | The applicant proposes to operate a new reception pier and berthing pontoon that will serve three vessels. The pier and pontoon are newly constructed; the pier will consist of three rooms that include a bar and a tasting kitchen that will both be available for private hire. The remaining area will be used as a reception area for Woods River Cruises Ltd customers. | | |
| Premises licence history: | This is an application for new premises licence and therefore no licence history exists. | | |
| Applicant submissions: | There are no submissions from the applicant. | | |
| Current planning permission: | The premises benefits from the following planning permission (15/06373/FULL) for the continued use of floating pontoon with access from Victoria Embankment for embarkation and landing of passengers on the River Thames until December 2017. | | |

| 1-B Proposed licensable activities and hours | | | | | | | |
|--|------------|-------------|------------|--|------------|------------|------------|
| Regulated Entertainment: Live Music, Recorded Music and Anything of a similar description | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 |
| End: | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 |
| Seasonal variations/ Non-standard timings: | | | | At the start of British Summertime, and on that day only, the terminal hour for all licensable activities shall be extended by one hour. On New Year's Eve from the end of normal permitted hours until the start of permitted hours on New Year's Day. | | | |

| | | | | | | | |
|---|------------|-------------|---|----------------------------------|------------|------------|------------|
| Late Night Refreshment: | | | | Indoors, outdoors or both | | | Both |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 23:00 | 23:00 | 23:00 | 23:00 | 23:00 | 23:00 | 23:00 |
| End: | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 |
| Seasonal variations/ Non-standard timings: | | | <p>At the start of British Summertime, and on that day only, the terminal hour for all licensable activities shall be extended by one hour.</p> <p>On New Year's Eve from the end of normal permitted hours until the start of permitted hours on New Year's Day.</p> | | | | |

| | | | | | | | |
|---|------------|-------------|---|---------------------------------|------------|------------|------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | On sales |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 |
| End: | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 |
| Seasonal variations/ Non-standard timings: | | | <p>At the start of British Summertime, and on that day only, the terminal hour for all licensable activities shall be extended by one hour.</p> <p>On New Year's Eve from the end of normal permitted hours until the start of permitted hours on New Year's Day.</p> | | | | |

| | | | | | | | |
|---|------------|-------------|---|-------------|------------|------------|------------|
| Hours premises are open to the public | | | | | | | |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 |
| End: | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 | 02:00 |
| Seasonal variations/ Non-standard timings: | | | <p>At the start of British Summertime, and on that day only, the terminal hour for all licensable activities shall be extended by one hour.</p> <p>On New Year's Eve from the end of normal permitted hours until the start of permitted hours on New Year's Day.</p> | | | | |

2. Representations

| 2-A Responsible Authorities | |
|--|------------------------------|
| Responsible Authority: | Metropolitan Police Service |
| Representative: | PC Sandy Russell |
| Received: | 15 May 2018 |
| <p>Dear Mr Woods,</p> <p>With reference to the above application, I am writing to inform you that the Metropolitan Police, as a responsible authority, will be objecting to this application at this stage in the application process. The venue is situated outside Westminster's Cumulative Impact Area, however it is our belief that if granted the application would undermine the Licensing Objectives.</p> <p>Myself, my colleague PC Boon and Sally Fabbriatore from EH would like to arrange a meeting to discuss this application further, we would also like to visit the premises. Please can this be arranged over the next couple of weeks?</p> <p>I am free on the following dates: 24/25 May or 6/7/8/14/15 June.</p> <p><u>Further correspondence between the Police and the Applicant:</u></p> <p>Thank you for taking the time to arrange the meeting and link up with us this morning, we found the meeting very useful.</p> <p>I have gone through the application and the conditions proposed by yourselves are acceptable. We do not feel it supports the Westminster Licensing policy document for there to be any alcohol sales prior to 08.00hrs, I have proposed a suitable condition below. We also, propose the following further conditions for your client to consider.</p> <p><i>Conditions proposed by the Police can be found at Appendix 4.</i></p> | |
| Responsible Authority: | Environmental Health Service |
| Representative: | Mrs Sally Fabbriatore |
| Received: | 18 May 2018 |
| <p>I refer to the application for a new Premises Licence for the above premises.</p> <p>The applicant has submitted the following plans, drawing number 12097/1100 rev 03 and dated 03/08/16 (pontoon and pier) and drawing number 067-PR001 rev A and dated April 18 (pier rooms).</p> <p>This representation is based on the plans and Operating Schedule submitted.</p> <p>The applicant is seeking the following licensable activities:</p> | |

1. The Supply of Alcohol for consumption on the premises Monday to Sunday 06:00-02:00 hours.
2. To provide the following Regulated Entertainment both indoors and outdoors: Live Music, Recorded Music, and anything of a similar description on Monday to Sunday 06:00-02:00 hours.
3. To provide Late Night Refreshment both indoors and outdoors Monday to Sunday 23:00-02:00 hours.
4. To allow the above provisions for an extra hour on the start of British Summer Time and to allow from the end of permitted hours on New Year's Eve and New Year's Day.

I wish to make the following representations in relation to the above application:

1. The Supply of Alcohol may have the likely effect of causing an increase in Public Nuisance in the area and may impact on Public Safety.
2. The provision of Regulated Entertainment may have the likely effect of causing an increase in Public Nuisance in the area and may impact on Public Safety.
3. The provision of Late Night Refreshment may have the likely effect of causing an increase in Public Nuisance in the area.
4. The non-standard timings may have the likely effect of causing an increase in Public Nuisance in the area.

The applicant has proposed conditions within the operating schedule which are being considered. Further conditions may be proposed by Environmental Health in order to help prevent Public Nuisance and protect Public Safety.

The granting of the new Premises Licence as presented may have the likely effect of causing an increase in Public Nuisance in the area and may impact on Public Safety.

3. Policy & Guidance

| | |
|--|---|
| The following policies within the City Of Westminster Statement of Licensing Policy apply: | |
| Policy HRS1 applies: | (i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy. (ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies. |
| Policy PB1 applies: | Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1. |
| Policy FFP1 applies: | Applications will only be granted if it can be demonstrated that the proposal meets relevant criteria in Policies CD1, PS1, PN1 and CH1. |

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

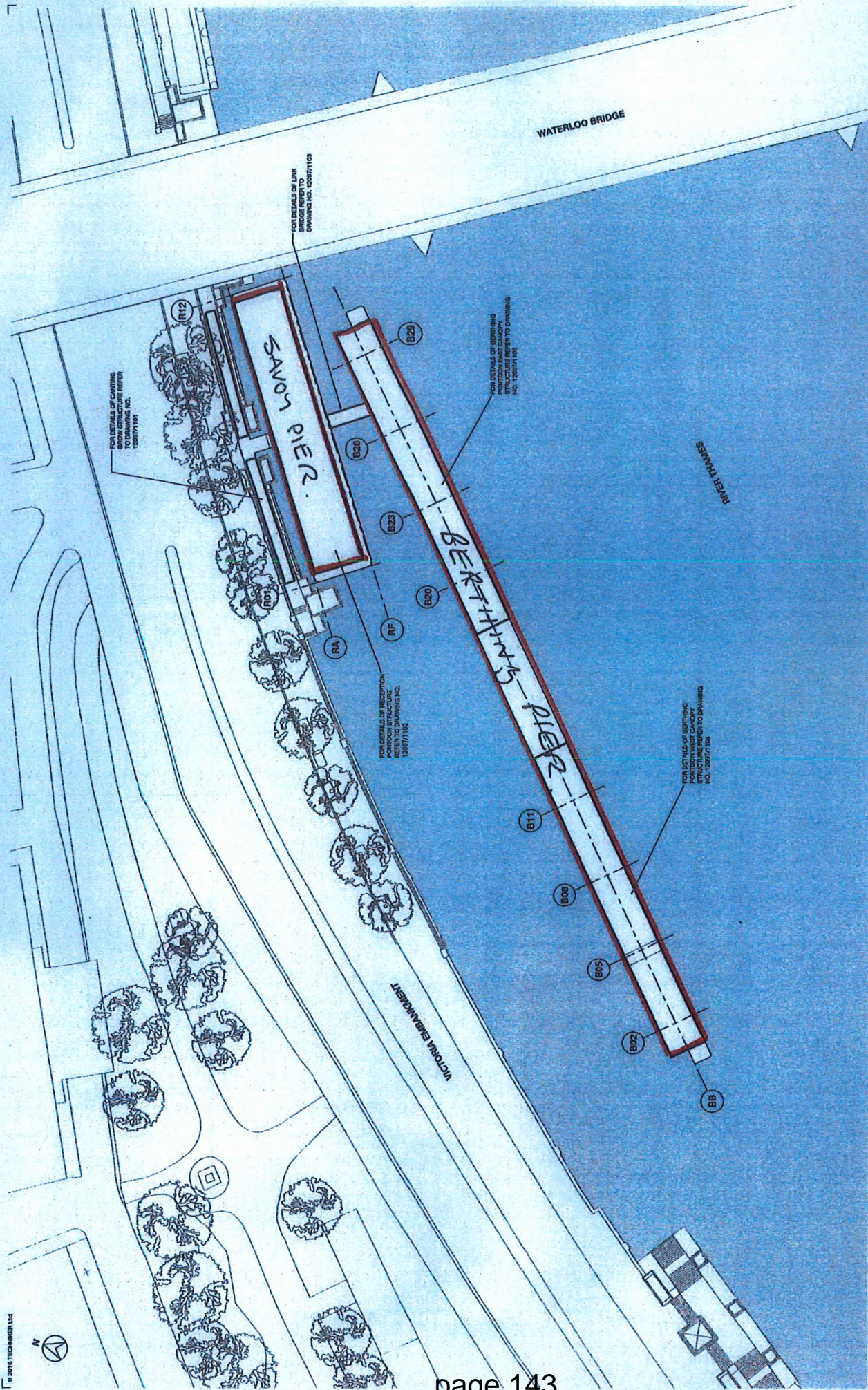
Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

| | |
|-------------------|--|
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

| | | |
|--|---|------------------------------|
| Report author: | Mrs Shannon Pring Senior Licensing Officer | |
| Contact: | Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk | |
| If you have any queries about this report or wish to inspect one of the background papers please contact the report author. | | |
| Background Documents – Local Government (Access to Information) Act 1972 | | |
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 7 th January 2016 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | April 2018 |
| 4 | Metropolitan Police Service representation | 15 May 2018 |
| 5 | Email from Environmental Health to Applicant | 06 June 2018 |
| 6 | Environmental Health Service Representation | 18 May 2018 |

The proposed plans are enclosed.

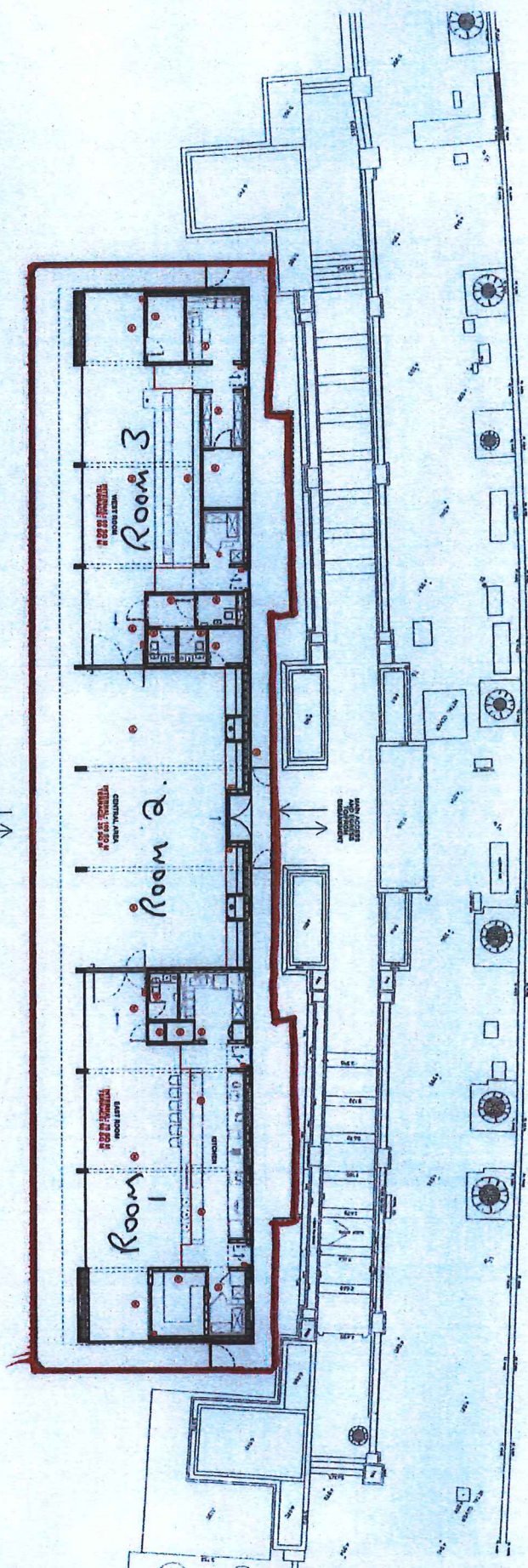


| | | | | |
|---|--|---|--|--------------------------|
| TECHNIKER SAVOY PIER SITE PLAN SCALE: 1 : 300 DATE: 03/08/16 DRAWN BY: SHIM CHECKED BY: [blank] PROJECT NO: 12097/1100 | | 2009/16 AA 02 03/08/16 AA 02 03/08/16 AA 02 | 03 ISSUED FOR STAGE E. 02 ISSUED FOR STAGE E. 01 ISSUED FOR STAGE E. | STAGE E DATE: [blank] |
| <p>NOTE:</p> <ol style="list-style-type: none"> 1. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH ALL RELEVANT ARCHITECTS AND ENGINEERS DRAWINGS AND SPECIFICATIONS. 2. DO NOT SCALE THIS DRAWING. 3. ALL DIMENSIONS ARE TO BE TAKEN FROM THE CENTERLINE UNLESS OTHERWISE SPECIFIED. 4. IMPOSED LOAD RESTRICTIONS APPLY. REFER TO SECTION 1.3.0 ON DRAWING 12097/0101. 5. THE CONTRACTOR IS RESPONSIBLE FOR GETTING OUT AND ACCURACY OF WORK CHANGES. 6. THESE DRAWINGS SHOW THE PRIMARY SUBSTRUCTURE IN BLACK AND SECONDARY SUBSTRUCTURE IN GREY FOR THE LEFT OF CENTRE. 7. THESE DRAWINGS SHOW THE PRIMARY SUBSTRUCTURE IN BLACK AND SECONDARY SUBSTRUCTURE IN GREY FOR THE RIGHT OF CENTRE. <p>SECTION 2.1.2 ON DRAWING 12097/0100, ARE NOT SHOWN ON THESE DRAWINGS AND DO NOT FORM TECHNICAL PACKAGE OF INFORMATION.</p> <p>2009/16/16/17</p> | | | | |

LEGEND

- Area to be used for furniture includes
- Pre-cut TBS
- Endcap units
- Island Displays
- Heat Exchanger
- Half Service Counter
- Full Service Counter
- Over Head Panel
- Pre-Cut Panel
- Control Alarm System

* exact location of the equipment to be installed



↑ ↓
 NORTH
 SOUTH

ARCHITECTURAL
 1200 West 15th Avenue, Suite 100
 Denver, CO 80202
 Phone: 303.733.1100
 Fax: 303.733.1101
 www.architectural.com

There are no supporting documents received from the Applicant.

There is no licence or appeal history for the remises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) "permitted price" is the price found by applying the formula -
$$P = D + (D \times V)$$

Where -
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

9. Alcohol shall only be sold for consumption by persons attending:
- (1) a pre-booked ticketed event;
 - (2) bone fide private function or event to which members of the public are not admitted
 - (3) customers of Woods River Cruises Ltd

10. Training for every staff team member and management so the team are aware of the premises licence and requirements to meet the four licensing objectives.
11. Licensing law training for staff, focussing particularly on:
Preventing underage sales/Challenge 25;
Not permitting violent/anti-social behaviour;
Not permitting drunk/disorderly behaviour;
Zero tolerance drugs policy.
12. The premises shall install and maintain a suitable CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light conditions. The CCTV system shall continually record while the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
13. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system, searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
14. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
15. As soon as possible, and in any event within 1 month from the grant of this licence, the premises shall join the local Pubwatch or other local crime reduction scheme approved by the police and local radio scheme if available.
16. All external emergency exit doors shall be fitted with sensor alarms and visible indicators to alert staff when the doors have been opened.
17. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
18. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
19. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.

20. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
21. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between **(23.00)** hours and **(08.00)** hours on the following day.
22. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
23. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.

Conditions proposed by the Police

24. All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high visibility yellow jackets or vests.
25. There shall be no admittance or re-admittance to the premises after 23.00hrs except for patrons permitted to temporarily leave the premises to smoke.
26. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.
27. a) All drinking vessels used in the venue shall be strengthened/toughened glass or polycarbonate. All drinks in glass bottles are to be decanted into toughened/strengthened glass or polycarbonate containers or strengthened/toughened glass/polycarbonate carafes prior to being served, with the exception of champagne or bottles of spirits with a minimum size of 70cl. Staff shall clear all empty champagne and spirit bottles promptly from the licensed area. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.

b) Notwithstanding a) above, with the written agreement of the Westminster Licensing Police, a copy of which will be held at the premises reception, glass drinking vessels may be used for private or pre-booked events.
28. There shall be a minimum of 1 SIA licensed door supervisor on duty at the entrance to the premises from 18.00hrs to close. Prior to and after this time door staff numbers will be at least a 1:100 ratio unless decided otherwise by a risk assessment conducted by a member of the venue's management team. The use of door staff shall only be required whilst the premises are open for licensable activities.
29. The sale and supply of alcohol for consumption within Room 3 (on the Savoy Pier, shown on the plans – the food tasting area) and on the Berthing Pier shall be restricted to alcohol consumed by persons who are seated. Within these areas the supply of alcohol will be by waiter or waitress service only.

30. Alcohol sales between the hours of 08.00hrs and 10.00hrs shall be consumed ancillary to a substantial meal.

Conditions proposed by Environmental Health and agreed by the applicant to form part of the operating schedule

31. No licensable activities shall take at the reception pontoon until the capacity of the reception pontoon has been determined by the Environmental Health Consultation Team and the licensing authority has replaced this condition on the licence with a condition detailing the capacity so determined.
32. The number of persons permitted at any one time (excluding staff) in the in the reception pontoon shall not exceed TBC persons.
33. A direct telephone number for the manager at the premises shall be publicly available at all times the premises are open. This telephone number is to be made available to residents and businesses in the vicinity.
34. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
35. There shall be no sales of hot food or hot drink for consumption off the premises after 23:00.
36. A Noise Management Plan shall be produced for events which use the outside area beyond 23:00 hours and followed by the responsible person. This shall be made available on request to the Responsible Authorities and kept for at least one year.
37. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental health Services and access shall only be by persons authorised by the Premises Licence Holder. The limiter shall not be altered without prior agreement with the Environmental health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
38. In the outside areas there shall be no amplified live music beyond 23:00 hours.
39. No music, whether live or recorded, should be audible at the agreed location (to be inserted on the works clearance visit) beyond 23:00 hours.
40. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.

41. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.
42. All windows and external doors shall be kept closed after (23:00) hours, except for the immediate access and egress of persons.
43. No licensable activities shall take place at the premises until the premises have been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from the Licence by the Licensing Authority.



City of Westminster

Licensing Sub-Committee Report

Agenda Item 6

| | |
|--------------------|---|
| Item No: | |
| Date: | 5 July 2018 |
| Licensing Ref No: | 18/04360/LIPV - Premises Licence Variation |
| Title of Report: | Rules Restaurant 34-35 Maiden Lane London WC2E 7LB |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | St James's |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Mrs Shannon Pring Senior Licensing Officer |
| Contact details | Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk |

1. Application

| 1-A Applicant and premises | | | |
|-----------------------------------|---|--------------------------------|------------|
| Application Type: | Variation of a Premises Licence, Licensing Act 2003 | | |
| Application received date: | 20 April 2018 | | |
| Applicant: | Rules Restaurant Ltd | | |
| Premises: | Rules Restaurant | | |
| Premises address: | 34-35 Maiden Lane London WC2E 7LB | Ward: | St James's |
| | | Cumulative Impact Area: | West End |
| Premises description: | The premises currently operates as a restaurant. | | |
| Variation description: | <p>The applicant seeks to:</p> <ol style="list-style-type: none"> 1. Vary the layout of the premises in accordance with the submitted plans. Full details of the change in layout can be found in Section 1-C of the report. 2. Add the conditions detailed in Section 1-D of the report. | | |
| Premises licence history: | The premises has been licensed since 2005. Full details of the premises licence history can be found at Appendix 3 of the report. | | |
| Applicant submissions: | There are no submissions from the Applicant. | | |

| 1-B Current and proposed licensable activities, areas and hours | | | | | | |
|--|----------------------|-------------|-----------------------|-------------|--|------------------|
| Regulated Entertainment | | | | | | |
| Playing of Recorded Music, Private Entertainment consisting of dancing, music or other entertainment of a like kind for consideration and with a view to profit | | | | | | |
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | Unrestricted | | No change | | Ground Floor, First Floor and Second Floor | No change |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |
| Saturday | | | | | | |
| Sunday | | | | | | |

| Late night refreshment | | | | | | |
|---------------------------|--|-------|----------------|------|--|-----------|
| Indoors, outdoors or both | | | Current : | | | Proposed: |
| | | | Indoors | | | No change |
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 23:00 | 00:30 | No change | | Ground Floor, First Floor and Second Floor | No change |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |
| Saturday | | | | | | |
| Sunday | 23:00 | 00:00 | | | | |
| Seasonal variations | Current: | | | | Proposed: | |
| | The terminal hour for late night refreshment on New Year's Eve is extended to 05:00 on New Year's Day. | | | | No change | |

| Sale by Retail of Alcohol | | | | | | |
|---|--|-------|----------------|------|--|-----------|
| On or off sales | | | Current : | | | Proposed: |
| | | | Both | | | No change |
| | Current Hours | | Proposed Hours | | Licensable Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 10:00 | 00:00 | No change | | Ground Floor, First Floor and Second Floor | No change |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |
| Saturday | | | | | | |
| Sunday | 12:00 | 23:30 | | | | |
| Seasonal variations/ Non-standard timings: | Current: | | | | Proposed: | |
| | Alcohol may be sold or supplied: (a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10:00 to 23:00 (b) On Sundays, other than Christmas Day or New Year's Eve, 12:00 to 22:30 (c) On Good Friday, 12:00 to 22:30 (d) On Christmas Day, 12:00 to 15:00 and 19:00 to 22:30 (e) On New Year's Eve, except on a Sunday, 10:00 to 23:00 (f) On New Year's Eve on a Sunday, 12:00 to 22:30 (g) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December). | | | | No change | |

| | | |
|--|--|-----------|
| | (ii) Alcohol may be sold or supplied for one hour following the hours set out above to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the hours set out above shall continue to apply. | No change |
|--|--|-----------|

| Hours premises are open to the public | | | | | | |
|---------------------------------------|---------------|-------|----------------|------|--|-----------|
| | Current Hours | | Proposed Hours | | Premises Area | |
| | Start: | End: | Start: | End: | Current: | Proposed: |
| Monday | 10:00 | 00:30 | No change | | Ground Floor, First Floor and Second Floor | No change |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |
| Saturday | 12:00 | 23:30 | | | | |
| Sunday | | | | | | |

| 1-C Layout alteration |
|---|
| <p>To vary the layout of the premises in accordance with plans (drawing numbers): RR PL 03 F Rev F Basement and Ground Floor, RR PL 04 F Rev I First and Second Floor and RR PL 05 F Rev D Third and Fourth Floor.</p> <p>The proposed changes to the layout comprise of:</p> <ul style="list-style-type: none"> • Removal of building services from the first floor rear area • Incorporating new Lounge • Improved means of escape from the rear area on the first floor through the men's toilet. |

| 1-D Conditions being added |
|---|
| <p>1. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.</p> |
| <p>2. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.</p> |
| <p>3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff</p> |

member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

4. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
- (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system.
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.

5. Where the premises layout has changed during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority and this condition will be removed.

2. Representations

| 2-A Responsible Authorities | |
|--|--|
| Responsible Authority: | Licensing Authority (<i>Withdrawn</i>) |
| Representative: | Ms Roxsana Haq |
| Received: | 17 May 2018 |
| <p>I write in relation to the application submitted for the Variation of a Premises Licence for Rules Restaurant, 34-35 Maiden Lane.</p> <p>As a responsible authority under section 13 (4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011 the Licensing Authority have considered your application in full. The Licensing Authority has concerns in relation to this application and how the premises would promote the Licensing Objectives:</p> <ul style="list-style-type: none"> • Prevention of Public Nuisance • Prevention of Crime & Disorder • Public Safety • Protection of children from harm <p>This variation application seeks the following:</p> <ul style="list-style-type: none"> • Vary the layout of the premises and increase the licensable area on the first floor • Add conditions <p>The premises is located within the cumulative impact area and as such a number of policy points must be considered, namely CIP1, PB2, and HRS1.</p> <p>The Licensing Authority has concerns with this application as there is a substantial increase in the licensable area on the first floor. The current premises licence does not restrict the operation of the premises as a restaurant and as such this application must be considered under policy PB2. The current permitted hours of licensable activities exceed Westminster's core hours and therefore it is of concern that this application seeks to create an additional bar area in the cumulative impact area that would operate outside of the core hours. Paragraph 2.5.23 of the Councils Statement of Licensing Policy 2016, states "<i>the Licensing Authority considers that the grant of variations or new licences for pubs and bars in the cumulative impact area should be limited to exceptional circumstances</i>". Therefore it is for the applicant to demonstrate that this application can be regarded as an exception to policy.</p> <p>The Licensing Authority would encourage the applicant to consider the Councils model condition 66 for the lounge area on the first floor as designated in the proposed plans.</p> <p>Model Condition 66: <i>The premises shall only operate as a restaurant</i></p> <ul style="list-style-type: none"> (i) <i>in which customers are shown to their table,</i> (ii) <i>where the supply of alcohol is by waiter or waitress service only,</i> (iii) <i>which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery,</i> (iv) <i>which do not provide any take away service of food or drink for immediate consumption,</i> (v) <i>which do not provide any take away service of food or drink after 23.00, and</i> | |

- (vi) *where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals. Notwithstanding this condition customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal.*

Further discussions will be held with the applicants prior to the hearing and any further submissions will be forwarded on for Members information.

Please accept this as a formal representation.

Further correspondence between the Applicant and the Licensing Authority

Further to the email below from PC Toby Janes, I write to you in relation to your representation on the above application.

Having reviewed the representations from the Police, Environmental Health and the Licensing Authority, my client has agreed to offer the following conditions to apply to the new 'Lounge' area:-

Conditions to apply to the customer area labelled "Lounge" on the first floor plan:-

1. *The supply of alcohol shall only be to persons seated.*
2. *The supply of alcohol shall be by waiter or waitress service only.*
3. *Food and non intoxicating beverages, including drinking water, shall be available at all times while alcohol is sold.*

As you will have seen, Toby has confirmed that these additional conditions satisfy the concerns of the Police and they have therefore withdrawn their representation.

In addition to these conditions, I would like to highlight that the premises capacity is dictated by the Fire Risk Assessment. The capacity is restricted by the means of escape and the staircases, which cannot be altered due to the building being listed. As such, the addition of this new area will not increase the capacity of the premises and my client will continue to operate within the limit set by their Fire Risk Assessment.

Ian Watson has been involved in the application process since the pre-consultation stage and is fully aware of this. Should you require further clarification can I suggest that you liaise with Ian in the first instance.

In light of the above, and the fact that the other Responsible Authorities who submitted representations are now satisfied that the proposed changes will not add to cumulative impact, I hope that these additional proposed conditions are sufficient for the Licensing Authority to withdraw their representation, and I would be grateful if you could confirm.

Further correspondence between the Licensing Authority and the Applicant

Thank you for your email. Following on from your submissions the Licensing Authority welcome your conditions to apply to the customer area labelled "Lounge" on the first floor plan namely:

1. The supply of alcohol shall only be to persons seated.
2. The supply of alcohol shall be by waiter or waitress service only.

3. Food and non-intoxicating beverages, including drinking water, shall be available at all times while alcohol is sold.

The above conditions do remove the vertical drinking element concerned with this application however this doesn't bring the application in line with the Councils restaurant policy RN2. Therefore the application will have to be considered under PB2 and HRS1 as the application seeks to create an additional bar area in the cumulative impact area that would operate outside of the core hours.

As such please accept this as a formal notification that the Licensing Authority will maintain representation on this application.

On 27 June 2018, the Licensing Authority have withdrawn their representation as they are satisfied that the addition of the condition relating to the 'lounge' area on the first floor and as there will be no increase in capacity therefore the variation will not add to cumulative impact.

| | |
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| Responsible Authority: | Environmental Health Service |
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| Representative: | Mr Ian Watson |
|------------------------|---------------|

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|------------------|-------------|
| Received: | 18 May 2018 |
|------------------|-------------|

I refer to the application for variation of the Premises Licence.

This representation is based on the plan and information provided within operating schedule.

The applicant is seeking the following variation

1. To add an area on the first floor for licensable activities.
2. To add conditions.

I wish to make the following representation.

1. The additional area of the first floor needs to be assessed against its impact on Public Safety.
2. No objection.

| | |
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| Responsible Authority: | Metropolitan Police Service (Withdrawn) |
|-------------------------------|--|

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| Representative: | PC Toby Janes |
|------------------------|---------------|

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|------------------|-------------|
| Received: | 17 May 2018 |
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With reference to the above application, I am writing to inform you that the Metropolitan Police, as a Responsible Authority, make a representation against the above application.

It is our belief that if granted the application would undermine the licensing objectives in relation to the prevention of crime and disorder as there are insufficient conditions within the operating schedule.

The venue is situated in the West End cumulative impact area, a locality where there is traditionally high crime and disorder. We have concerns that this application will cause further policing problems in an already demanding area.

You have offered a number of conditions which go some way to satisfy Police in terms of crime and disorder. However the additional licensed area will increase the capacity of the venue and is likely to add to the cumulative impact.

Further correspondence between the Applicant and the Police

Further to our recent telephone conversation, I have now discussed your representation to the above application with my client.

You kindly confirmed that there is no history of crime and disorder associated with the premises; however my client appreciates the location of the premises within the West End Cumulative Impact Area. My client is therefore happy to offer the following conditions to apply to the new 'Lounge' area to which this application relates:

Conditions to apply to the customer area labelled "Lounge" on the first floor plan:-

1. *The supply of alcohol shall only be to persons seated.*
2. *The supply of alcohol shall be by waiter or waitress service only.*
3. *Food and non intoxicating beverages, including drinking water, shall be available at all times while alcohol is sold.*

We believe in light of our discussions that the above measures will satisfy your concerns.

As such I hope these additional proposed conditions are sufficient for you to withdraw your representation, and I would be grateful if you could confirm.

The Police are satisfied with the additions conditions proposed by the Applicant and have therefore withdrawn their representation.

3. Policy & Guidance

| | |
|--|---|
| The following policies within the City Of Westminster Statement of Licensing Policy apply: | |
| Policy HRS1 applies | (i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy. (ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies |
| Policy CIP1 applies | (i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1. (ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas. |
| Policy PB2 applies | Applications will be granted subject to other policies in this Statement and subject to the relevant criteria in Policies CD1, PS1, PN1 and CH1, provided it can be demonstrated that they will not add to cumulative impact in the Cumulative Impact Areas. |

4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

| | |
|-------------------|--|
| Appendix 1 | Premises plans – proposed and current |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

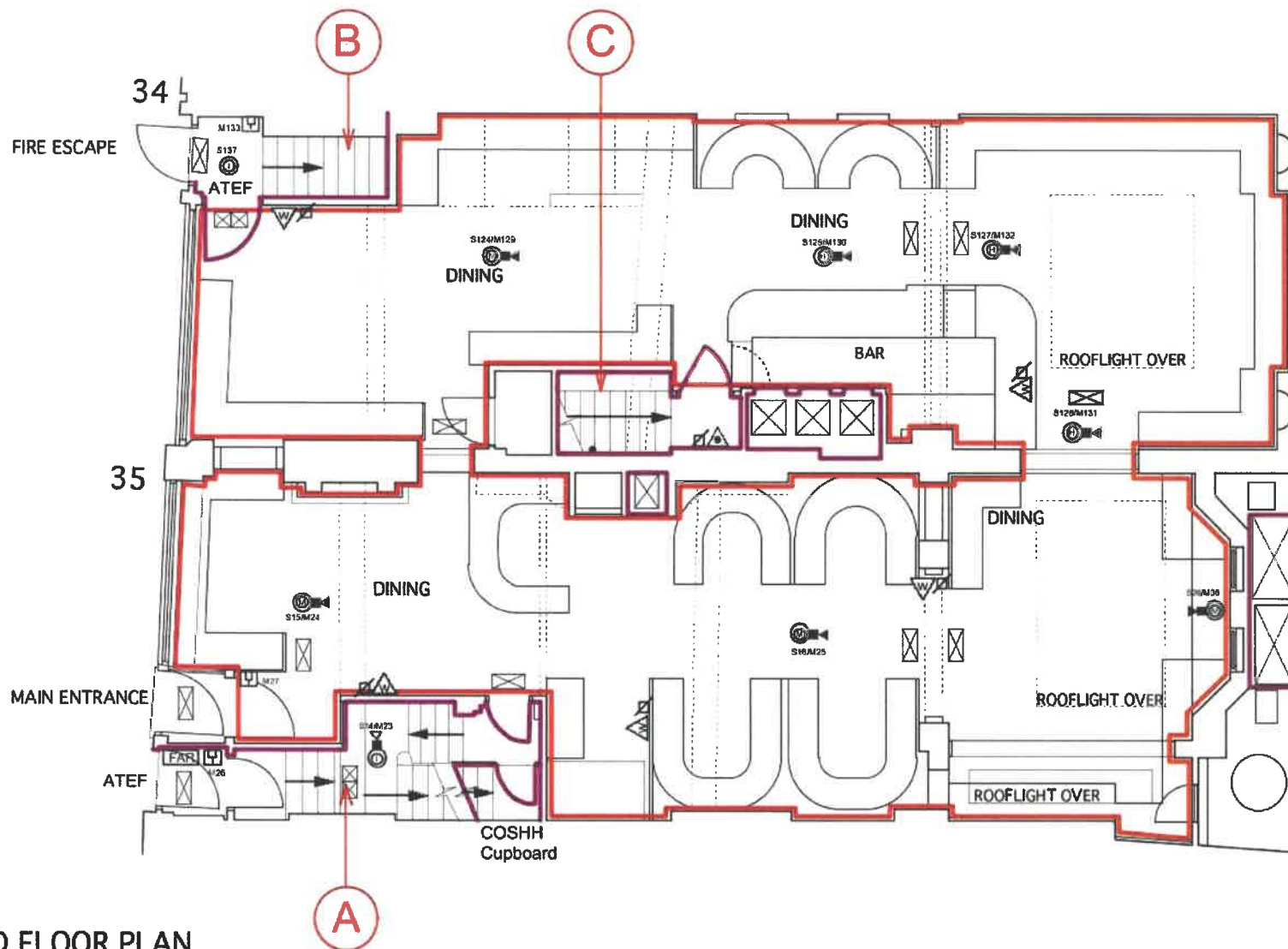
| | |
|-----------------------|---|
| Report author: | Mrs Shannon Pring Senior Licensing Officer |
| Contact: | Telephone: 020 7641 3217 Email: spring3@westminster.gov.uk |

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

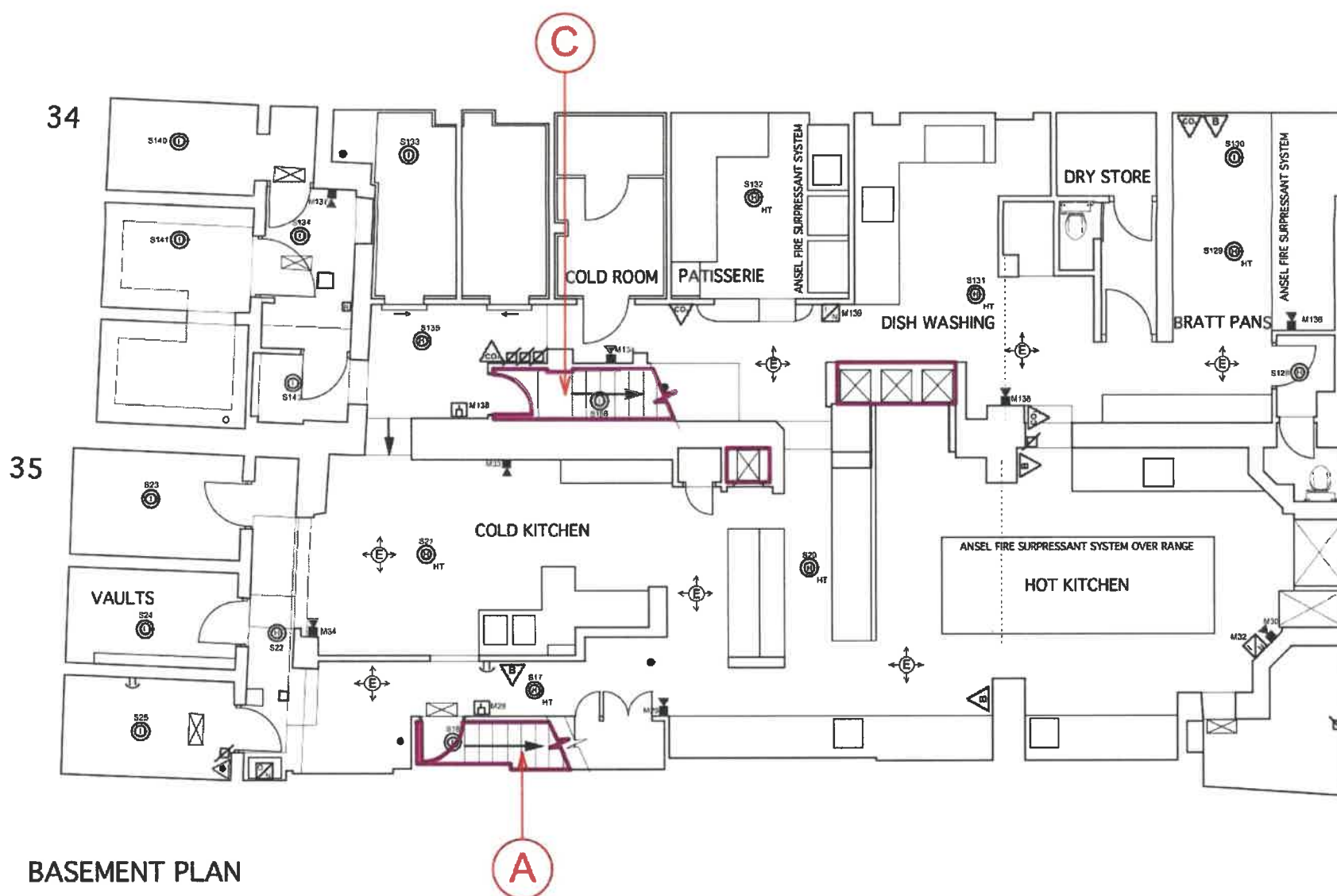
Background Documents – Local Government (Access to Information) Act 1972

| | | |
|-----------|---|------------------------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 7 th January 2016 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | April 2018 |
| 4 | Application Form | 20 April 2018 |
| 5 | Licensing Authority representation | 17 May 2018 |
| 6 | Environmental Health Service representation | 18 May 2018 |
| 7 | Metropolitan Police Service representation | 17 May 2018 |
| 8 | Correspondence between the Applicant and the Licensing Authority | 07 June 2018 |
| 9 | Correspondence between the Licensing Authority and the Applicant | 11 June 2018 |
| 10 | Correspondence between the Applicant and the Police | 05 June 2018 |
| 11 | Correspondence between the Police and the Applicant | 06 June 2018 |
| 12 | Correspondence from the Licensing Authority to the Applicant | 27 June 2018 |

The proposed and current premises plans are enclosed.



GROUND FLOOR PLAN



BASEMENT PLAN

— 30 MINUTES FIRE RESISTANCE

Area where licensable activities are to take place.

The location and type of any fire safety and any other safety equipment is shown as at present. This may be varied from time to time with the agreement of the Fire Officer or after a fire risk assessment.

Anything shown on this plan which is not required by the Plan Regulations is for illustrative purposes only and does not form part of the Premises Licence.

KEY FOR FIRE INSTALLATION

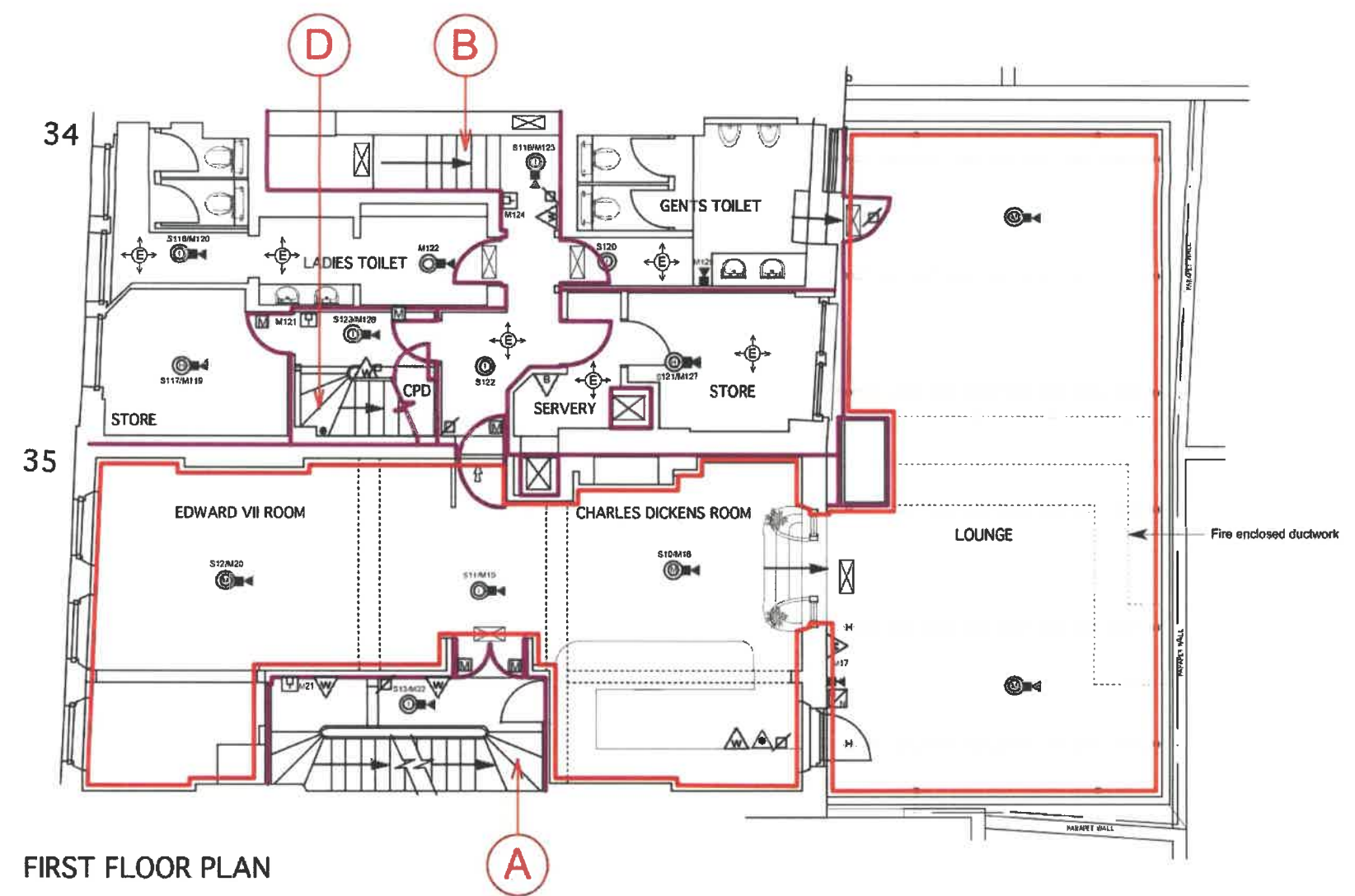
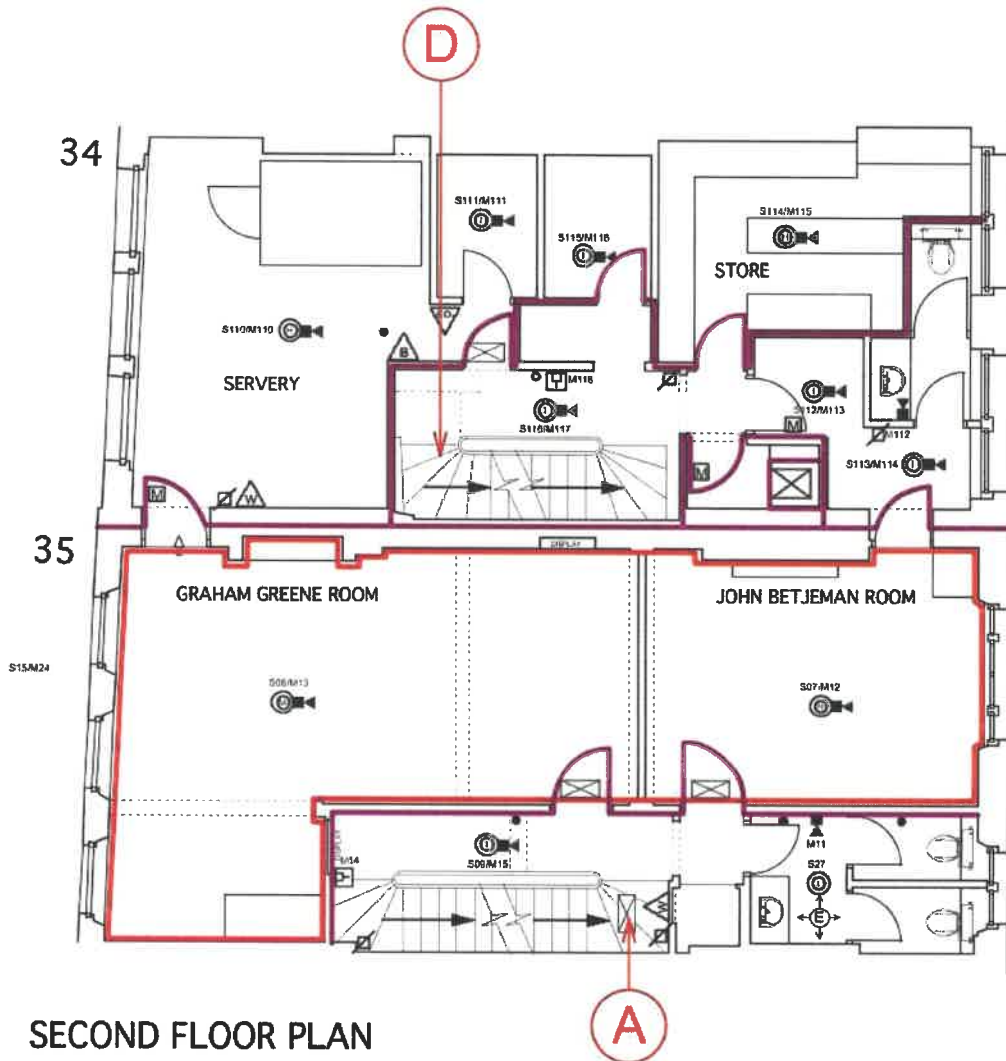
| | | | | | | | | | |
|--|---|--|--|--|---|--|-----------------------------------|--|-----------------------------------|
| | IONISATION SMOKE DETECTOR | | COMBINED SMOKE DETECTOR AND ELECTRONIC SOUNDER | | MAGNETIC DOOR RELAY | | WATER FIRE EXTINGUISHER | | NON MAINTAINED EMERGENCY LIGHTING |
| | FIRE ALARM BREAK GLASS CONTACT | | DOOR ALARM UNIT | | FIRE ALARM INPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | CO ₂ FIRE EXTINGUISHER | | MAINTAINED EMERGENCY LIGHTING |
| | FIXED TEMPERATURE HEAT DETECTOR (HT DENOTES HIGH TEMPERATURE) | | ELECTRONIC SOUNDER | | FIRE ALARM OUTPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | FIRE BLANKET | | EMERGENCY STOP BUTTON |
| | FIRE ALARM PANEL | | FIRE ALARM REPEATER PANEL | | FIRE EXIT | | EMERGENCY LIGHTING | | DUMBWAITER |



| | |
|--|------------|
| Rev F- Licenced Area added | March 2018 |
| Rev E- Licenced Area added | March 2018 |
| Rev D- Updated Fire Protection | Feb 2018 |
| Rev C- Updated Fire Protection | Feb 2018 |
| Rev B- Fire extinguishers added | Aug 11 |
| Rev A- General update & fire installation added. | July 11 |

| | |
|--|---------------------|
| David Quigley Architects | |
| 2 Albemarle Way, Clerkenwell, London EC1V 4JB | |
| Tel: 020 7251 1880 Fax: 020 7251 1889 E-Mail: quigley.dqa@virgin.net | |
| Job: Rules Restaurant | Client: Mr J Mayhew |
| Title: Existing Basement & Ground Floor Plan | |
| Scale: 1:100 @ A3 | Date: March 2018 |
| Drawn: RR/PL/03/F | Rev: F |
| This drawing is copyright. Do not scale from the drawing work only to 1/used dimensions. The contractor is to verify all dimensions onsite before commencing work. All errors and omissions are to be reported to the Architect. The drawing shall be read in conjunction with all relevant drawings and specifications. If in doubt, ask. | |

PRELIMINARY



— 30 MINUTES FIRE RESISTANCE

Area where licensable activities are to take place.

The location and type of any fire safety and any other safety equipment is shown as at present. This may be varied from time to time with the agreement of the Fire Officer or after a fire risk assessment. Anything shown on this plan which is not required by the Plan Regulations is for illustrative purposes only and does not form part of the Premises Licence.



KEY FOR FIRE INSTALLATION

| | | | | |
|---|--|---|-------------------------|-----------------------------------|
| IONISATION SMOKE DETECTOR | COMBINED SMOKE DETECTOR AND ELECTRONIC SOUNDER | MAGNETIC DOOR RELAY | WATER FIRE EXTINGUISHER | NON MAINTAINED EMERGENCY LIGHTING |
| FIRE ALARM BREAK GLASS CONTACT | DOOR ALARM UNIT | FIRE ALARM INPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | CO2 FIRE EXTINGUISHER | MAINTAINED EMERGENCY LIGHTING |
| FIXED TEMPERATURE HEAT DETECTOR (HT DENOTES HIGH TEMPERATURE) | ELECTRONIC SOUNDER | FIRE ALARM OUTPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | FIRE BLANKET | EMERGENCY STOP BUTTON |
| FIRE ALARM PANEL | FIRE ALARM REPEATER PANEL | FIRE EXIT | EMERGENCY LIGHTING | DUMBWAITER |

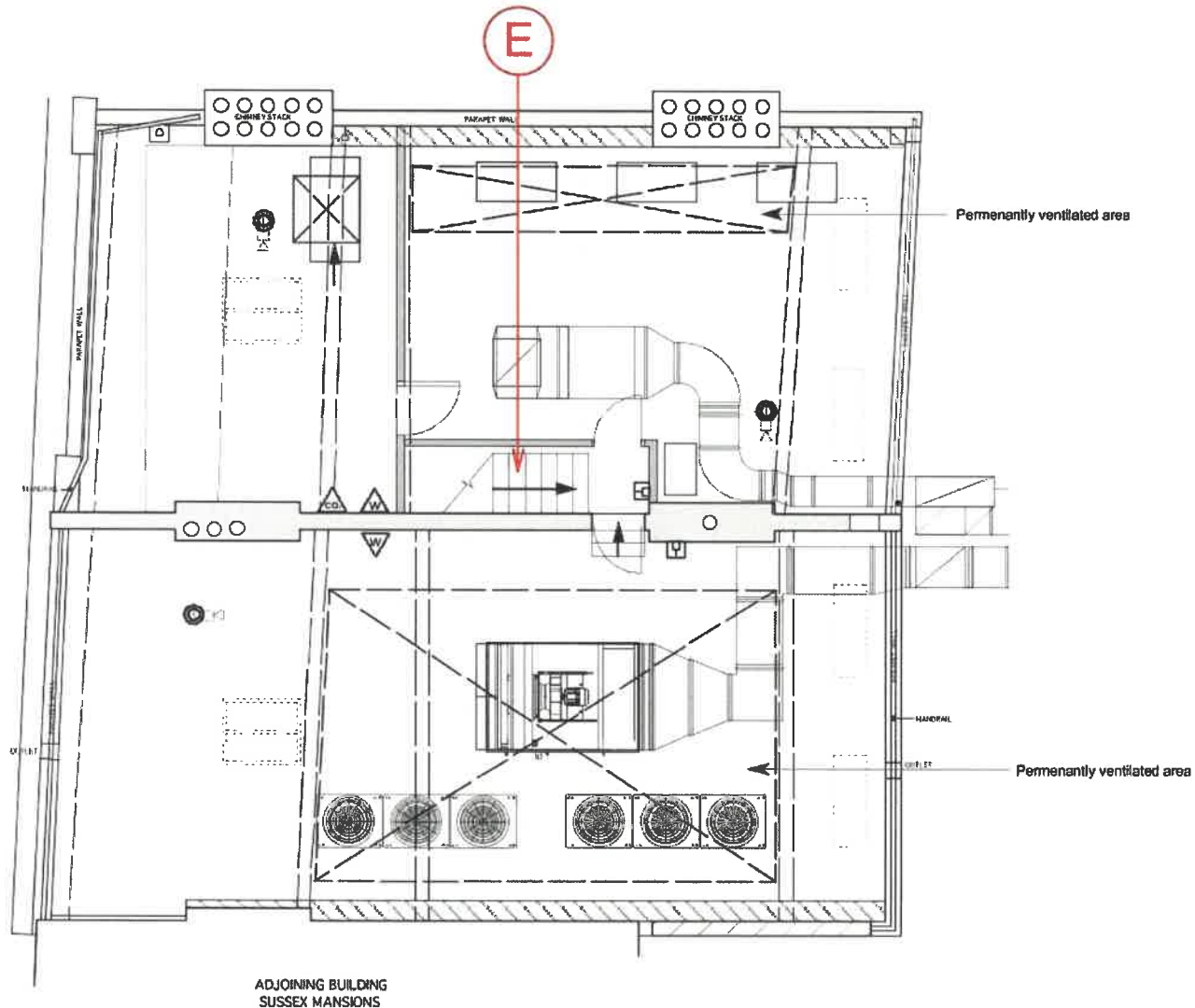
Rev I- Licenced Area added March 2018
 Rev H- Licenced Area added March 2018
 Rev G- Updated Fire Protection Feb 2018
 Rev F- Updated Fire Protection Feb 2018
 Rev E- Updated Feb 2018
 Rev D- New Bar/Dining Area Nov 2017

David Quigley Architects
 2 Albemarle Way, Clerkenwell, London EC1V 4JB
 Tel: 020 7251 1880 Fax: 020 7251 1888 E-Mail: quigley.daq@virgin.net

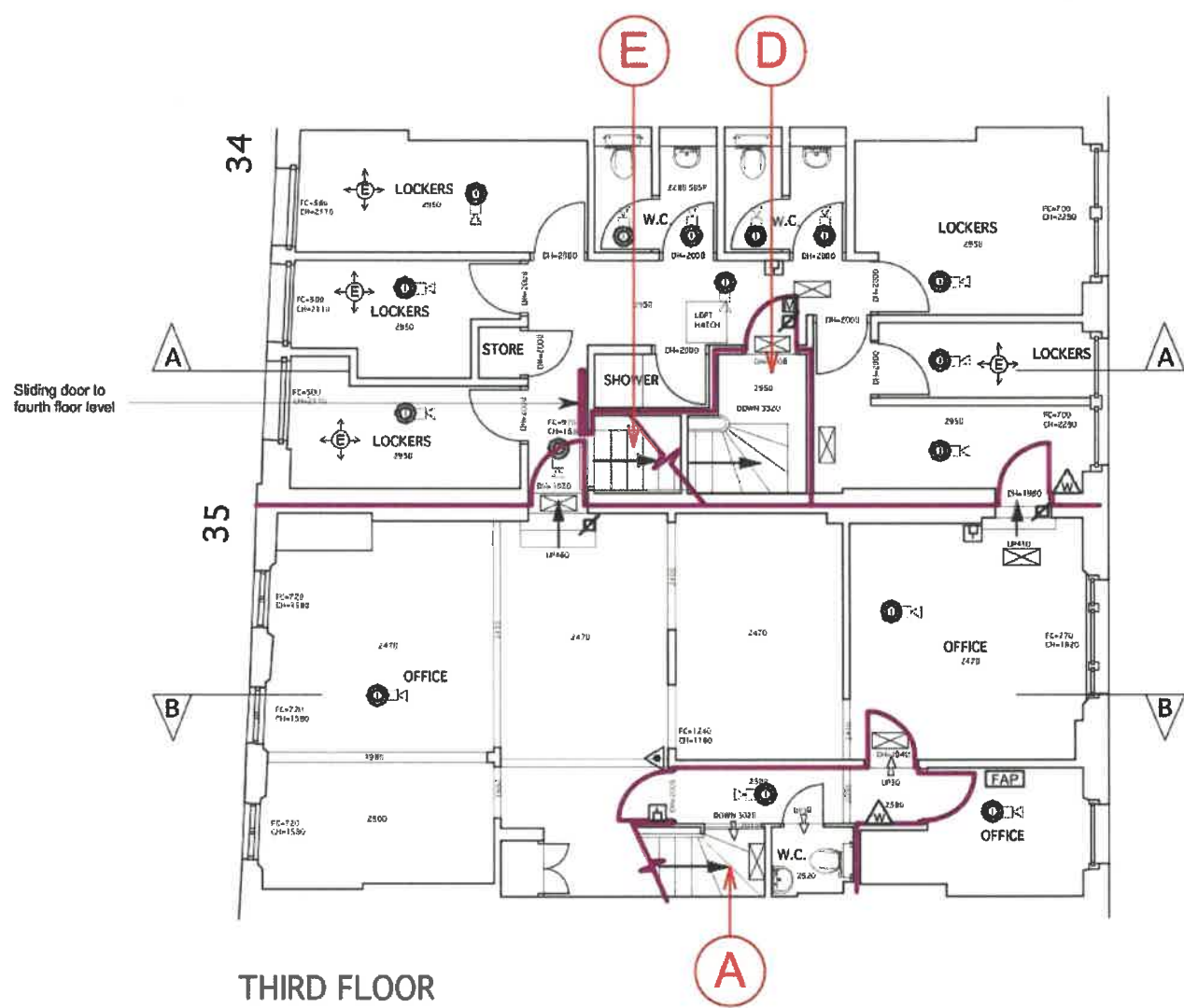
Job: Rules Restuarant Client: Mr J Mayhew
 Title: Existing First & Second Floor Plan
 Scale: 1:100 @ A3 Date: March 2018 Draw No: RR/PL/04/F Rev: 1

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PRELIMINARY



FOURTH FLOOR



THIRD FLOOR

30 MINUTES FIRE RESISTANCE

Area where licensable activities are to take place.

The location and type of any fire safety and any other safety equipment is shown as at present. This may be varied from time to time with the agreement of the Fire Officer or after a fire risk assessment. Anything shown on this plan which is not required by the Plan Regulations is for illustrative purposes only and does not form part of the Premises Licence.



KEY FOR FIRE INSTALLATION

| | | | | | | | | | |
|--|---|--|--|--|---|--|-------------------------|--|-----------------------------------|
| | IONISATION SMOKE DETECTOR | | COMBINED SMOKE DETECTOR AND ELECTRONIC SOUNDER | | MAGNETIC DOOR RELAY | | WATER FIRE EXTINGUISHER | | NON MAINTAINED EMERGENCY LIGHTING |
| | FIRE ALARM BREAK GLASS CONTACT | | DOOR ALARM UNIT | | FIRE ALARM INPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | CO2 FIRE EXTINGUISHER | | MAINTAINED EMERGENCY LIGHTING |
| | FIXED TEMPERATURE HEAT DETECTOR (HT DENOTES HIGH TEMPERATURE) | | ELECTRONIC SOUNDER | | FIRE ALARM OUTPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | FIRE BLANKET | | EMERGENCY STOP BUTTON |
| | FIRE ALARM PANEL | | FIRE ALARM REPEATER PANEL | | FIRE EXIT | | EMERGENCY LIGHTING | | DUMBWAITER |

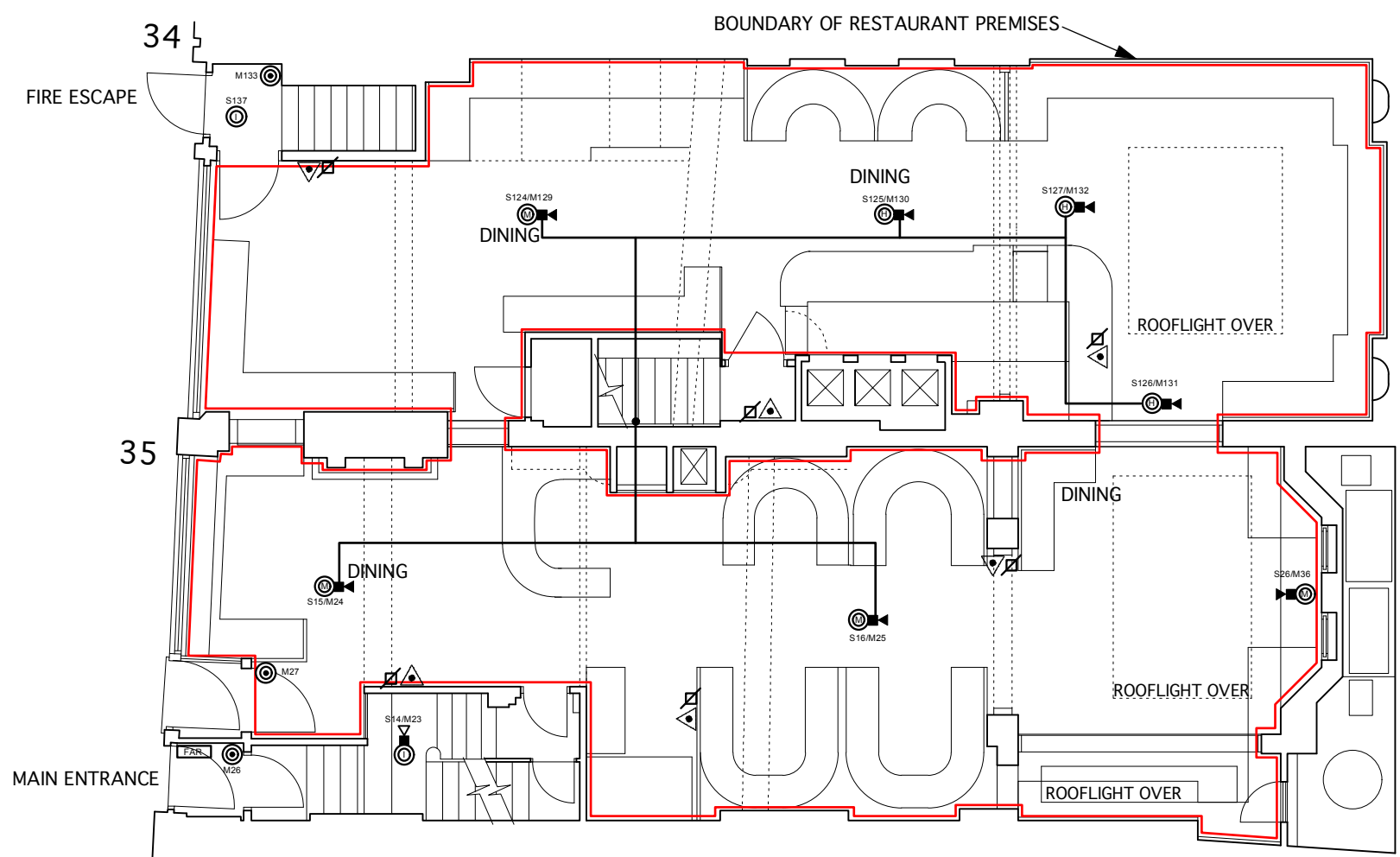
Rev D- Updated details March 2018
 Rev C- Licence Area added March 2018
 Rev B- Updated Fire Protection Feb 2018
 Rev A- Updated Fire Protection Feb 2018

David Quigley Architects
 2 Albemarle Way, Clerkenwell, London EC1V 4JB
 Tel: 020 7251 1800 Fax: 020 7251 1809 E-Mail: dq@dqaj.com

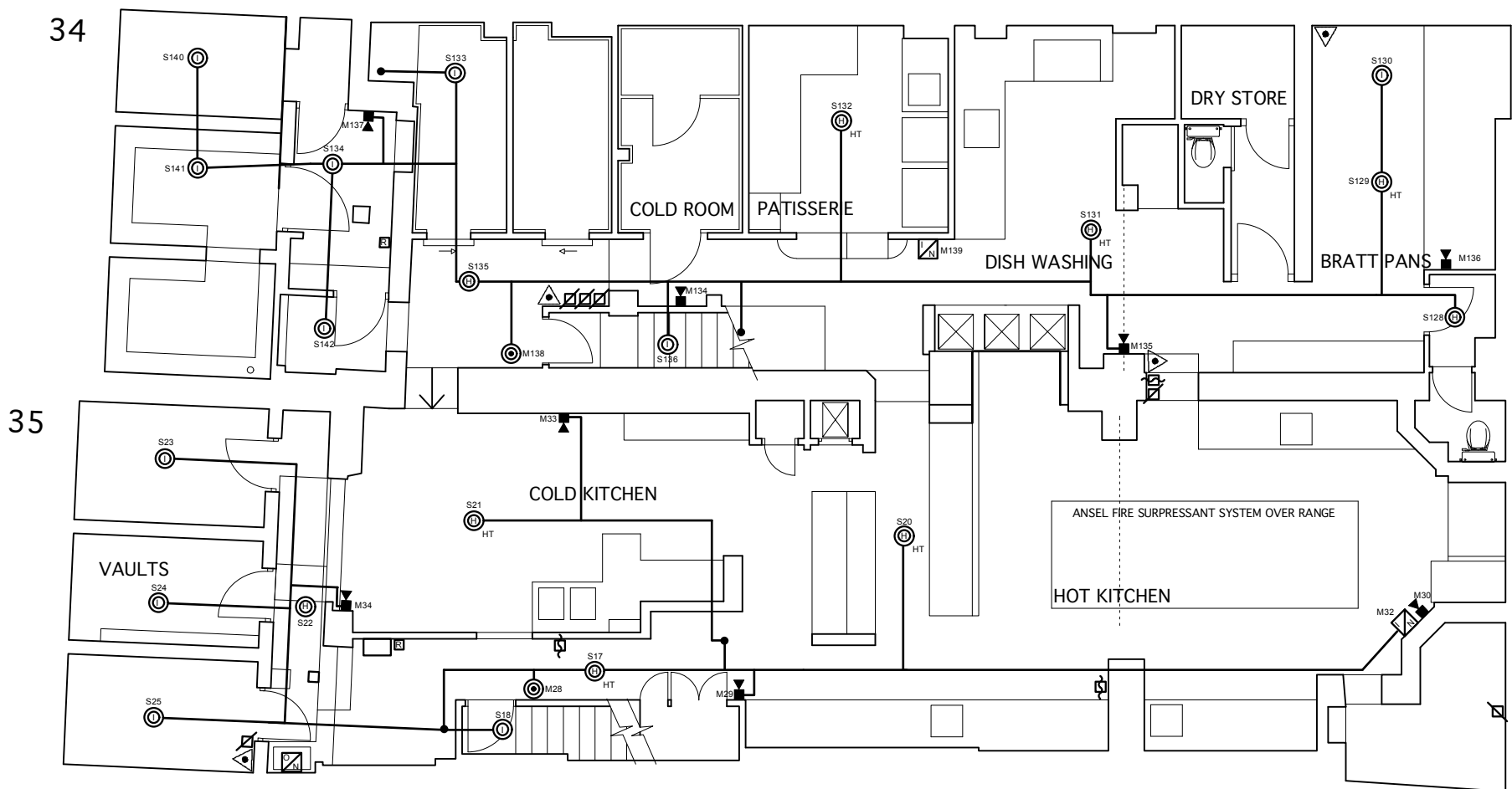
Job: Rules Restaurant Client: Mr J Mayhew
 Title: Existing Third & Forth Floor
 Scale: 1:100 @ A3 Date: March 2018 Draw No: RR/PL/05/E Rev: D

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PRELIMINARY



GROUND FLOOR



BASEMENT

EXISTING BASEMENT & GROUND FLOOR PLAN

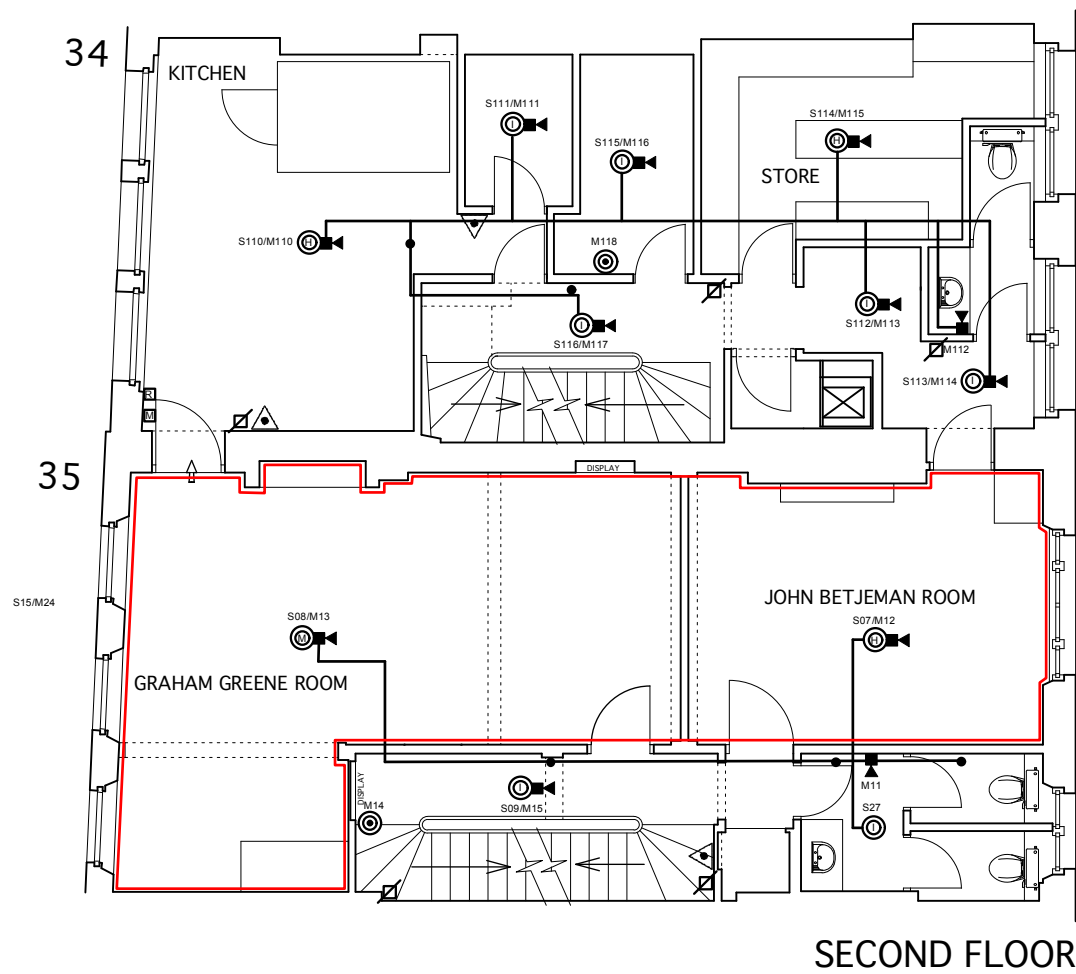
Area where licensable activities are to take place.

The location and type of any fire safety and any other safety equipment is shown as at present. This may be varied from time to time with the agreement of the Fire Officer or after a fire risk assessment.

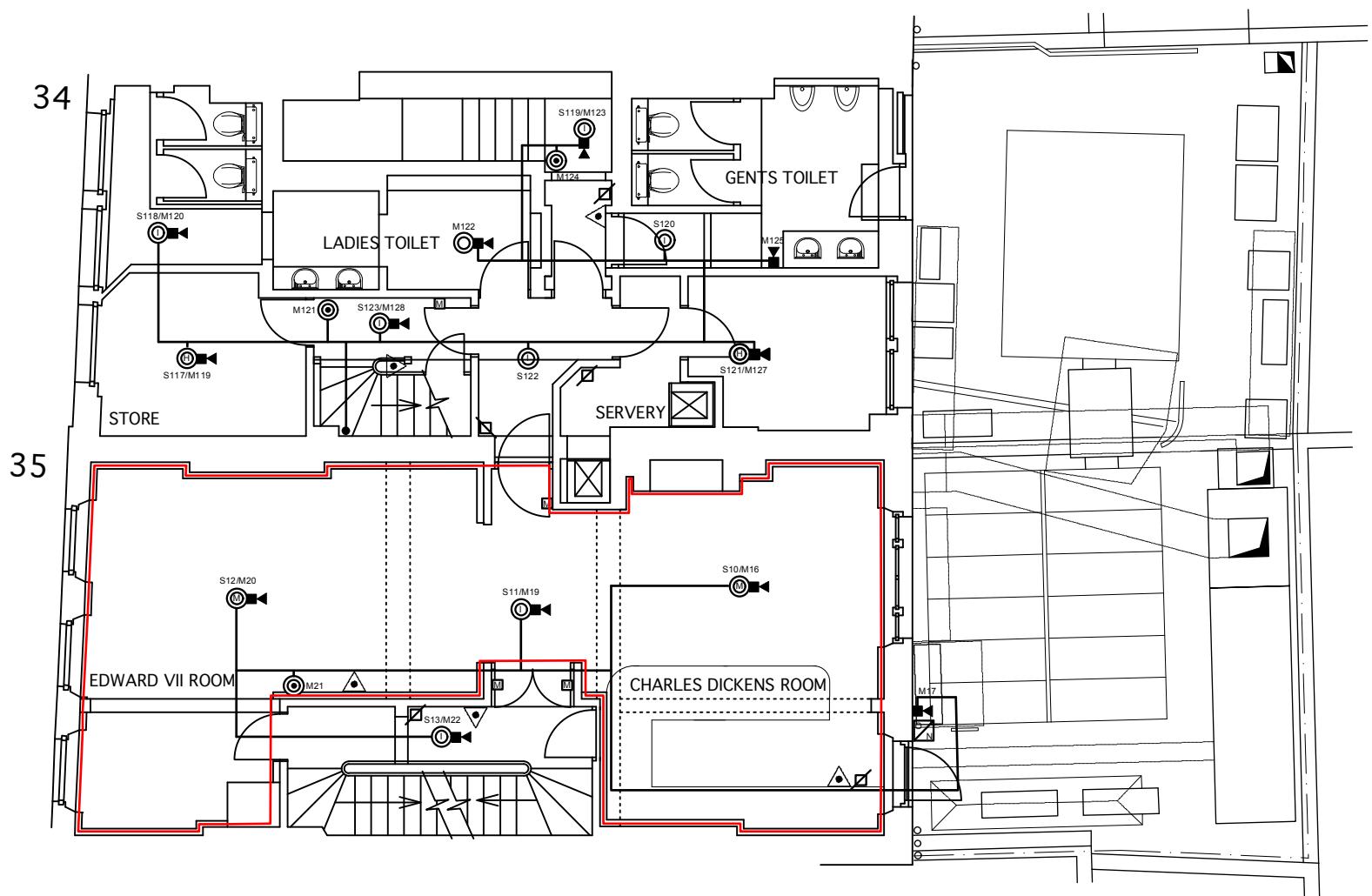
KEY FOR FIRE INSTALLATION

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|--|---|--|--|--|---|--|--------------------------|
| | IONISATION SMOKE DETECTOR | | COMBINED SMOKE DETECTOR AND ELECTRONIC SOUNDER | | MAGNETIC DOOR RELAY | | MAGNETIC DOORS RETAINERS |
| | FIRE ALARM BREAK GLASS CONTACT | | DOOR ALARM UNIT | | FIRE ALARM INPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | FIRE EXIT |
| | FIXED TEMPERATURE HEAT DETECTOR (HT DENOTES HIGH TEMPERATURE) | | ELECTRONIC SOUNDER | | FIRE ALARM OUTPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | FIRE BLANKET |
| | FIRE ALARM REPEATER PANEL | | FIRE EXTINGUISHERS | | | | |

| | |
|--|---------------------|
| Rev B - Fire extinguishers added. | Aug 11 |
| Rev A - General update & fire installation added. | July 11 |
| David Quigley Architects | |
| 2 Albemarle Way, Clerkenwell, London EC1V 4JB | |
| Tel: 020 7251 1880 Fax: 020 7251 1889 E-Mail: quigley.dqa@virgin.net | |
| Job: Rules Restaurant | Client: Mr J Mayhew |
| Title: Existing Basement & Ground Floor | |
| Scale: 1:100 @ A3 | Date: August 2011 |
| Drwg No: RR/PL/03 | Rev: B |
| <small>This drawing is copyright. Do not scale from the drawing work only to figured dimensions. The contractor is to verify all dimensions onsite before commencing work. All errors and omissions are to be reported to the Architect. The drawing shall be read in conjunction with all relevant drawings and specifications. If in doubt, ask.</small> | |



SECOND FLOOR



FIRST FLOOR

EXISTING 1ST FLOOR & 2ND FLOOR PLAN

Area where licensable activities are to take place.

The location and type of any fire safety and any other safety equipment is shown as at present. This may be varied from time to time with the agreement of the Fire Officer or after a fire risk assessment.

KEY FOR FIRE INSTALLATION

| | | | | | | | |
|--|---|--|--|----------|---|--|-------------------------|
| | IONISATION SMOKE DETECTOR | | COMBINED SMOKE DETECTOR AND ELECTRONIC SOUNDER | | MAGNETIC DOOR RELAY | | MAGNETIC DOORS RETAINER |
| | FIRE ALARM BREAK GLASS CONTACT | | DOOR ALARM UNIT | | FIRE ALARM INPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | FIRE EXIT |
| | FIXED TEMPERATURE HEAT DETECTOR (HT DENOTES HIGH TEMPERATURE) | | ELECTRONIC SOUNDER | | FIRE ALARM OUTPUT TYPE INTERFACE (N DENOTES NUMBER OF WAYS) | | FIRE BLANKET |
| | FIRE ALARM REPEATER PANEL | | FIRE EXTINGUISHERS | page 171 | | | |

Rev C- Fire extinguishers added. Aug 11
 Rev B- 2nd floor fire doors to hoist changed. Aug 11
 Rev A- General update & fire installation added. July 11

David Quigley Architects
 2 Albemarle Way, Clerkenwell, London EC1V 4JB
 Tel: 020 7251 1880 Fax: 020 7251 1889 E-Mail: quigley.dqa@virgin.net

Job: Rules Restaurant Client: Mr J Mayhew
 Title: Existing First & Second Floor
 Scale: 1:100 @ A3 Date: August 2011 Drwg No: RR/PL/04 Rev: C

This drawing is copyright. Do not scale from the drawing work only to figured dimensions. The contractor is to verify all dimensions onsite before commencing work. All errors and omissions are to be reported to the Architect. The drawing shall be read in conjunction with all relevant drawings and specifications. If in doubt, ask.

There are no further submissions from the Applicant.

Licence & Appeal History

| Application | Details of Application | Date Determined | Decision |
|--------------------|--|------------------------|-----------------------------------|
| 05/05650/LIPC | Conversion to Licensing Act 2003 | 30/08/2005 | Granted under delegated authority |
| 06/09063/WCCMAP | Master Licence | 30/06/2006 | Granted under delegated authority |
| 11/07975/LIPT | Application to transfer the premises licence | 18/08/2011 | Granted under delegated authority |
| 11/08783/LIPVM | Application for a minor variation | 20/09/2011 | Granted under delegated authority |
| 15/00660/LIPT | Application to transfer the premises licence | 15/07/2015 | Granted under delegated authority |
| 18/04360/LIPV | Current application | | |

There is no appeal history

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers appropriate for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as appropriate for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Conditions: On Current Licence -

Mandatory:

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions which reproduce the effect of any restriction imposed on the use of the premises by specified enactment

9. Alcohol may be sold or supplied:

(a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10:00 to 23:00

(b) On Sundays, other than Christmas Day or New Year's Eve, 12:00 to 22:30

(c) On Good Friday, 12:00 to 22:30

(d) On Christmas Day, 12:00 to 15:00 and 19:00 to 22:30

(e) On New Year's Eve, except on a Sunday, 10:00 to 23:00

(f) On New Year's Eve on a Sunday, 12:00 to 22:30

(g) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

(ii) Alcohol may be sold or supplied for one hour following the hours set out above to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the hours set out above shall continue to apply.

NOTE - The above restrictions do not prohibit:

(a) during the first thirty minutes after the above hours the consumption of the alcohol on the premises;

(b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;

(c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking table meals there if the alcohol was supplied for consumption as ancillary to the meals;

(d) the sale or supply of alcohol to or the consumption of alcohol by any person residing in the licensed premises;

(e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;

(f) the sale of alcohol to a trader or registered club for the purposes of the trade or club;

(g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

(h) the taking of alcohol from the premises by a person residing there;

(i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;

(j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

In this condition, any reference to a person residing in the premises shall be construed as including a person not residing there but carrying on or in charge of the business on the premises.

10. No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

(a) He is the child of the holder of the premises licence.

(b) He resides in the premises, but is not employed there.

(c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.

(d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

11. The terminal hour for late night refreshment on New Year's Eve is extended to 05:00 on New Year's Day.

Annex 2 – Conditions consistent with the operating Schedule

12. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
13. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
14. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
15. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any incidents of disorder
 - e) all seizures of drugs or offensive weapons
 - f) any faults in the CCTV system.
 - g) any refusal of the sale of alcohol
 - h) any visit by a relevant authority or emergency service.
16. Where the premises layout has changed during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority and this condition will be removed.

Conditions to apply to the customer area labelled “Lounge” on the first floor plan only:

17. The supply of alcohol shall only be to persons seated.

Condition as proposed has been agreed by the Police

18. The supply of alcohol shall be by waiter or waitress service only.

Condition as proposed has been agreed by the Police

19. Food and non intoxicating beverages, including drinking water, shall be available at all times while alcohol is sold.

Condition as proposed has been agreed by the Police

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Conditions proposed by the Licensing Authority

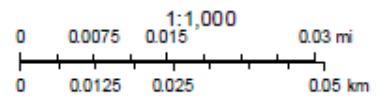
20. The premises shall only operate as a restaurant
- (i) in which customers are shown to their table,
 - (ii) where the supply of alcohol is by waiter or waitress service only,
 - (iii) which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery,
 - (iv) which do not provide any take away service of food or drink for immediate consumption,
 - (v) which do not provide any take away service of food or drink after 23.00, and
 - (vi) where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.

Notwithstanding this condition customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal.

Rules Restaurant, 34-35 Maiden Lane



June 19, 2018



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Resident count: 86

Premises within 75metres of: Rules Restaurant, 34-35 Maiden Lane

| Licence Number | Trading Name | Address | Premises Type | Time Period |
|-----------------|---------------------------|---|---------------|---|
| 16/01066/LIPCH | Condesa Tapas Bar | 15 Maiden Lane London WC2E 7NA | Cafe | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 Sundays before Bank Holidays; 12:00 - 00:00 |
| 17/01116/LIPDPS | Fire And Stone | 31-32 Maiden Lane London WC2E 7JS | Restaurant | Monday to Sunday; 00:00 - 00:00 |
| 18/04101/LIPDPS | Gourmet Burger Kitchen | 13-14 Maiden Lane London WC2E 7NA | Restaurant | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:50 Sundays before Bank Holidays; 12:00 - 00:00 |
| 16/12562/LIPDPS | Sticks 'n' Sushi | 11 Henrietta Street London WC2E 8PY | Restaurant | Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 22:50 |
| 16/06315/LIPT | Cafe Proper | 16 Maiden Lane London WC2E 7NA | Restaurant | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 16/10196/LIPCH | Franco Manca | 38 - 39 Maiden Lane London WC2E 7LJ | Restaurant | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 18/00718/LIPDPS | Thai Pin Restaurant | Ground Floor 7 - 8 Maiden Lane London WC2E 7NA | Restaurant | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |

| | | | | |
|-----------------|-----------------|--|-----------------------------------|---|
| 17/09679/LIPCH | Da Polpo | Ground Floor 6 Maiden Lane London WC2E 7NA | Restaurant | Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 10:00 - 23:00 Sundays before Bank Holidays; 09:00 - 00:30 |
| 17/10013/LIPDPS | Masons Cafe Bar | Basement And Ground Floor 5 - 6 Henrietta Street London WC2E 8PS | Restaurant | Monday to Saturday; 07:30 - 00:00 Sunday; 09:00 - 23:30 |
| 16/12576/LIPDPS | Maple Leaf | Ground Floor 41 Maiden Lane London WC2E 7LJ | Public house or pub restaurant | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 |
| 17/11012/LIPT | Mabel's | 29-30 Maiden Lane London WC2E 7JS | Night clubs and discos | Wednesday to Saturday; 09:00 - 01:30 Sunday to Tuesday; 09:00 - 01:00 |
| 18/01459/LIPDPS | The Big Easy | Lower Ground Floor And Ground Floor 12 Maiden Lane London WC2E 7NA | Restaurant | Monday to Saturday; 10:00 - 01:00 Sunday; 12:00 - 23:00 |
| 18/03198/LIPDPS | Adelphi Theatre | 411 Strand London WC2R 0NS | Theatre | Monday to Friday; 09:00 - 04:00 Saturday to Sunday; 09:00 - 00:00 |
| 16/11291/LIPDPS | Cinnamon | 28 Maiden Lane London WC2E 7JS | Restaurant | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 16/11322/LIPDPS | Cinnamon | 28 Maiden Lane London WC2E 7JS | Restaurant | Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 10:00 - 23:00 Sundays before Bank Holidays; 12:00 - 00:00 |

| | | | | |
|-----------------|---------------------------------|---|---------------------------|---|
| 16/04275/LIPCH | La Perla | 28 Maiden Lane London WC2E 7JS | Restaurant | Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 10:00 - 23:00 Sundays before Bank Holidays; 12:00 - 00:00 |
| 18/00927/LIPDPS | Covent Garden Grind | 42 Maiden Lane London WC2E 7LJ | Restaurant | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 |
| 16/01300/LIPDPS | Frenchie | Basement And Ground Floor 16 Henrietta Street London WC2E 8QH | Restaurant | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 18/00408/LIPV | Henrietta Street Hotel | 15 Henrietta Street London WC2E 8QG | Hotel, 3 star or under | Not Recorded; XXXX - XXXX |
| 14/06782/LIPVM | The Porterhouse Public House | 21-22 Maiden Lane London WC2E 7NA | Restaurant | Monday to Saturday; 09:00 - 00:30 Sunday; 12:00 - 23:00 |
| 17/06583/LIPDPS | Flat Iron | 17-18 Henrietta Street London WC2E 8QH | Restaurant | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 17/08902/LIPN | Host Coffee | 31 Henrietta Street London WC2E 8NA | Cafe | Monday to Wednesday; 07:30 - 21:00 Thursday to Friday; 07:30 - 22:00 Saturday; 08:30 - 22:00 Sunday; 10:00 - 19:00 |
| 06/08725/WCCMAP | Covent Garden News | 31 Henrietta Street London WC2E 8NA | Shop | Monday to Saturday; 08:00 - 23:00 Sunday; 10:00 - 22:30 |

| | | | | |
|-----------------|--------------------------|---|----------------------------------|---|
| 17/05529/LIPN | Not Recorded | 32 Henrietta Street London WC2E 8NA | Restaurant | Monday to Thursday; 08:00 - 23:30 Friday to Saturday; 08:00 - 00:00 Sunday; 10:00 - 22:30 Sundays before Bank Holidays; 08:00 - 00:30 |
| 18/00226/LIPCH | Nell Gwynne Public House | 1 - 2 Bull Inn Court London WC2R 0AL | Pub or pub restaurant with lodge | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 18/02458/LIPT | Bella Italia | 30 Henrietta Street London WC2E 8NA | Restaurant | Monday to Saturday; 10:00 - 01:00 Sunday; 12:00 - 00:00 |
| 16/01870/LIPN | Not Recorded | 38 Bedford Street London WC2E 9EU | Cafe | Monday to Saturday; 09:00 - 23:00 Sunday; 10:00 - 22:30 |
| 16/05955/LIPVM | Vaudeville Theatre | 403-404 Strand London WC2R 0NH | Theatre | Monday to Saturday; 09:00 - 00:00 Sunday; 12:00 - 00:00 |
| 16/10339/LIPVM | Honest Burgers | Basement To First Floor 33 Southampton Street London WC2E 7HE | Not Recorded | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 Sundays before Bank Holidays; 12:00 - 00:30 |
| 17/14664/LIPDPS | Ping Pong | 23-24 Maiden Lane London WC2E 7NA | Restaurant | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 18/04395/LIPRW | The Diner | 396 Strand London WC2R 0LT | Restaurant | Monday to Sunday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |

| | | | | |
|-----------------|----------------------|--|--------------------------------|---|
| 18/01122/LIPDPS | The Ivy Market Grill | 1A Henrietta Street London WC2E 8PS | Restaurant | Monday to Thursday; 07:00 - 00:30 Friday; 07:00 - 01:00 Saturday; 08:00 - 01:00 Sunday; 08:00 - 23:30 |
| 11/09570/LIPDPS | Oddbins | 395 Strand London WC2R 0LP | Shop | Monday to Saturday; 08:00 - 23:00 Sunday; 10:00 - 22:30 |
| 17/15068/LIPVM | All Bar One | Basement And Ground Floor 35-36 Bedford Street London WC2E 9EN | Public house or pub restaurant | Not Recorded; XXXX - XXXX |
| 18/02717/LIPDPS | Byron | Basement To Ground Floors 409 - 410 Strand London WC2R 0NS | Restaurant | Monday to Thursday; 12:00 - 23:30 Friday to Saturday; 12:00 - 00:00 Sunday; 12:00 - 23:00 |
| 17/02037/LIPN | The Frog | 35 Southampton Street London WC2E 7HE | Restaurant | Monday to Thursday; 08:00 - 00:00 Friday to Saturday; 08:00 - 00:30 Sunday; 08:00 - 23:00 Sundays before Bank Holidays; 08:00 - 00:30 New Year's Eve; XXXX - XXXX |

| | |
|--------------------|---|
| Item No: | |
| Date: | 5 July 2018 |
| Licensing Ref No: | 18/05160/LIPN - New Premises Licence |
| Title of Report: | Rose Bakery 18 - 21 Haymarket London SW1Y 4DQ |
| Report of: | Director of Public Protection and Licensing |
| Wards involved: | St James's |
| Policy context: | City of Westminster Statement of Licensing Policy |
| Financial summary: | None |
| Report Author: | Miss Heidi Lawrance Senior Licensing Officer |
| Contact details | Telephone: 0207 641 2751 Email: hlawrance@westminster.gov.uk |

1. Application

| 1-A Applicant and premises | | | |
|-----------------------------------|--|--------------------------------|------------|
| Application Type: | New Premises Licence, Licensing Act 2003 | | |
| Application received date: | 8 May 2018 | | |
| Applicant: | Dover Street Market International (Dsmi) Limited | | |
| Premises: | Rose Bakery | | |
| Premises address: | 18 - 21 Haymarket London SW1Y 4DQ | Ward: | St James's |
| | | Cumulative Impact Area: | West End |
| Premises description: | The premises is currently operating as a Bakery and Cafe. | | |
| Premises licence history: | This is an application for a new premises licence and therefore no history exists. | | |
| Applicant submissions: | None Submitted. | | |

| 1-B Proposed licensable activities and hours | | | | | | | |
|---|------------|-------------------|------------|---------------------------------|------------|------------|------------|
| Sale by retail of alcohol | | | | On or off sales or both: | | | On Sales |
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 11:00 | 11:00 | 11:00 | 11:00 | 11:00 | 11:00 | 12:00 |
| End: | 19:40 | 19:40 | 19:40 | 19:40 | 19:40 | 19:40 | 19:40 |
| Seasonal variations/ Non-standard timings: | | None applied for. | | | | | |

| Hours premises are open to the public | | | | | | | |
|---|------------|-----------------|------------|-------------|------------|------------|------------|
| Day: | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Start: | 11:00 | 11:00 | 11:00 | 11:00 | 11:00 | 11:00 | 12:00 |
| End: | 20:00 | 20:00 | 20:00 | 20:00 | 20:00 | 20:00 | 20:00 |
| Seasonal variations/ Non-standard timings: | | No applied for. | | | | | |
| Adult Entertainment: | | Not applicable. | | | | | |

2. Representations

| 2-A Responsible Authorities | |
|---|--|
| Responsible Authority: | Metropolitan Police Service (withdrawn) |
| Representative: | PC Toby Janes |
| Received: | 23 rd May 2018 |
| <p>I am writing to inform you that the Metropolitan Police, as a Responsible Authority, make a representation against the above application.</p> <p>It is our belief that if granted the application would undermine the licensing objectives in relation to the prevention of crime and disorder as there are insufficient conditions within the operating schedule.</p> <p>The venue is situated in the West End cumulative impact area, a locality where there is traditionally high crime and disorder. We have concerns that this application will cause further policing problems in an already demanding area.</p> <p>You have offered a number of conditions which go some way to satisfy Police in terms of crime and disorder. However I would like to discuss this application in more detail.</p> <p>Further correspondence was received on 20th June 2018:</p> <p>Further to our meeting at the premises this morning, the following additional conditions are agreed:</p> <ol style="list-style-type: none">1. The sale of alcohol shall be ancillary to the use of the premises as a high-end bakery and café.2. The number of persons seated in the premises at any one time shall not exceed 80 persons, excluding staff.3. Alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises.4. Condition 9 of Annex A provided with the application shall be amended to read 'There shall be no self-service of alcohol'. <p>I would be grateful if you could please confirm that these conditions are agreed and your representation is withdrawn.</p> <p>On 21st June the Metropolitan Police Service withdrew their representation:</p> <p>On your agreement to the additional conditions as proposed by Environmental Health, I can confirm Police withdraw our representation. The additional conditions offered satisfy Police in terms of crime and disorder and I believe bring the proposed operation in line with Policy.</p> | |

| | |
|-------------------------------|--|
| Responsible Authority: | Environmental Health Consultation Team |
| Representative: | Mr Ian Watson |
| Received: | 5 th June 2018 |

The premises are located within the West End Cumulative Impact Area.

The applicant has submitted a plan of the premises located on the third floor.

This representation is based on the plan and operating schedule submitted.

The applicant is seeking the following

1. To provide for the Supply of Alcohol 'On' the premises Monday to Saturday between 11.00 to 19.40 hours and Sunday 12.00 to 19.40 hours.

I wish to make the following representation

1. The hours requested for the Supply of Alcohol will impact on Public Safety and have the likely effect of causing an increase in Public Nuisance within the West End CIA area.

The applicant has provided additional information with the application which is being addressed but does not fully address the concerns of Environmental Health.

Should you wish to discuss the matter further please do not hesitate to contact me.

| | |
|-------------------------------|---------------------------|
| Responsible Authority: | Licensing Authority |
| Representative: | Ms Roxsana Haq |
| Received: | 4 th June 2018 |

I write in relation to the application submitted for a New Premises Licence for the following premises: Rose Bakery, 3rd Floor, 18 - 21 Haymarket, London SW1Y 4DQ

As a responsible authority under section 13 (4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011 the Licensing Authority have considered your application in full. The Licensing Authority has concerns in relation to this application and how the premises would promote the Licensing Objectives:

- Public Nuisance
- Prevention of Crime & Disorder
- Public Safety
- Protection of Children from harm

This application seeks the following:

The supply of alcohol (on premises)

Monday – Saturday: 11:00 - 19:40

Sunday: 12:00 - 19:40

The premises is located within the West End Cumulative Impact area and as such a number of policy points must be considered namely PB2, RNT2, and CIP1.

Currently the application falls within PB2 and as such please be aware that it is the Licensing Authorities policy to refuse applications in the cumulative impact areas where premises are being used primarily / exclusively for the supply of alcohol. Additionally, paragraph 2.5.23 of the council policy states that the 'grant of new licences for pubs or bars in the Cumulative Impact

Area should be limited to exceptional circumstances'. The list of examples of what may be considered an exceptional circumstance can be found at paragraphs 2.4.2 – 2.4.13 of the Council's Statement of Licensing Policy.

The Licensing Authority would ask that you consider adding the councils model condition 66 to the operating schedule on the licence to support the council's policy relating to sale of alcohol for consumption on the premises. If the below conditions are adopted then the premises would be considered in line with the Council's policy RNT2. Applications that fall within the remit of policy RNT2 and CIP1 will generally be granted subject to other policies, provided the applicant can demonstrate they will not add to cumulative impact within the cumulative impact area. The Licensing Authority proposes the following conditions:

- The premises shall only operate as a restaurant
 - (i) in which customers are shown to their table,
 - (ii) where the supply of alcohol is by waiter or waitress service only,
 - (iii) which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery,
 - (iv) which do not provide any take away service of food or drink for immediate consumption,
 - (v) which do not provide any take away service of food or drink after 23.00, and
 - (vi) where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.

Notwithstanding this condition, customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal. Food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

- The number of persons seated in the premises at any one time shall not exceed xx persons excluding staff.

We also acknowledge that the hours of operation and for licensable activities, as applied for, fall well within the council's core hours policy.

For your information and assistance I attach a copy of the Council's Statement of Licensing Policy that I have referred to above.

Further discussions will be held with the applicant prior to the hearing and any further submissions will be forwarded on for Members information.

Please accept this as a formal representation.

3. Policy & Guidance

| | |
|--|--|
| The following policies within the City Of Westminster Statement of Licensing Policy apply: | |
| Policy CIP1 applies | <p>(i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.</p> <p>(ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.</p> |
| Policy HRS1 applies: | <p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> |
| Policy RNT2 applies: | Applications will be granted subject to other policies in this Statement and subject to the relevant criteria in Policies CD1, PS1, PN1 and CH1, provided it can be demonstrated that they will not add to cumulative impact in the Cumulative Impact Areas. |

4. Appendices

| | |
|-------------------|--|
| Appendix 1 | Premises plans |
| Appendix 2 | Applicant supporting documents |
| Appendix 3 | Premises history |
| Appendix 4 | Proposed conditions |
| Appendix 5 | Residential map and list of premises in the vicinity |

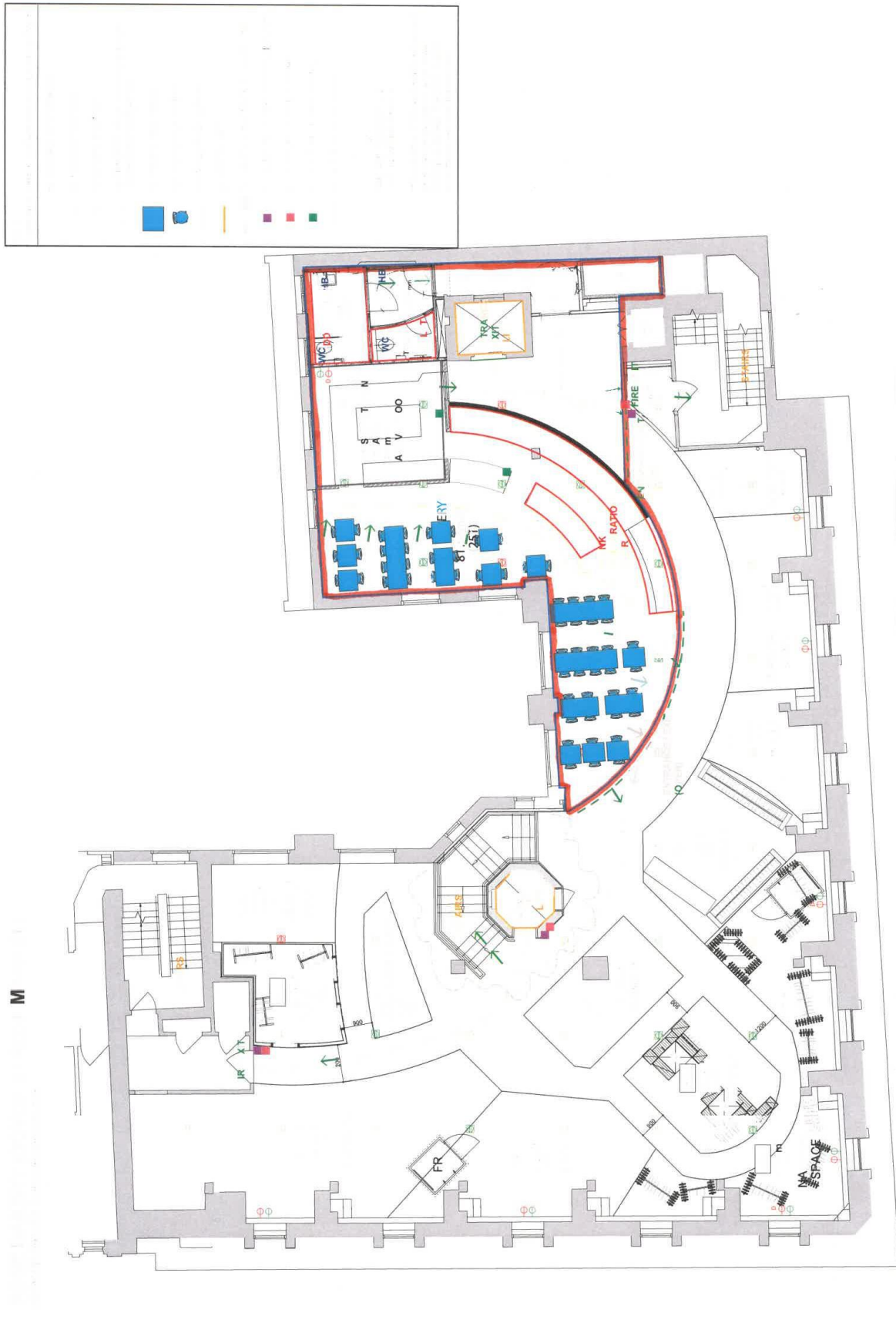
| | |
|-----------------------|---|
| Report author: | Miss Heidi Lawrance Senior Licensing Officer |
| Contact: | Telephone: 0207 641 2751 Email: hlawrance@westminster.gov.uk |

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

| | | |
|----------|---|------------------------------|
| 1 | Licensing Act 2003 | N/A |
| 2 | City of Westminster Statement of Licensing Policy | 7 th January 2016 |
| 3 | Amended Guidance issued under section 182 of the Licensing Act 2003 | April 2018 |
| 4 | Application Form | 8 th May 2018 |
| 5 | Representation – MET Police | 23 rd May 2018 |
| 6 | Representation – Environmental Health | 5 th June 2018 |
| 7 | Representation – Licensing Authority | 4 th June 2018 |

Premises Plans



Applicant Supporting Documents

None submitted.

Premises History

There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

9. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving licence, passport or proof of age card with PASS Logo.

10. No waste or recyclable materials, including bottles, shall be moved, removed or placed in outside areas between 23:00 and 08:00 hours on the following day.
11. All waste shall be properly present and placed out for collection no earlier than 30 minutes before the scheduled collection time.
12. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
13. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
14. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
15. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where the alcohol is sold or supplied for consumption on the premises.
16. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - a. All crimes reported to the venue
 - b. All ejections of patrons
 - c. Any complaints received concerning crime and disorder
 - d. Any incidents of disorder
 - e. All seizures of drugs or offensive weapons
 - f. Any faults in the CCTV system
 - g. Any refusal of alcohol
 - h. Any visit by a relevant authority or emergency service
17. There shall be no self service of spirits on the premises save for spirit mixtures less than 5.5% ABV.
18. No super strength beers, lagers, cider or spirit mixtures of 5.5% ABV or above shall be sold at the premises, save for premium brands.
19. No fumes, steam or odours shall be emitted from the licensed premises so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.

Conditions proposed by the Licensing Authority

20. The premises shall only operate as a restaurant
 - (i) in which customers are shown to their table,
 - (ii) where the supply of alcohol is by waiter or waitress service only,

- (iii) which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non disposable crockery,
- (iv) which do not provide any take away service of food or drink for immediate consumption,
- (v) which do not provide any take away service of food or drink after 23.00, and
- (vi) where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking substantial table meals there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.

Notwithstanding this condition, customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal. Food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.

- 21. The number of persons seated in the premises at any one time shall not exceed xx persons excluding staff.

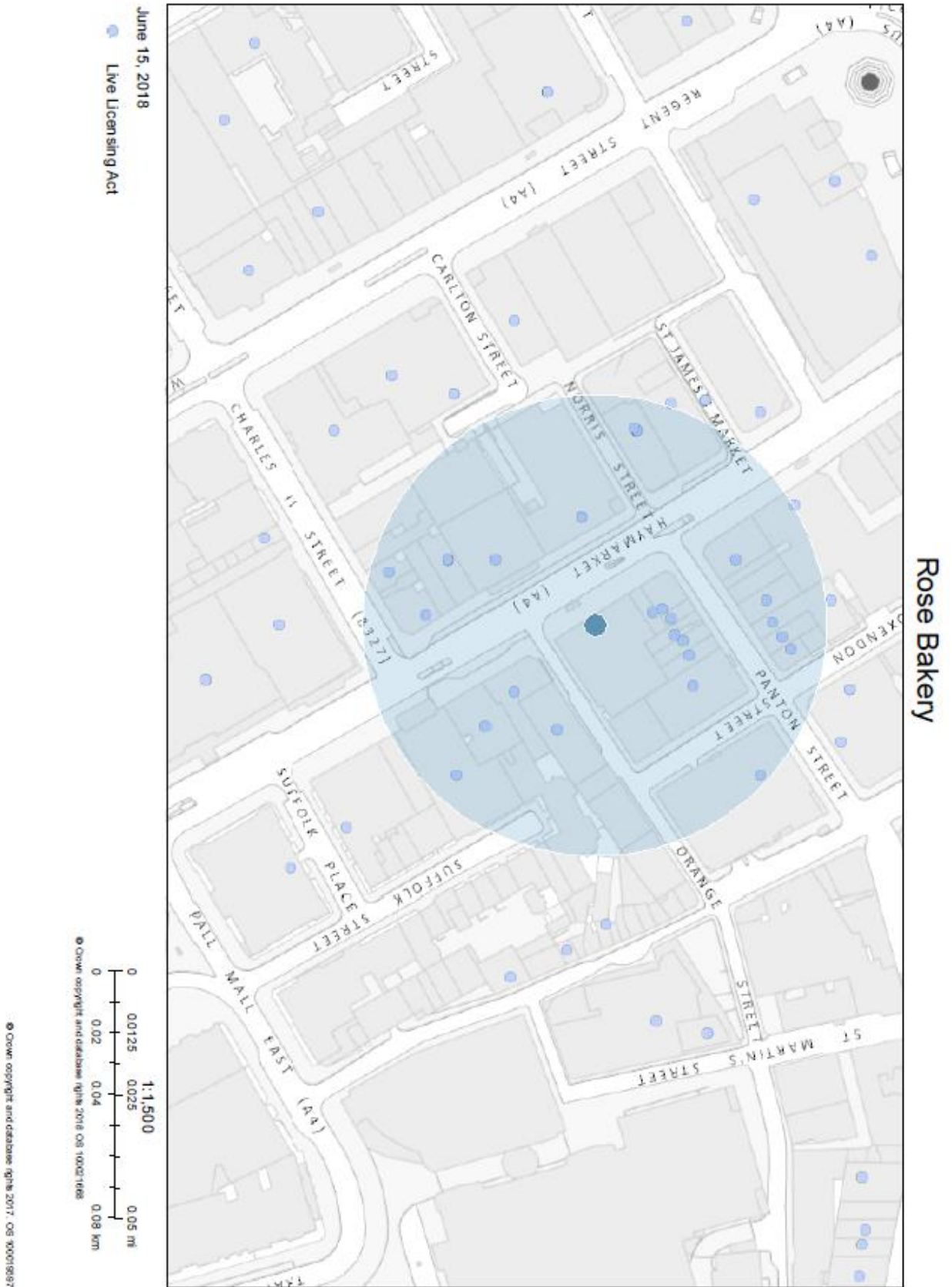
Conditions proposed by the Environmental Health

None Submitted.

Conditions proposed by the Police and agreed with the applicant:

- 22. The sale of alcohol shall be ancillary to the use of the premises as a high-end bakery and café.
- 23. The number of persons seated in the premises at any one time shall not exceed 80 persons, excluding staff.
- 24. Alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises.
- 25. Condition 9 of Annex A provided with the application shall be amended to read 'There shall be no self-service of alcohol'.

Residential Map and List of Premises in the Vicinity



Premises within 75 metres of: Rose Bakery, 1821 Haymarket, London, SW1Y 4DQ

| p / n | Name of Premises | Premises Address | Licensed Hours |
|-----------------|----------------------------|---|---|
| 17/07252/LIPDPS | VietCafe | Ground Floor And Basement 23 Haymarket London SW1Y 4DG | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 17/05937/LIPV | Steak And Co. | Basement To First Floor 24 Haymarket London SW1Y 4DG | Monday to Saturday; 10:00 - 01:00 Sunday; 10:00 - 00:00 Sundays before Bank Holidays; 10:00 - 01:00 |
| 16/00858/LIPDPS | Kanada-Ya | 3 Panton Street London SW1Y 4DL | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 06/09838/WCCMAP | Andalucia Tapas Restaurant | Basement And Ground Floor Front 4 Panton Street London SW1Y 4DL | Monday to Sunday; 11:00 - 00:00 |
| 17/03518/LIPDPS | Not Recorded | 5 Panton Street London SW1Y 4DL | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 17/01054/LIPCHT | Yori Restaurant | Basement And Ground Floor 6 Panton Street London SW1Y 4DL | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 18/01081/LIPT | Byron | Basement And Ground Floor 11-12 Haymarket London SW1Y 4BP | Monday to Sunday; 00:00 - 00:00 |
| 17/01417/LIPRW | Shawa | Ground Floor Left St Albans House 57 - 60 Haymarket London SW1Y 4QX | Monday to Saturday; 11:00 - 01:30 Sunday; 11:00 - 00:30 |
| 16/03554/LIPCH | Planet Hollywood (UK) Ltd | Ground Floor Right St Albans House 57-60 Haymarket London SW1Y 4QX | Monday to Saturday; 09:00 - 01:30 Sunday; 09:00 - 00:30 |
| 16/11713/LIPDPS | Z Hotel | Grove House 2 Orange Street London WC2H 7DF | Monday to Sunday; 00:01 - 00:00 |
| 16/01623/LIPVM | The Harold Pinter Theatre | Harold Pinter Theatre Panton Street London SW1Y 4DN | Monday to Saturday; 09:00 - 00:00 |

| | | | |
|---------------------|-----------------|---|--|
| | | | Sunday; 12:00 - 00:00 |
| 17/04297/LIPT | Empire Cinemas | 62 - 65 Haymarket London SW1Y 4QX | Monday to Sunday; 09:00 - 03:00 |
| 16/05290/LIPDP S | Prezzo Ltd | Basement And Ground Floor Kings House 10 Haymarket London SW1Y 4BP | Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 22:30 |
| 18/03461/LIPDP S | Pizza Express | Ground Floor Panton House 25 Haymarket London SW1Y 4EN | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 13/06530/LIPDP S | Spaghetti House | Basement South And Ground Floor South Greener House 66-68 Haymarket London SW1Y 4RF | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 13/00183/LIPT | Miso Noodle Bar | Ground Floor East Greener House 66-68 Haymarket London SW1Y 4RF | Monday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 23:30 |
| 16/07489/LIPDP S | Chop Shop | Basement Nth And Ground Floor North Greener House 66-68 Haymarket London SW1Y 4RF | Monday to Saturday; 10:00 - 00:00 Sunday; 12:00 - 23:30 |
| 16/03273/LIPDP S | Spaghetti House | Basement South And Ground Floor South Greener House 66-68 Haymarket London SW1Y 4RF | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 17/10721/LIPDP S | Spaghetti House | Basement South And Ground Floor South Greener House 66-68 Haymarket London SW1Y 4RF | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 17/05308/LIPCH | Assaggetti | 69-71 Haymarket London SW1Y 4RW | Monday to Saturday; 10:00 - 23:30 Sunday; 12:00 - 23:00 |
| 17/02318/LIPDP S | Strada | 39 Panton Street London SW1Y 4EA | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |

| | | | |
|---------------------|---------------------------|---|--|
| 14/00917/LIPDPS | Nonna's Kitchen | Ground Floor 38 Panton Street London SW1Y 4EA | Monday to Thursday; 09:00 - 00:00 Friday to Saturday; 09:00 - 00:30 Sunday; 09:00 - 23:00 |
| 10/07825/LIPD | Woodlands Restaurant | Basement And Ground Floor 37 Panton Street London SW1Y 4EA | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 15/00713/LIPDPS | Tom Cribb Public House | 36 Panton Street London SW1Y 4EA | Monday to Thursday; 10:00 - 00:00 Friday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 23:00 |
| 16/02555/LIPN | Anzu | 1 - 3 Norris Street London SW1Y 4RJ | Monday to Thursday; 11:00 - 00:00 Friday to Saturday; 11:00 - 00:30 Sunday; 11:00 - 23:00 |
| 18/01063/LIPT | Veneta | 1 - 3 Norris Street London SW1Y 4RJ | Monday to Saturday; 07:00 - 01:00 Sunday; 07:00 - 23:30 Sundays before Bank Holidays; 07:00 - 00:00 |
| 17/14765/LIPDPS | Ole Steen | Ground Floor Finland House 56 Haymarket London SW1Y 4RN | Monday to Thursday; 06:30 - 23:30 Friday to Saturday; 06:30 - 00:00 Sunday; 06:30 - 22:30 |
| 15/04133/LIPCH | Wagamama | 8 Norris Street London SW1Y 4RJ | Monday to Saturday; 10:00 - 00:30 Sunday; 12:00 - 00:00 |
| 06/08550/WCC MAP | Theatre Royal | Theatre Royal 8 Haymarket London SW1Y 4HT | Monday to Friday; 09:00 - 04:00 Saturday; 09:00 - 00:00 Sunday; 14:00 - 00:00 |
| 15/02331/LIPN | The Borough Barista | 15 Charles II Street London SW1Y 4QU | Monday to Thursday; 07:30 - 23:30 Friday; 07:30 - 00:00 Saturday; 08:00 - 00:00 |

| | | | |
|----------------|--------------|--|---------------------------------|
| | | | Sunday; 08:00 - 22:30 |
| 17/11215/LIPVM | Odeon Cinema | 11-18 Panton Street London SW1Y 4DP | Monday to Sunday; 09:00 - 08:00 |